

Minutes
Selectmen Meeting

Tuesday, November 25, 2014
Southwest Harbor Town Office

- I. Call to Order/Roll Call
The meeting was opened by Chairman Norwood at 6:00 PM. In attendance with Chairman Dan Norwood included George Jellison, Thomas Benson, Lydia Goetze and Town Manager Don Lagrange. David Minctons was excused.
- II. Visitors to be heard not on the agenda
Kristen Hutchins informed the Selectmen of pending increases in Acadia Park including \$50 for annual pass, \$25/7 day pass, \$20 for motorcycles, \$12 per person and \$10 lifetime pass for senior citizens.
- III. Approval of Minutes: November 11, 2014
Lydia Goetze moved to accept the minutes of the November 11, 2014 meeting subject to spelling correction of David Minctons name. Seconded by Tom Benson and voted in favor 4/0/0.
- IV. Manager's Report
~ Discussions with investment bankers have not occurred yet to discuss the possibility of investing a portion of our reserves. Efforts to develop the new budget as well as receiving the audit report should pre-empt these discussions.
~ Jeff Dutra reviewed some tree situations on the Main Street construction area and concluded the large tree between Dick Dimond's two driveways must come down and suggested keystone wall from Mr. Dimond's driveway south to Marc Chalfouns property to protect the exposed roots. Manager will review if vegetation was part of the overall construction plans.
~ Planning Board voted to amend the road ordinance to allow a road built to town standards to be accepted by the Selectmen. They will have a public hearing specific to that ordinance. They also reviewed set back reductions to side and rear property lines and it was continued to next meeting for more discussions. The topic of mobile food vendors was briefly discussed however it was concluded they, the Planning Board, have no land use authority on State right of ways however will consider mobile vendors on private property in future meetings.
~ Chelsea Black has been hired to work in the office with Tabbi and Marilyn. She is learning all necessary administrative assistance work and will be instrumental in water/sewer billing and collections as she gains more experience.
~ Preliminary municipal budget with CIP will be provided at the next meeting.
~ Counter offer from Goodwin's after inspecting the truck is 1000 yards of sand (\$8,900) in trade for the truck. Previous approval was \$9,900 of sand value for the trade.
Tom Benson moved to accept the trade of 1000 yards of winter sand for the #3 truck at a value of \$8,900. Second by George Jellison and voted in favor 4/0/0.
- V. Old Business:
- a. Warrant Committee Appointments
- 1) Tom Benson moved to approve Chuck Bowers for the warrant committee for a three year term. Second by Lydia Goetze and voted in favor 4/0/0.

2) George Jellison moved to approve Jesse Dunbar for a three year term on the warrant committee, seconded by Lydia Goetze and voted in favor 4/0/0.

b. Main Street Update

Lagrange stated sidewalks will have permanent binder pavement and the construction company will not work Thanksgiving Day through Sunday. Also a construction meeting has been scheduled for December 4 at 9:30 AM.

c. Personnel Policy/Amendment

Lagrange indicated the previous changes to the personnel policy required clarification and suggested the following: Move to amend Article V (A) of the Personnel Policy as follows: The Town agrees to pay 100% of the cost of the employee's insurance premium and a portion of dependent/family coverage. The Employee will pay 307.39/month for Spouse/Family coverage; \$156.21/month for children only coverage for calendar year 2014. In subsequent years, the plan shall not increase by more than the percentage increase in rates set by the Maine Municipal Association for the PPO1500 plan for that year. George Jellison moved to clarify the language of the personnel policy, seconded by Lydia Goetze and voted in favor 4/0/0.

d. Mobile Vendor Ordinance

Lydia Goetze suggested as a property owner adjacent to the area being affected by the proposed changes to the parking ordinance, she would recuse herself from voting if necessary. Chief Miller answered questions from the audience regarding limiting mobile vendors at the Manset intersection turn out. Suggestions for use and definitions were included in the parking ordinance for review which many were from the Portland ordinance. Audience comments included a concern from choosing who may be a vendor at this location as well as looking for alternate options to allow vendors of all types. It was suggested DOT may stop all vendors without a local resolve. Chief Miller indicated State statutes provided local authority to control parking in State ROW. Lagrange indicated legal counsel has not yet provided their opinion and this should be continued.

e. Gordon-White Associates/Easement

Lagrange stated to communication from Gordon White Associates regarding an easement required to continue plowing the parking area on the southerly side of Village Green Way. John Stanley in the audience and part owner in the Association stated there is one owner (MDI Hospital) with 23% that does not want to go along with an easement. The association requires 80% agreement for approval.

VI. New Business:

a. Proposed Public Bathrooms at Harbor House

A sketch of a proposed addition to the Harbor House for public bathrooms was submitted and recommended by the Chamber of Commerce. It was continued to the next meeting for further discussion.

b. Re-Appointment Jeff Dutra, Tree Warden

Tom Benson moved to approve the re-appointment of Jeff Dutra as tree warden, seconded by George Jellison and voted in favor 4/0/0.

c. MRC Election Ballot

The consensus of the Board was to vote for Joshua Reny of Fairfield to the MRC Board of Directors upon the recommendation of Chip Reeves of Bar Harbor.

d.. Volunteer Token of Appreciation

In place of a seasonal banquet for volunteers, Lagrange has provided to volunteers a \$50 gift certificates to Sips at a cost of \$40 each for their contributions to various boards and committees. The Board signed a letter of appreciation to be included with the gift certificate.

VII. Other Business

NONE

VIII. Accept & Sign Warrants:

It was moved by Tom Benson to accept the following warrants. Seconded by Lydia Goetze and voted in favor 4/0/0

General Fund Warrants, FY 14-15: 74, 76, 82, 84

Sewer FY 14-15: 83

Water FY2014: 23

Special Projects FY 14-15: 79, 80, 81

School FY14-15: 75, 77, 78

IX. Next Meeting Date:

December 9, 2014

Water-Sewer Board

5:30 PM @ Town Office

Selectmen Meeting

6:00 PM @ Town Office

X. Adjourn Selectmen Meeting

It was moved by George Jellison to adjourn meeting at 6 7:40 PM. Seconded by Tom Benson and voted in favor 4/0/0.