

	The Warrant Special Town Meeting Minutes October 24, 2017 Town of Southwest Harbor	County of Hancock, ss.
		State of Maine

To: Alan Brown, a Constable of the Town of Southwest Harbor

Greetings:

In the name of the State of Maine you are hereby required to notify and warn the voters of the Town of Southwest Harbor, Hancock County, qualified by law to vote in Town affairs to meet AT the SOUTHWEST HARBOR FIRE STATION, in said Town, Tuesday, the 24th day of October, 2017 A.D. At six o'clock in the afternoon, then and there to act on Articles numbered One [1] through Two [2].

Article 1: Election of Moderator – To choose a Moderator to preside at the meeting.

Nominations were accepted for Moderator; Maurice Joe Marshall's name was presented. There were no other nominations. Mr. Marshall was sworn in by the Town Clerk.

The business under the warrant was transacted at the SWH Fire Station.

Mr. Marshall opened the meeting by announcing that the meeting would be run according to the Rules of the Maine Moderator's Manual. Motion made, seconded and passed.

Article 2: Shall the inhabitants of the Town of Southwest Harbor authorize the Board of Selectman to purchase the Carolyn Hook property, located on Map 001 Lot 70 & Map 017 Lot 094, for the sum \$335,000, such funds taken from the unassigned fund balance?

Motion made and seconded. Yes ~ 98, No ~ 6

The meeting was opened at 6:24 p.m. at the **Southwest Harbor Fire Station.**

Meeting was adjourned at 6:42 p.m. on Tuesday, October 24, 2017.

Respectfully Submitted,



Marilyn J. Lowell



Selectmen Meeting

Southwest Harbor Fire Station,
Tuesday, October 24, 2017 (Following Special Town Meeting)

I. *Call to Order/Roll Call* – Lydia Goetze called the Selectmen Meeting to order at 6:54 PM. In attendance were Chad Terry, George Jellison, Dan Norwood, Ryan Donahue, and Interim Manager/Town Clerk, Marilyn Lowell.

II. *Visitors to be heard not on the agenda* - None

III. *Approval of Minutes:*

a. *Public Hearing minutes of October 10, 2017* - George Jellison moved to accept the Public Hearing minutes of 10/10/2017. Dan Norwood second. Vote 5/0/0, in favor.

b. *Selectmen Meeting minutes of October 10, 2017* – Ryan Donahue moved to accept the Selectmen Meeting minutes of 10/10/2017. Chad Terry second. Vote 5/0/0, in favor.

VI. *Manager's Report* –

1) Lyle Devers is stepping in as Acting Plumbing Inspector. He will be available for us as needed and will submit a time sheet monthly. He bills out \$25 per final site visit.

2) The Polco Services and License Agreement has been received, reviewed, and signed. The Town will be charged \$750 for the annual license and monthly billings will be charged accordingly. If the towns of Mount Desert and Tremont agree to adopt the Polco Services and License Agreement, and SWH has term remaining on our agreement, then SWH's rate will drop to \$500 and the billing will be changed accordingly.

3) We received an agenda for the MRC Board of Directors to be held in Orono on October 25, 2017. There is also a copy of the October 2017 Newsletter that describes the progress being made at the new facility.

4) I will be out of the office Wed. 25th & Thurs. 26th for training.

V. *Old Business:*

a. *School Cross Walk* – Chief Brown and Rhonda Fortin, Pemetic principal came to discuss different ideas to have someone at the school cross walk during the am/pm periods, 100% of the time. The officers try to be there, but there are times it is not possible when working on a case or if a violation occurs while they are at the cross walk, they have to leave to catch the violator. Chief Brown stated that a new system is being looked into by the company who work on the lights. They would be able to program school schedules into the system over the summer, then the lights would be automatic. The idea of volunteer helpers was also mentioned. As of November 1, 2017, no one under 18 is allowed to be a cross walk monitor, stated Chief Brown. The board asked to have the message trailer sign put by the school cross walk.

b. *Polco questions* - Lydia gave an overview of questions formulated for the initial start of Polco. The questions are formulated to help individuals get accustomed to the process and familiar with use. Ryan Donahue made a motion to present all questions as written. Chad Terry second. George Jellison & Dan Norwood felt question #1-#3 were okay, but #4 seemed leading and #5 & #6 were okay. Vote 3/2/0.

VI. *New Business:*

a. *The Dockside Inn. LLC, Liquor license renewal* – George Jellison made a motion to accept The Dockside Inn, LLC Liquor License Renewal. Chad Terry second. Vote 5/0/0, in favor.

b. *Review District Appointments* – Chad Terry made a motion to table until November 14th meeting. Ryan Donahue second.

There was discussion about the advertising of the Trustee position availability. Also noted was how the board would like to preview applications for the positions. The consensus of the board was to have Lydia and Marilyn discuss and write a description of what trustee's duties are to be discussed on Nov. 14th and to appoint on November 28th meeting. Vote 5/0/0, in favor.

VII. *Other Business:* The board would like Marilyn to look into the progress of the school playground project.

VIII. *Accept & Sign Warrants:*

General Fund Warrants, FY 17-18: 40

Payroll Warrants: FY 17-18: 38 & 39

School FY17-18: 36

School Payroll FY 17-18: 37 – Chad Terry made a motion to accept and sign warrants, as written. George Jellison second. Vote 5/0/0, in favor.

IX. *Next Meeting Date:*

Selectmen Meeting, Tuesday November 14, 2017 @ 6:00 PM

Board took a short recess to stack chairs from Special Town Meeting.

X. *Executive Session pursuant to 1 M. R. S. A. § 405 (6) (a) relative to personnel matters.* – Ryan Donahue made a motion to go into Executive Session #1 @ 8:17 PM. Chad Terry second. Vote 5/0/0, in favor. George Jellison made a motion to leave Executive Session #1 @ 8:50 PM. Dan Norwood second. Vote 5/0/0, in favor.

Executive Session pursuant to 1 M. R. S. A. § 405 (6) (a) relative to personnel matters. – Ryan Donahue made a motion to go into Executive Session #2 @ 8:51 PM. Chad Terry second. Vote 5/0/0, in favor. Chad Terry made a motion to leave Executive Session #2 and return to regular Selectmen meeting @ 9:14 PM. Ryan Donahue second. Vote 5/0/0, in favor.

Dan Norwood moved to give Marilyn Lowell a stipend of \$480 per week, in addition to any other pay earned, for each week served as Acting Town Manager. Ryan Donahue second. Vote unanimous 5/0/0.

XI. *Adjourn Meeting* – Dan Norwood moved to adjourn Select Board meeting at 9:16 PM. Chad Terry second. Vote 5/0/0, in favor.