



Town of Southwest Harbor Harbor Committee Meeting Minutes 12/1/2025

Harbor Committee attendance: Ryan Donahue, Anne Napier, Remmington Berzinis, Nick Madeira, Josh Ray, John Stanley, Chris Clark

Unexcused Absences: Bill Norwood, Justin Snyder

Harbor Master: Rob Leavitt

Selectboard Liaison: Dan Norwood

Motions During Meeting

(Ryan) Made the motion to push this grant program and to update the Harbor Management up to the select board. Coastal communities grant and shore and harbor planning grant

(Anne) Seconded

Vote Passed 7:0

(Anne) Motioned to the harbor committee to move to support the Maine DOT working waterfront public infrastructure fund and show interest to the select board.

(John) Seconded

Vote Passed 7:0

Anne corrected the minute's typo: Thanking Rob and Michael for how they have been working hard and keeping the waterfront safe and functioning for the community.

Ryan motioned to approve the corrected minutes

Anne Seconded

Vote Passed 7:0

Motion to adjourn made by John

Seconded by Chris

Motion passed 7:0

I. Call to Order/ Roll Call: Started 6:02 pm

II. Janna Richards Community resilience efforts

Information on the Grant status has been pushed back to January

Has to be a publicly owned working waterfront.

Explained how the grants can be implemented as long as there is proof of the damages sustained and justified the need.

The Maximum Price cap for a full start-to-finish survey that is completed can reach \$2 million, whereas the survey and paperwork side can reach \$75,000.

New pier plans place the new construction on the point roughly 100 ft to the east of the current pier location. Leaving the current Manset pier to be used as it currently sits.

The current action plan states that the construction would need to be completed by 2029

Southwest Harbor does meet the criteria for the requirements, such as storm damage, public usage, and commercial usage.

One more grant opportunity for coastal communities and shorefront (only planning grants)

Resiliency design approach potential.

She will send over her copies for the select board to view.

(Ryan)Made the motion to push this grant program and to update the Harbor Management up to the select board. Coastal communities grant and shore and harbor planning grant

(Anne) Seconded

Vote Passed 7:0

Maine DOT working waterfront public infrastructure fund

(Anne) Motioned to the harbor committee to move to support the Maine DOT working waterfront public infrastructure fund and show interest to the select board.

(John) Seconded

Vote Passed 7:0

Island Institute is a private funding source.

III. Approval/Correction of Minutes for 11-3-2025

(Anne corrected minutes typo): Thanking Rob and Micheal for how they have been working hard and keeping the waterfront safe and functioning for the community.

Ryan motioned to approve the corrected minutes

Anne Seconded Vote Passed 7:0

IV. Harbormaster report

- Waiting on Chalmers to haul remaining floats
- No Wake buoys will be coming in soon
- Porta Potty installed at the lower town dock
- Begun the preliminary design of the ship grant, and needs to be completed by January.
- Cameras: Rob has given his recommendation of where the camera placement should be, and the current holdup is unknown currently and information will be looked into at select board meeting.
- The Hoist company is unresponsive as to the progress.

- Harbormaster will be taking “about a week off” to recuperate from a scheduled operation. (Hasn’t taken any time off personal, medical, sick, or any other reason)

V. Nahum Kelly Shipwreck: The Harbormaster has looked into removing the remnants of the sailboat. Greenlight by the DEP on removal to start the bidding process. The boat doesn't pose an environmental hazard to the harbor.

Question(s) posed: Is the removal worth the cost? How important is it to remove the function of the harbor?

VI. Ferne R: Notice of Abandonment has been issued to Howard. First Notice hasn't been returned. Currently waiting on the second notice to be returned within the 14-day period. DEP is willing to drain and remove fluids before removal.

VII. Parking At Town Docks: Harbormaster met with the Kiosk consultant (via call), along with the Police Chief and Camera Consultant, and nothing concrete was decided. Waiting for the report to be received about the Kiosk locations and coverage options.

VII. Harbor Management Plan Update: Ryan and John met and discussed how things have changed and will need to be updated, along with all the progress made. Anne thoroughly reviewed, marked, and made notes of suggested amendments/updates. The purpose of the Harbor Management Plan review is to bring attention to different things that have been accomplished, along with the modernization of the Harbor Management Plan to have it more presentable for usage when presenting to different grant applications and any other relevant uses. Nick recommended that the Harbor Management Plan be discussed and potentially updated next meeting (1-5-2025). Also, suggest that the committee become (more) familiar with the Harbor Management Plan.

IX. Comments from the committee:

X. Suggestions for Next Meeting:

Harbor Management Plan will be added to the next meeting

XI. Adjournment: Motion to adjourn made by John

Seconded by Chris

Motion passed 7:0