

## Selectmen Meeting Minutes

Tuesday, January 23, 2018

I. Call to Order/Roll Call: Acting Chairman Chad Terry opened the Selectmen meeting at 6:00 PM. In attendance George Jellison Jr., Dan Norwood, Lydia Goetze, Ryan Donahue, Manager Lagrange and Assistant Manager Lowell. II.

II. Visitors to be heard not on the agenda: Jim Snow stated he requested the town managers phone records in the past and has not yet received them. Manager Lagrange stated he will copy the records and redact personal information. The cost for the time and the copies will be \$125 and upon payment will provide copies.

Charles Stanhope of the library discussed the possibility of electric car charging stations in front of the library. He wanted to start a dialog regarding this issue and will provide more in depth material in near future.

III. Approval of Minutes:

Lydia Goetz moved to approve the Selectmen meeting minutes of January 9, 2018 as amended, seconded by George Jellison and voted in favor 5/0/0.

Lydia Goetze moved to postpone Selectmen budget minutes of January 16, 2018 to the next meeting, seconded by Ryan Donahue and voted in favor 4/0/1 with Chad Terry abstaining.

IV. Manager's Report:

~ Forfeiture funds in ICMA currently at \$14,946. Will not include into this next budget cycle due to issues with audit reporting with previous budget. Will contact auditors for correct entry into the FY 19-20 cycle.

Dan Norwood suggested to include these funds in this year's budget if possible.

~ A copy of deed representing the purchase of Hook Property was submitted to the Board

~ Legislative bulletin indicates a sharing of tax revenue if a municipality chooses to allow retail sales of marijuana.

~ A review of 2018 infrastructure project was held on Thursday to finalize construction plans. There will be three separate bond issues; one from the general bond; one for water; one for sewer.

~ Construction plans for highway garage is completed. Bid Request to be requested in next 10-14 days.

~ \$524,000 minimum purchase price for post office parking lot. Discussed with Ken Corona on Thursday last and he will email that proposal.

V. Old Business:

a Lydia Goetze moved to extend the cruise ship moratorium another 180 days, seconded by Dan Norwood and voted in favor 5/0/0. Cruise ship moratorium extension

b. Town Manager Search: Chad Terry suggested to proceed search with MMA assistance, supported by Lydia Goetze, Dan Norwood and Ryan Donahue. Ryan Donahue moved to use MMA for interview process in the town manager search and to review advertising prior to circulation, seconded by Lydia Goetze, and voted in favor 3/2/0 with Dan Norwood and George Jellison against.

Ryan Donahue moved to go with MMA contract and authorize Lydia Goetze signature, seconded by Chad Terry and voted in favor 5/0/0.

VI. New Business:

a. Debbie Clark was introduced to the Board as the new Administrative Assistant.

b. Ordinance Amendment, Revision of Structure definition: The Board requested the language be reviewed for more clarity prior to taking any action.

c. Property Tax Refund: Dan Norwood moved to refund the sum of \$1,500 to Jack Gilley Sr. that were paid on behalf of another taxpayer's property, seconded by George Jellison and voted in favor 5/0/0.

d. Post Office Parking Lot: George Jellison requested more research before sending to voters' approval, to include a survey and deed description of area to be conveyed. Dan Norwood moved to table until next meeting, seconded by George Jellison and voted in favor 5/0/0.

e. Playground funds: Dan Norwood moved to table article until next meeting to determine language on borrowing from unassigned fund balance, seconded by Lydia Goetze and voted in favor 5/0/0.

f. Appointment for a three year term to Warrant Committee:

Dan Norwood moved to appoint Ellen Nolan to the warrant committee, seconded by Ryan Donahue and voted in favor 5/0/0. The appointment of Ruth Davis was tabled until next meeting.

VII. Other Business:

~ Dan Norwood suggested the Harbor proposal be sent to the Harbor Committee for review and have them make recommendations at next Selectmen meeting.

~ Chat Terry requested the election of a new chairman to replace Lydia Goetze who has resigned. George Jellison nominated Dan Norwood as acting Chair for remainder of the term, seconded by Lydia Goetze and voted in favor 4/0/1 with Dan Norwood abstaining..

VIII. Dan Norwood moved to accept following warrants except general fund warrant #77, seconded by Ryan Donahue and voted in favor 4/0/1:

General Fund Warrants, FY 17-18: 77

Payroll Warrants: FY 17-18: 73,76

School FY17-18: 72, 74

School Payroll FY 17-18: 75

IX. Next Meeting Date:

Regular Selectmen Meeting, February 13, 2018 @ 6:00 PM (Town Office)

Note: School budget review with Warrant Committee

X. Dan Norwood moved to adjourn meeting at 8:35 PM, seconded by George Jellison and voted in favor 5/0/0Adjourn Meeting.