



## Selectmen Board Meeting

Tuesday, April 28, 2015

Town Office @ 6:00 PM

### I. Call to Order/Roll Call

The Selectmen regular meeting was called to order at 6:00 PM by Chairman Dan Norwood. Also in attendance were George Jellison, Thomas Benson, David Minctons, Lydia Goetze, Town Manager Don Lagrange and Clerk Marilyn Lowell.

### II. Visitors to be heard not on the agenda

There were no visitors to be heard

### III. Approval of Minutes:

George Jellison Jr. moved to accept the minutes of the April 14, 2015 regular Selectmen meeting. Seconded by Lydia Goetze and voted in favor 5/0/0.

### IV. Manager's Report

~ Sierra Club has executed the deed to transfer rights to Southwest Harbor. In the near future, we should discuss the status of the building, ie remodel or demolish. Chairman Norwood requested to place on the May 26 meeting to begin discussions regarding the disposition of the building.

~ The town did not receive the Community Development Block Grant for Forest Avenue. They did, however, recommend we re-apply next year. We can use the same application for up to three years.

~ Sidewalk extension to start Monday.

~ Attached transportation map highlighting bicycle and pedestrian crashes from 1998 – 2011. The State will be placing warning signs at noted locations.

~ Prior to continuing discussions regarding a central fire training area, the League of Towns requested a memorandum of understanding from the School District that land would be available. Attached copy has not yet been reviewed by the League.

~ Attached summary of MMA Risk Management Services including amount of dividends paid to SWH.

### V. Old Business:

Lagrange presented a proposal to place a 24' flat rock wall in place of the proposed keystone at a cost of \$1500 vs \$1200 for keystone. He suggested the appearance more fitting. Selectmen agreed with appearance however felt durability during sidewalk plowing would not stand up without continued maintenance. They opted instead to proceed with the original proposal of granite curb at a cost of approx. \$2,800 to be located on the northerly front line at 259 Main Street.

### VI. New Business:

#### a. Liquor and Amusement Licenses

1) David Minctons moved to approve Claremont Liquor & Amusement permit renewal; seconded by Tom Benson and voted in favor 5/0/0

2) George Jellison moved to approve Rogue Liquor permit application(formerly Top of the Hill); second by David Minctons and voted in favor 5/0/0.

3) George Jellison moved to approve Sips Liquor & Amusement renewal permit; second by Tome Benson and voted in favor 5/0/0.

- 4) Tom Benson moved to approve Beals Lobster Pier Liquor renewal permit; second by David Minctons and voted in favor 5/0/0.
- 5) Tom Benson moved to approve Fiddlers Green Liquor license; seconded by Lydia Goetze and voted in favor 5/0/0. Due to an abutter complaint regarding mechanical amplification, review of the amusement permit request was tabled to the May 12<sup>th</sup> meeting. Notice will be sent to Fiddlers Green.
- 6) Tom Benson moved to approve Little Notch Liquor permit renewal; second by David Minctons and voted in favor 5/0/0.
- b. Main Street Sidewalk (Wood Street Area)
- Lagrange suggested developing a sidewalk with bike path from Head of Harbor Restaurant to Village at Oceans End due to the dangerous pedestrian and bike access as currently exists. Lagrange requested to hire Olver Engineers to design the job and be ready when funds might become available, either through a safe routes to school grant or municipal funding in the next fiscal year. Selectmen requested a ballpark number for engineering work as well as construction costs.
- Lagrange suggested to remain with Olver.
- c. Pedestrian Crossing (Village at Oceans End)
- Jeff Crafts represented Village at Oceans End and requested approval to place a crosswalk with a raised island from Village to waterfront. Selectmen agreed cross walk a necessity however disagreed with raised island and consented to an island imprint flush to the pavement. Crafts in agreement with proposal. Norwood requested Craft to forward a memorandum of understanding for his signature to proceed with State DOT approval process.
- d. Affirm Ballot Clerks
- Clerk Marilyn Lowell presented a list of ballot clerks to be available as required by statute.
- e. Appoint Deputy Registrar
- Tom Benson moved to affirm the appointment of Jim Colquhoun as Deputy Registrar; second by Lydia Goetze and voted in favor 5/0/0.
- f. Water-Sewer Commitment:
- Lydia Goetze moved to accept the water commitment of \$127,929.48 for the period January 1, 2015 to March 31, 2015, subject to an interest charged for unpaid balance of 11.25% per annum beginning 30 days after the billing date of April 22, 2015; second by David Minctons and voted in favor 5/0/0.
- George Jellison moved to accept the Sewer commitment of \$106,542.09 for the period January 1, 2015 to March 31, 2015, subject to an interest charged for unpaid balance of 7.0% per annum beginning 30 days after the billing date of April 22, 2015; second by Lydia Goetze and voted in favor 5/0/0
- g. Affirm Managers Appointment (Patrolman)
- Lydia Goetze moved to affirm appointment of Toni Ryan as patrolman; second by Tom Benson and voted in favor 5/0/0.
- Lydia Goetze moved to affirm appointment of Franklin Burke as patrolman; second by Tom Benson and voted in favor 5/0/0.
- VII. Other Business
- Lydia Goetze requested to place on the May 12<sup>th</sup> agenda a discussion regarding the implementation of the comp plan.
- VIII. Tom Benson moved to accept the following warrants; second by David Minctons and voted in favor 5/0/0.
- General Fund Warrants, FY 14-15; 147, 148, 152  
Sewer FY 14-15: 151  
Water FY2015: 7

- IX. Next Meeting Date:  
May Town Meeting, May 4<sup>th</sup>, Pemetic School @ 7:00PM  
Ballot Voting, May 5<sup>th</sup>, Fire station, 10:00 AM – 8:00 PM  
Regular Selectmen Meeting, Town Office  
May 12<sup>th</sup> @ 6:00 PM
- X. George Jellison moved to adjourn Selectmen Meeting at 7:14 PM; second by Tom Benson and voted in favor 5/0/0.

**Water – Sewer Board Meeting**  
Immediately following Selectmen Meeting  
April 28, 2015

- I. The Chairman opened the water-sewer board with all in attendance at 7:20 PM
- II. Tom Benson moved to enter into executive session pursuant to 1 M. R. S. A. § 405 (6) (A) Discussions pertaining to personnel issues relating to proposed utilities superintendent/manager at 7:21PM; second by Lydia Goetze and voted in favor 5/0/0.
- III. Lydia Goetze moved to end executive session at 8:07 PM and return to open meeting; second by David Minctons and voted in favor 5/0/0.
- IV. David Minctons moved to form a hiring committee to select a water-sewer superintendent; second by Tom Benson and voted in favor 5/0/0.
- V. The Board decided to include all Selectmen, Town Manager and Engineer Annaleis Hafford for technical review as members of the hiring committee.
- VI. Tom Benson moved to adjourn water-sewer board meeting at 8:12 PM; second by Lydia Goetze and voted in favor 5/0/0.