



Minutes
Water Sewer Board Meeting
Tuesday, June 10, 2014

- I. Call to Order/Roll Call
The meeting was called to order by Ralph Dunbar, Chairman at 5:30 PM. Present were Chairman Dunbar, George Jellison, Tom Benson, Dan Norwood, David Mincton and Town Manager Don Lagrange
- II. Visitors to be heard not on the agenda
No visitors to be heard
- III. Sewer Preliminary Budget Review
Board members were presented with a proposed sewer budget for the fiscal year 14-15. Lagrange high lited some areas including a line item to repay the municipality of \$26,345 towards their debt service, another \$24,325 to be place in a CIP account. Estimates for sludge disposal based on previous actual expenditures.
Dan Norwood suggested we will need to take a look at total operational efficiencies to increase repayment of debt service to the town. Chairman Dunbar explained the differences between CIP expenditures and infrastructure with more than a 20 year life. Chairman Dunbar suggested the Board members review the budget and be ready for discussion at the next meeting.
- IV. Adjourn Water Sewer Board meeting
Tom Benson moved to adjourn the water/sewer board meeting at 5:45 PM, seconded by David Mincton and voted in favor 5/0/0.

Minutes
Selectmen Meeting
Tuesday, June 10, 2014 immediately following
Water/Sewer Board meeting
Southwest Harbor Town Office

- I. Call to Order/Roll Call
The meeting was called to order by Ralph Dunbar, Chairman at 5:45 PM. Present were Chairman Dunbar, George Jellison, Tom Benson, Dan Norwood, David Mincton and Town Manager Don Lagrange
- II. Visitors to be heard not on the agenda
No visitors to be heard
- III. Approval of Minutes: May 27, 2014
A motion was made by George Jellison to approve the minutes of the May 27, 2014 meeting; seconded by Tom Benson and voted in favor 5/0/0
- IV. Manager's Report

~ The Property Tax Coupon Book suggested at the last meeting continues to have merit and will be more clearly defined as to purpose, scope and duration at the next meeting. Due to the specific language in the warrant regarding interest on unpaid balances, it will require voter approval to make the changes. If it happens, it won't be until next year.

~ High School tax assessment is finalized at \$1,129,095. (See attached assessment) In FY 13-14, the assessment was \$1,152,426. Original FY 14-15 budget estimates was \$1,142,358. A \$23,331 decrease in the upcoming fiscal year for the high school assessment.

~ In previous years, Tabby and I projected prior to the end of fiscal year the amount of unexpended funds in the budget that would be placed in the surplus fund balance. Last year we were slightly off by approximately \$3,000. An unexpended balance for FY 13-14 is PROJECTED at \$385,832. See attached year to date budget summary. Repeat - Estimated!

~ Received answering machine for the fire station for the public service announcements.

~ Section of Main Street between Herrick Road and Fire Station could get a skinny mix of asphalt for the summer to smooth out the pot holes. State is stubborn to spend the money.

~ The husband of dispatcher Linda Herrick had unexpectedly passed away this past weekend.

~ A reminder to return the water audit questionnaire

V. Old Business

a. Change Order, Main Street Project

Discussions concerning pricing components of the change order was an issue and if the respective components will not be required, should the change order be modified. Annaleis Hafford of Olver Engineering would pursue that discussion with Jordans. Chairman Dunbar expressed his concern regarding the modifications of the change order describing the characteristics as continually changing. The Board needs a firm understanding what the change order represents.

b. Olver presentation:

1) Completed work to date

Annaleis Hafford described the work done to date expressing the opinion Jordans will finish the required work by end of month. Mrs. Hafford passed a handout of the remaining work to be done during the next three weeks on a one page summary. She did ask Jordan Construction if they will be working any Sundays but this was not acceptable to them at this time.

VI. New Business:

a. Eat-A-Pita....Renewal Liquor License

Dan Norwood moved to approve the liquor license for Eat-A-Pita, seconded by Dave Mincton and voted in favor 5/0/0

b. Manager Evaluation (to be scheduled)

Chairman Dunbar reminded the Board an evaluation will be in the packet to review the Town Manager at the next meeting.

- VII. Other Business (Selectmen)
Chairman Dunbar suggested the sign at the corner of Village Green Way be installed by the end of the month.
- VIII. Accept & Sign Warrants:
Tom Benson moved to accept the following warrants, seconded by Dan Norwood and voted in favor 5/0/0.
General Fund Warrants, **FY13-14: 166, 173, 167, 168**
Sewer **FY13-14: 170**
Water **FY2014: 11**
Special Projects **13/14: 171, 172**
School **FY13-14: 169**
- IX. Next Meeting Date:
June 24, 2014 Water/Sewer Board @ 5:30 PM,
Regular Selectmen meeting following water/sewer board
- X. Adjourn Selectmen Meeting
David Mincton moved to adjourn the meeting at 6:33 PM, seconded by Tom Benson and voted in favor 5/0/0.