

Selectmen Meeting Minutes (DRAFT)

Tuesday, October 25, 2016

- I. Chairman Benson called the Selectmen meeting to order at 6:00PM. In attendance were Dan Norwood, George Jellison, Lydia Goetze, Chad Terry, Manager Don Lagrange and Asst. Manager Marilyn Lowell
- II. Visitors to be heard not on the agenda: Both Ellen Scull and Francine Mayhew of the Conservation Committee introduced themselves to the Board.
- III. Lydia Goetze moved to accept GA Public Hearing minutes of October 11, 2016, seconded by Dan Norwood and voted in favor 5/0/0. George Jellison moved to accept Selectmen meeting minutes of October 11, 2016, seconded by Lydia Goetze and voted in favor 5/0/0.
- IV. Manager's Report
- ~ Office hours will be returned to regular 8:30 AM to 5 PM effective Monday, October 31. The trial period during the past six months to help residents with early morning hours on Monday and Friday did not attract any residents to utilize this time. Less than half dozen residents have been served in the past six months.
- ~ Replacement equipment has been installed for cable channel 7 to get back on line. The new equipment will provides features to link on other networks such as the weather channel. The cost of the cable box was \$4,021. The cabinet (Black Box) cost \$2,456. Computer programmers and installation cost approximately \$2,100 for a total of \$8,577. Southwest Harbor had a bank of \$8,547.74 for cable equipment reimbursement through the Time Warner agreement and our association with the Penobscot Cable Consortium. You should be able to get some video on Channel 7. Once we learn how to input, this new device should provide many opportunities for information to be available.
- Due to changes to digital, unless you have a newer receiver or a converter, you may need to go to channel 121-7 to receive channel 7. Older TV's do not go higher than channel 100.
- ~ Waiting for pricing on some proposed road projects for next year before calling for an infrastructure committee meeting. Hopefully will receive in next few days.
- ~ A still photo shoot will take place on Thursday at Long Pond for Garmin. This is same company that did a photo shoot a couple years ago for BMW.
- V. Old Business:
- ~ George Jellison moved to amend Vendor Parking of the Parking Ordinance to allow two permits for Tuesday, Thursday and Saturday and two permits for Monday, Wednesday and Friday for vendor parking at the Manset corner between May 1 and October 15. Applications available each year on March 1st based on first come, first served. Seconded by Dan Norwood and voted in favor 5/0/0.
- ~ Manager Lagrange proposed a change in the policy for Community Service Funding to eliminate the petition requirement if there is no increase in the amount the nonprofit requested from the previous approval. Lydia Goetze moved to accept the policy as amended, seconded by Dan Norwood and voted in favor 5/0/0.
- ~ Manager Lagrange proposed a funding cap for donations to non-profits be placed on the May ballot. The proposal would be to cap future donations to \$205,000. Currently the Town donates to non-profits \$203,000. The Board requested information regarding potential increases on the floor of the Town meeting and Lagrange explained there would be a warrant requirement for that to occur, however will obtain a legal opinion regarding this issue.
- VI. New Business:
- ~ George Jellison moved to approve the liquor license renewal for Dockside Inn, LLC, seconded by Dan Norwood and voted in favor 5/0/0.
- ~ Manager Lagrange proposed renting approximately 156 s/f office space to the Water/Sewer District in the municipal building to be centrally located for customers. The rent would be \$7,200 per year. The initial term would expire June 30, 2017. Lydia Goetze moved to accept the proposal until June 30, 2017, seconded by Chad Terry and voted in favor 5/0/0.

~ Manager Lagrange proposed to increase the number of Water & Sewer District Trustees from three to five and to retain the Town Manager as one of the Trustees. Chad Terry recused himself as a Selectman to discuss the issue as an audience participant where he suggested the entire board be comprised of residents and the manager could be a liaison officer. Lydia Goetze was in favor of the manager remaining on the board especially with the increase in members. George Jellison agreed to the five members including the Town Manager. The District Trustees had previously agreed at their recent meeting to add two Trustees and maintain the Manager as one of the Trustees. Lydia Goetze voted to nullify the previous Selectmen vote to remove the Town Manager keeping the Manager on the Board and add two more Trustees. Seconded by George Jellison and voted in favor 4/0/0. Lagrange stated the charter amendment would be placed on the State legislative agenda.

~ Lydia Goetze moved to appoint Pete Carroll to the Harbor Planning Committee, seconded by Dan Norwood and voted in favor 5/0/0.

~ The appointment of Eleanor Park to the Conservation Committee was tabled until the next meeting.

~ Manager Lagrange requested to amend the Administrative CIP line items. The sum of \$24,000 approved for computers/printers should have been allocated with \$14,000 to municipal software to cover the expense of Police Spillman programs with the balance of \$10,000 to computers/printers. George Jellison moved to debit computers/printers CIP the sum of \$14,000 to credit CIP municipal software, seconded by Lydia Goetze and voted in favor 5/0/0.

VII. Other Business:

~ George Jellison stated he had been approached by some residents who were concerned about cruise ships wanting to come to Northeast Harbor and questioned if they also approached the Town. Manager Lagrange stated no requests have been brought to the Town.

~ Chad Terry was concerned about the school flashing lights not working and Manager Lagrange stated the company responsible to fix the issue has been contacted and we are on their schedule for the repairs. Highway foreman Scott Alley stated he will check if he has a sign available to remind motorists to slow down to 15 mph during school until the lights are fixed.

~ Chad Terry commented on Northeast Harbor's efforts to change street lighting to LED and suggested the Town also look into this matter. Manager Lagrange stated to wait until the PUC changes the rate structure that Emera would charge. Mr. Terry felt this should be discussed in the future. Lagrange stated the Town is waiting for Emera to provide an inventory list. Meanwhile the Police are looking for street lights not operating properly.

VIII. Dan Norwood moved to accept the following warrants, seconded by Chad Terry and voted in favor 5/0/0.

General Fund Warrants, FY 16-17: 38

Payroll Warrants: FY 16-17: 36, 37

School FY16-17: 34, 35

IX. Next Meeting Date:

Infrastructure workshop, November 8, 2016, Town Office, 5:30 PM.

Selectmen meeting to immediately follow workshop.

X. Lydia Goetze moved to adjourn meeting at 7:26 PM, seconded by Chat Terry and voted in favor 5/0/0.