



Selectmen Meeting

Southwest Harbor Meeting Room

Tuesday, November 28, 2017

I. *Call to Order/Roll Call* – Lydia Goetze called Selectmen Meeting to order at 3:35 PM. In attendance were Chad Terry, George Jellison, Dan Norwood, Ryan Donahue, and Interim Manager/Town Clerk, Marilyn Lowell.

II. *David Barrett from MMA, in regards to Town Manager search* – Mr. Barrett gave an overview of what MMA offers when they are hired by towns to help with Town Manager Searches. He also talked about the different applicants and reasons, in which they may move on from their current jobs. The consensus of the board was to discuss this further, at the next meeting on December 12, 2017.

A short recess was taken before resuming Select Board Meeting @ 4:38 PM.

III. *Visitors to be heard not on the agenda* - None

IV. *Approval of Minutes:*

a. *Selectmen meeting minutes of November 14, 2017* – Ryan Donahue made a motion to approve November 14, 2017 minutes as written. Chad Terry second. Vote 5/0/0, in favor.

V. *Manager's Report* -

1) We were cc'd on a letter from Laura Young, at Maine Community Foundation, sent to Elizabeth B. Johnson thanking her for the recent grant of \$20,000 from the Elizabeth B. Johnson Fund to the SWH Conservation Comm. Fund (Charlotte Rhoades Park).

2) I spoke with Jim Geary at the Maine Community Foundation and he said the statutes for the Conservation Commission gives them total investment and spending authority. Jim emailed the statutes and upon reading the Powers of commission, it seemed that they can direct the expenditure of money, but it is subject to the approval of the municipal officers.

3) The Water Sewer District Charter is on their website.

4) I spoke with Annaleis concerning the delay in the sidewalk project to 2019. There is a ROW process that needs to be followed. They won't release the certificate until the beginning of 2019.

5) I have also included the SWH Historic Cemetery Committee Meeting minutes.

6) I emailed the information on the Marijuana updates and would like know if there are any questions.

Ryan Donahue made a motion to take the agenda out of order and proceed with VII., New business. Dan Norwood second. Vote 5/0/0.

VI. *Old Business:*

a. *Review Water/Sewer District Trustee Volunteer Forms*

1-Andy Cline

2-Ralph Dunbar

3-Janet Myers

4-Ben C. Worcester, III

Each volunteer was given the opportunity to tell the board a little about themselves and why they may want to serve as a Water/Sewer District Trustee. The board then asked a couple questions of each applicant.

VII. *New Business:*

a. *Warrant Committee Member appointment, Anne Heisey* – Dan Norwood made a motion to appoint Anne Heisey to the Warrant Committee for a 1 year term. Ryan Donahue second. Vote 5/0/0, in favor.

b. *Maine FIREWISE – Jasmine Hammond & Kent Nelson* - Kent & Jasmine gave an overview of the wildfire prevention program. They will randomly look at homes and do assessments of those near forests & brush debris, in regards to what could be done to help prevent any wild fires reaching their homes. At this time Bar Harbor, Mount Desert and Tremont are participating in the program. It was the consensus of the board to participate in the assessment program.

c. *Jim Colquhoun- Shellfish Committee recommendations* -Dan Norwood made a motion to approve the Shellfish Committee’s recommendation of the 2018 Shellfish Licenses, as unlimited recreational & junior licenses and no commercial licenses. Ryan Donahue second. Vote 5/0/0, in favor.

d. *Village Green Tavern (CODA) Liquor License renewal* – Dan Norwood made a motion to renew CODA’s Liquor License. Chad Terry second. Vote 5/0/0, in favor.

VIII. *Other Business:* ~ Marilyn Lowell asked for consensus from the board to outsource payroll and take necessary steps to begin the process. Dan Norwood made a motion to have Marilyn Lowell take necessary steps to begin the process of outsourcing payroll. George Jellison, Jr. second. Vote 5/0/0, in favor.

~ Lydia Goetze also mentioned that the Warrant Committee needs 4 more volunteers and the Planning Board needs 1 volunteer.

IX. *Accept & Sign Warrants:*

General Fund Warrants, FY 17-18: 56

Payroll Warrants: FY 17-18: 52, 55

School FY17-18: 54

School Payroll FY 17-18: 53

Chad Terry made a motion to accept & sign warrants as written. George Jellison, Jr. second. Vote 5/0/0, in favor.

X. *Next Meeting Date:*

Selectmen Meeting, Tuesday December 12, 2017 @ 6:00 PM

XI. *Executive Session pursuant to 1 M. R. S. A. § 405 (6) (a) relative to personnel matters*

The motion to go into executive session to discuss District volunteers before appointing failed, so the Board discussed the District Trustee Volunteers in open session. There was discussion about whether the term “personnel” was appropriate and whether the Board would be required to have nominees present in an executive session.

George Jellison, Jr. made a motion to appoint Ralph Dunbar as a Water/Sewer District Trustee, for a 2 yr. term. Ryan Donahue second. Vote 3/1/1 with Lydia opposed and Chad abstaining.

Dan Norwood made a motion to appoint Ben C. Worcester, III as a Water/Sewer District Trustee, for a 3 yr. term. George Jellison, Jr. second. Vote 3/1/1 with Lydia opposed and Chad abstaining.

XII. *Adjourn Meeting* –Ryan Donahue made a motion to adjourn @ 6:12 PM. Chad Terry second. Vote 5/0/0, in favor.