



Selectmen Meeting

Southwest Harbor Meeting Room
Tuesday, December 12, 2017 @ 6:00 PM

I. *Call to Order/Roll Call* – Lydia Goetze called Selectmen Meeting to order at 6:00 PM. In attendance were Dan Norwood, George Jellison, Jr., Ryan Donahue (excused 6:15 – 7:00 PM), Chad Terry excused until 6:47 PM, and Acting Town Manager, Marilyn Lowell.

II. *Visitors to be heard not on the agenda* – None.

III. *Approval of Minutes:*

a. *Selectmen meeting minutes of November 28, 2017* – George Jellison made a motion to approve November 28, 2017 minutes as written. Dan Norwood second. Vote 4/0/0, in favor.

IV. *Manager's Report:*

1) I added a letter, from FEMA, in your packets which informed us that SWH would retain its current rating as a CRS Class 9. Policy holders will continue to qualify for a 5 percent discount in the premium costs of their flood insurance.

2) You also have the Annual Membership Meeting Notice and Newsletter from MRC. The meeting is 3PM-5PM on Wed., Dec. 13th, in Hampden. I am planning to attend this meeting.

3) You have a copy of a support letter for the HCPC Solid Waste Technical Assistance funding. This is done each year to show municipal support.

4) There will be a Public Meeting in Tremont, on Wed., Dec. 13th at 6 PM to discuss the replacement of Clark Bridge & Marsh Bridge.

5) Also, there is a letter from Maine DOT to obtain information and concerns regarding historic properties.

6) Lastly, I included a Harbor update from Adam, with a quote for the cost of parts for a hydraulic hoist.

V. *Old Business:*

a. *Review W/S District Trustee Volunteer Forms/Appointment* – Lydia Goetze made a motion to re-appoint Jim Geary for a 3 year term to the Water/Sewer District Trustee board. Ryan Donahue second. Vote 4/0/0, in favor.

There was discussion in regards to the 2 & 3 year terms associated with the appointment of Lee Worcester and Ralph Dunbar to the W/S District Trustee Board, held on November 28, 2017. It is stated in the amended W/S District Charter, the initial appointment of Trustees are to be 1 & 2 year terms and 3 years upon re-appointment.

Dan Norwood made a motion to amend Ben Worcester's 3 year appointment to a 1 year appointment and to keep Ralph Dunbar's appointment of 2 years, in place. George Jellison second. Vote 3/1/0, in favor. Lydia Goetze opposed.

b. *Jack Martel-MDI Joint Fire Training Facility update* – Jack Martel gave an update of the 4-5 year progress of the Joint Fire Training Facility. The Fire Chiefs have determined it is time to start the 3rd phase of the study. Jack reported it would be at a share cost of \$37,000 to SWH.

~ Dan Norwood was concerned that the next phase would be a hit to the budget and then more money for a \$1.5 million facility. This brings concerns that the voter will be asked for large amounts of money back to back in 6 months.

~ Lydia Goetze asked how the Town's share of the \$1.5-2 million cost would be determined. Also, would having this project on the High School grounds hinder or interfere with the possibility of having an Island wide middle school on the grounds, in the future.

The board asked Jack to gather more information on the questions they have, before they can go any further in determining if they want to continue to participate in the project.

c. Town Manager search discussion –

Lydia Goetze made a motion to allocate up to the \$5,900, from the Administration Contingency budget item, to use MMA in the Town Manager search. Ryan Donahue second.

~ George Jellison, Jr. didn't feel it would be enough value for the amount of money it would cost.
~ Ryan Donahue felt there was merit to work with MMA, since the office staff was already taxed from being understaffed.

Vote 5/0/0, in favor.

d. School Playground update – Ingrid Kachmar gave an overview summary

of the new playground costs for the Board and visitors. The estimated amount requested from the Town is just under \$295,000. This is for the playground used by the younger children from the Harbor House, and it includes a wheelchair-friendly surface. Rhonda has written some grants, but Ingrid did not know about amounts, deadlines or disbursements. She would be in touch with Rhonda to send the Select Board the information. The Playground Committee would like to use the current checkbook balance of \$21,677 to establish a playground maintenance and reserve account for surfacing and equipment replacement. The Pemetec School would then begin setting aside \$15,000 each year to be allocated for this reserve account.

The board and public members discussed the amounts being asked for and if the playground would be for the public also, not just the school or Harbor House. It would be for everyone, as it is now.

Greg Johnson has been working with the Playground Committee on the engineering for the site work and to see that savings are in place, when possible. The goal is to get drainage correct and get good footings for the retaining wall. Completing the site work will give a better idea of the rest of the cost for the project.

Select Board members agreed this would need discussing during the budget process.

e. Cruise ship progress reports – Planning Board & Harbor Committee –

The Harbor Committee brought a recommendation draft before the board with explanations' of those items. The Harbor Committee is scheduling a cruise ship workshop to include the Planning Board, the Select Board and others on Monday, January 8, 2018.

Adam Thurston and Cory Pettegrew discussed the quote for Hydraulic Hoist parts. Pros and cons were given between the hydraulic and electric hoists. The board would like Adam to come back to them with the amount and the CIP line item, where this money will be taken from.

f. Polco questions – Ryan Donahue made a motion to accept the new Polco

questions as presented. Chad Terry second. Vote 5/0/0, in favor.

VI. *New Business:*

a. Discussion of State Statutes – Lydia Goetze presented the board

members with information on Executive Sessions and e-mail protocol. This was to ensure that they were aware of the procedures.

VII. *Other Business –* Chad Terry did not want his business email to be used for Selectman business and felt the Town should give him an email, if he is to be contacted in this manner.

VIII. *Accept & Sign Warrants:*

General Fund Warrants, FY 17-18: 60

Payroll Warrants: FY 17-18: 57, 59

School FY17-18:

School Payroll FY 17-18: 58

Dan Norwood made a motion to Accept & Sign Warrants as presented. Chad Terry second. Vote 5/0/0, in favor.

IX. *Next Meeting Date:*

Selectmen to discuss and determine – The next Selectmen Meeting will be December 19, 2017 @ 6:00 PM.

X. *Adjourn Meeting* – Dan Norwood made a motion to adjourn at 8:28 PM. Chad Terry second. Vote 5/0/0, in favor.