



Selectmen Meeting Minutes
Tuesday, May 13, 2014 @ 6:00 PM
Southwest Harbor Town Office

I. Call to Order/Roll Call

The meeting was called to order by Ralph Dunbar, Chairman at 6:00 PM. Present were Chairman Dunbar, George Jellison, Tom Benson, Dan Norwood, David Mincton and Town Manager Don Lagrange

II. Visitors to be heard not on the agenda

Kristen Hutchins spoke on behalf of Chamber of Commerce regarding their participation to inform the public of the telephone construction informational service. Manager Lagrange stated a device was ordered by Sam Chisholm and should be operational shortly.

III. Approval of Minutes: April 22, 2014

A motion was made by Thomas Benson to approve the minutes of the April 22, 2014 meeting; seconded by George Jellison and voted in favor 5/0/0.

IV. Manager's Report

- ~ Norwood Pump station has a grinder to help eliminate the rag problem.
- ~ Inquired State DOT to continue striping Seal Cove Road when they schedule their portion of the road. They claim due to 100% Federal funding for road striping, they could not do other areas even if the town paid for it.
- ~ Business directory at the intersection of Clark Point and Main was to acknowledge those businesses within the construction and detour area. Businesses beyond the area were not included. Requests have been made from these other businesses.
- ~ Need to reiterate thru traffic on Seal Cove and Seawall Road to Tremont does not need a park pass. Some residents have indicated they were stopped by rangers. Discussed with park officials last week and they have assured me thru traffic not be affected. I suggested signs stating 'Park Permits Required, Thru Traffic Excluded' be placed in the correct locations and they are discussing with the higher-ups.
- ~ Seasonal water line on Fernald Point. Approximately 2000 l/f replaced. Another 1,000 feet left over to replace seasonal line on Shore Road.
- ~ Quarterly newsletter being put together for general updates, schedule of street sweeping, Main Street comments included behavior to flaggers.
- ~ Attached election results on voter turnout include update on High School Trustee with (9) write in votes for Erica Dow.
- ~ Fire hydrant at Islands on Seawall Road froze up and will be replaced. This hydrant is dated 1949.
- ~ Union mediation is scheduled for June 3. Thomas Benson will attend.

~ Candidates Brown, Kane and Jukewich were asked to remove their signs from Norwood Memorial Park out of respect as well as traffic safety.

V. Old Business

a. Main Street

~ 750 l/f water pipe was installed last week; another 120 l/f on Monday. About 150 l/f of ledge remain near Village Green and 50 l/f at Forest Avenue.

~ A construction meeting is scheduled for Tuesday, May 20 at 9:00 . This meeting is not open to the public. In attendance will be Jordans, Olvers and State DEP reps from the water and sewer programs.

~ Selectmen are concerned with the status of Main Street during summer shut down. Manager will get projected schedule and report back.

~ A plus/minus report should be reviewed from the next construction meeting.

~ Chief Chapais discussed the traffic pattern at the intersection of Herrick and Clark Point suggesting a patrol person be placed at the intersection. Additional signage to indicate all traffic to stop was needed. Manager stated he would take care of the signage the following day.

b. EMR Contract (continue to May 27)

Mr. Worcester is not available for this meeting and prefers to present the contract at the May 27 meeting.

c. Quarterly Assessment Report

The assessors submitted their quarterly report stating the value of assessment is based on 100% market value. Also that homestead exemptions will be \$10,000 and veterans exemptions to be \$6,000. The Manager stated the town receives approximately \$24,000 - \$30,000 from the State in part for the homestead exemptions and \$1,500 for veterans exemptions.

VI. New Business:

a. Liquor License, The Upper Deck

George Jellison moved to approve the liquor application for the Upper Deck, seconded by Dan Norwood and approved by a vote of 5/0/0.

b. Amusement License, The Upper Deck

Dan Norwood moved to approve the Class D amusement permit for the Upper Deck, seconded by David Mincton and voted in favor, 5/0/0.

c. Liquor License, Top of the Hill

Dan Norwood moved to approve the liquor application for the Top of the Hill Restaurant, seconded by David Mincton and approved by a vote of 5/0/0.

d. Amusement License, Top of the Hill

Dan Norwood moved to approve the Class D amusement permit for Top of the Hill Restaurant, seconded by David Mincton and voted in favor 5/0/0.

e. Liquor License, Walkers Restaurant

Dan Norwood moved to approve the liquor license for Walkers Restaurant, seconded by Tom Benson and voted in favor 5/0/0.

- f. Amusement License, Walkers Restaurant
David Mincton moved to approve the Class E amusement permit for Walkers Restaurant, seconded by Tom Benson and voted in favor 5/0/0.
 - g. Maine Geolibrary
Manager Lagrange updated the progress of the aerial photography stating all areas with a resolution less than 24” were completed, however the 24” resolution area were delayed due to cloud cover; should be completed in next few weeks.
 - h. Mutual Aid Agreement
The Selectmen agreed to the mutual aid agreement if other area communities are in need of administrative assistance, tax collections and treasury functions or public works management functions. The term of the agreement is for five years. Tom Benson moved to accept, seconded by George Jellison and voted in favor 5/0/0.
 - i. County Charter Commission
A memo was agreed to request the County Commissioners to set up a charter commission for the purposes of reviewing the need of a county administrator as well as a change from a three member commissioner format to five commissioners. George Jellison moved to accept the memo, seconded by David Mincton and voted in favor, 5/0/0.
 - j. Political sign ordinance
This was discussed in the manager’s report. The lack of ordinances in other communities for reference indicated no need for the town to proceed with its own regulations
- VII. Other Business
Susie Homer discussed the need of a Business Development Committee. She also discussed affordable housing need and suggested land owners to participate. A form of bridge financing should also be discussed to help people afford their own home.
- VIII. Accept & Sign Warrants:
Tom Benson moved to accept the following warrants, seconded by George Jellison and voted in favor 5/0/0.
 General Fund Warrants, **FY13-14: 150, 151, 154, 155, 159**
 Sewer **FY13-14: 158**
 Water **FY2014: 9**
 School **FY13-14: 152, 153, 156**
- IX. Next Meeting Date:
It was agreed to move the water/sewer board meeting to the June 10th meeting and hold the regular Selectmen meeting on May 27 at 6:00 PM.
- X Adjourn Selectmen Meeting
Tom Benson moved to adjourn the meeting at 6:59 PM; seconded by David Mincton and voted in favor 5/0/0.