

Town of Southwest Harbor



Annual Report 2018

~ DEDICATION ~

The 2018 Town Report is dedicated to the SWH Volunteer Fire Department and four young students responsible for BEING THE CHANGE.

Our Southwest Harbor firefighters put in many long hours of training to be ready to respond to a great variety of situations. They develop a wide variety of skills over many weekends of training exercises and stand ready to leave their jobs, their homes and families to help when needed. They exercise common sense and caution not only to rescue those who need them, but also to keep situations from getting worse. At this time we also remember Jeff Reed, a former firefighter and EMT for the SWH/Tremont Nursing Service whom we lost this year and who volunteered with the Fire Department for many years. The Southwest Harbor Select Board wishes to recognize, commend and thank our volunteer firefighters for their skills, their preparedness, and their service to Southwest Harbor and MDI. We appreciate your selfless dedication to our community.



Ella Izenour, Caroline Musson, Charlotte Partin, Logan Wilbur (L to R in photo) worked with Bonnie Norwood, their Pemetic science teacher, to ban single-use plastic bags and styrofoam food containers. They researched how these items add to waste pollution and worked with their teacher, a parent and members of A Climate to Thrive to write two ordinances banning their use in our town. They met with and educated residents and town officials of all four towns over the past year. Southwest Harbor's new ordinances become effective on Earth Day, April 22, 2019. We dedicate this Town Report to these young citizens who demonstrate the saying, "Be the change you want to see", and thank them for their commitment and leadership.

~ IN MEMORIAM ~

This 2018 Town Report is dedicated to the memory of David Minctons.

David J. Minctons (1960-2018) - Was born and lived his whole life on Mount Desert Island, where he developed a lifelong passion for the adventures of the outdoors. After graduating from Mount Desert Island High School in 1979, David worked for the family business, Walls Coal Company, in Southwest Harbor, delivering oil for 25 years. He then focused on his second career as a commercial fisherman, where he fished for lobster, tuna and halibut, aboard the F/V Anna Marie and later on the F/V Shag Eyed Shark.

David served the community of Southwest Harbor as a member of the Select Board from 2010 till 2016. He also was a founding member of an annual community gathering in Southwest Harbor known as the Pignic. The Pignic was not only a celebration for David and his twin sister's birthday, but was a community event that ran for more than a decade where thousands of patrons gathered.



Photo provided courtesy of Mount Desert Islander

MUNICIPAL OFFICERS AND OFFICIALS

Board of Selectmen

Chad Terry, Chairman
Lydia Goetze, Vice-Chairman
George Jellison, Jr.
Ryan Donahue
Kristin Hutchins

Town Manager, Tax Collector, Treasurer, Road Commissioner
Justin VanDongen

Assist. Town Manager/Town Clerk, Health Officer
General Assistance Administrator
Marilyn J. Lowell

Deputy Tax Collector/Treasurer, Deputy Clerk
Registrar of Voters
Deborah Clark

Administrative Assistant, Deputy Clerk
Deputy Registrar

Robert Salsbury

Code Enforcement Officer, Licensed Plumbing Inspector
Donald R. Lagrange

Police Chief & Constable

Alan Brown

Harbor Master

Adam Thurston

Fire Chief, Emergency Management Director

Thomas Chisholm

Water – Sewer District Superintendent

Steven T. Kenney

BOARDS AND COMMITTEES

Board of Appeals

James Geary
Theodore Fletcher

Lunn Sawyer, Chair
John Izenour

Conservation Commission

Susan Allen
Francine Mayhew
Ann Judd, Associate

Jane Ayers
Ann Ratcliff
Ellen Scull
Melissa Frost, Advisory

Jeff Dutra, Tree Warden
Eleanor Park
Barbara Amstutz, Associate

Harbor Committee

Corey Pettegrow
Adam Thurston
Ronald Weiner

Brian Walls
Nicholas Madeira

John Stanley
Anne Napier
Robert Putman

Planning Board

Eric Davis
John Williams
Lee Worcester

Chris Rawls

Michael Magnani
Jesse Dunbar
Jack Ksionzyk

Shellfish Conservation Committee

Jim Colquhoun, Chair
Bonnie Norwood

Michael Carroll

John Stanley
Adam Thurston, Warden

Warrant Committee

Ellen Nolan
Ruth Davis
Carolyn Ball

Jesse Dunbar

John Williams
Ann Heisey
Kristin Hutchins

Southwest Harbor Housing Authority

John Wellington
Henry Barendse, Tenants Rep.

Karen Craig
Sonia Field

Lee Worcester, Chairman
Ellen Brookes

Pemetic School Board

Susan Allen
Dani Piquette-Kelly

John Bench

Ingrid Wilbur-Kachmar
James Sawyer

High School Trustees

Steve Hudson

Ingrid Wilbur-Kachmar
Ann Ratcliff

Michael Sawyer

Water & Sewer District Board of Trustees

James Geary, Chair

James Vekasi

Donald LaGrange

STATE REPRESENTATIVES

State Senator, District 7

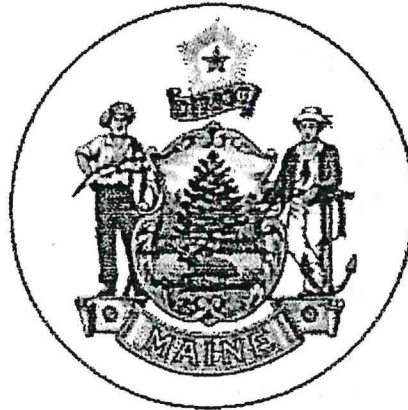
Louis Luchini
3 State House Station
Augusta, ME 04333
Phone: 207-287-1515
Louis.Luchini@legislature.maine.gov

State Governor

Paul LePage (former)
Janet Mills
1 State House Station
Augusta, ME 04333
Phone: 207-287-3531

Representative to the Legislature, District 134

Genevieve McDonald
House of Representatives
129 North Main Street
Stonington, ME 04681
Phone: 207-266-5113
Alt. Phone: 800-423-2900
Genevieve.McDonald@legislature.maine.gov



FEDERAL GOVERNMENT REPRESENTATIVES

U.S. Senate

Susan Collins
413 Dirksen Senate Office Building
Washington, DC 20510
Phone: 202-224-2523
<http://collins.senate.gov>

Angus S. King, Jr.
369 Dirksen Senate Office Building
Washington, DC 20510
Phone: 202-224-5344
<http://www.king.senate.gov>

U.S. House of Representatives, District 2

Jared F. Golden
1223 Longworth House Office Building
Washington, DC 20515
Phone: 202-225-6306 or 207-249-7400



STATE OF MAINE
OFFICE OF THE GOVERNOR
1 STATE HOUSE STATION
AUGUSTA, MAINE
04333-0001

PAUL R. LePAGE

GOVERNOR

Dear Citizens of Maine:

For the past eight years as your Governor, my priority has been to make Maine prosperous. I am proud to say that my administration has had some success, but there is more that can be done.

Mainers experienced strong, record-setting economic growth in 2018, setting so many new records: a record-high number of employers; a record-high number of private-sector jobs; record-high revenues for the state; record-low unemployment; and the fastest net-earnings growth in New England. Our poverty rate declined to the lowest since 2005 with the fewest number of children in poverty in 17 years. Maine's future is the brightest it has been in decades: there's more new businesses, more money in your paycheck, and better opportunities for our children. And that's what it's all about: the future of our state.

We have brought stability to state finances and implemented pro-business, pro-growth policies across state government. The incoming administration is taking on a state government that is vastly improved—both structurally and financially—from the one I inherited. Therefore, I have suggested to the new administration that now is the time to cut taxes by an additional 20 percent.

My administration lowered taxes by 20 percent for more than half-a-million Mainers. Cutting taxes for our families has proven to be an excellent policy decision. Despite this cut, we are seeing higher revenue in almost every tax category—sales and use tax, individual income tax, and corporate income tax. We must always remember that the revenue we receive in taxes is due to the hard work of Maine's people. Democrats stated they want to use surplus money to fully fund revenue sharing at 5 percent, rather than the 2 percent the towns have received for the past 6 years. **However, there is no guarantee your local government will cut your property taxes by one penny—never mind dollar-for-dollar—if revenue sharing is increased.**

The people of Maine and the municipal balance sheets would be better off if the state cut income taxes and allowed municipalities to collect property taxes or service fees from non-profits to supplement the local property taxes. Everyone should contribute to the operation of local community governments.

I encourage you to pay attention to what happens in your municipality and in Augusta. So many good people have worked much too hard to achieve our current prosperity. We must avoid letting politicians drive Maine's finances and its economy back into the ground. I promise you that I will be watching.

Sincerely,

Paul R. LePage
Governor

PHONE: (207) 287-3531 (Voice)

888-577-6690 (TTY)

FAX: (207) 287-1034

www.maine.gov

129th Legislature
Senate of
Maine
Senate District 7

Senator Louis Luchini
3 State House Station
Augusta, ME 04333-0003
(207)287-1515

Dear Friends and Residents of Southwest Harbor,

Thank you for the opportunity to serve as your state senator. I am honored to have been chosen to represent you and your community in Augusta, and I promise to work hard on your behalf.

During this legislative session, I'm looking forward to working in a bipartisan manner on the issues that matter most to you and your families. I have been named chair of the Veterans and Legal Affairs Committee. On the committee, I will work to ensure that those who have fought for our country receive the care they have earned. Having served with honor, veterans across Maine deserve the highest quality care and most meaningful recognition we can provide.

Access to broadband is another issue I hear about often. When rural communities lack high-speed internet, it is more difficult to start a business, succeed in school, or move to the region. By improving access to broadband, we can help revitalize rural communities, take advantage of new economic opportunities, and attract and retain qualified young people. I've introduced legislation to create a plan and funding mechanism to expand broadband in rural communities.

If you have any other concerns or ideas for legislation, I am always available. Please feel free to call or email me anytime. We face challenges, but with this group of smart, talented, and committed lawmakers, I'm hopeful we can get things done. And while we may not always agree, I am always willing to listen and learn from all sides.

I can be reached at (207) 287-1515 or Louis.Luchini@legislature.maine.gov. I also encourage you to sign up to receive my regular legislative updates. Go to www.mainesenate.org to join my mailing list.

I look forward to working with you this year!

Sincerely,



Louie Luchini
State Senator



HOUSE OF REPRESENTATIVES

2 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0002

(207) 287-1400

TTY: MAINE RELAY 711

Genevieve McDonald

129 North Main Street

Stonington, ME 04681

Residence: (207) 266-5113

Genevieve.McDonald@legislature.maine.gov

Dear Southwest Harbor Residents,

It is an honor to serve as your State Representative. Over the next two years, I will be working hard on your behalf to provide responsive constituent services, be your advocate in the State House and advance legislation that improves life in our district and in our state.

Over the coming months, we expect to take up over 2,000 separate pieces of legislation covering a wide variety of topics. Top priorities include expanding health care coverage, bringing relief from the opioid crisis, expanding access to renewable energy, reducing student debt, fighting and dealing with the effects of climate change, repairing our roads and bridges, increasing protections for workers and consumers, getting prescription drug costs under control, protecting the independence of seniors, and making sure we are caring for our neighbors with disabilities.

We will also be balancing the state budget for the next two years and will work to do so in a way that restores revenue sharing funds for all Maine towns and respects the mandate of the voters to properly fund public education.

This year I am serving on the Marine Resources Committee, where we will work hard to strengthen our fisheries and make sure that future generations can continue to earn a living from Maine's coastal waters.

Whether we are dealing with the above issues or any other topic, I will continue to work with all of my colleagues, regardless of party affiliation, to make sure we're doing the best work we can for the people of our district and all the people of Maine.

Please contact me if I can be of any help or if you want to discuss or testify on any legislation. My email is Genevieve.McDonald@legislature.maine.gov. My phone number is 207-266-5113. I also send out e-newsletters from time to time. Let me know if you would like to receive them.

Respectfully,

Genevieve McDonald
State Representative

District 134 Cranberry Isles, Deer Isle, Frenchboro, Isle au Haut, North Haven, Southwest Harbor, Stonington, Swan's Island, Tremont and Vinalhaven, plus the unorganized territory of Marshall Island Township

SUSAN M. COLLINS

433 CONGRESSIONAL OFFICE BUILDING
WASHINGTON, DC 20510-1004
(202) 224-2600
(202) 224-2601 (FAX)

United States Senate

WASHINGTON, DC 20510-1004

COMMITTEES
SPECIAL COMMITTEE
ON AGING
COMMITTEE
APPROPRIATIONS
HEALTH, EDUCATION,
LABOR, AND PENSIONS
SELECT COMMITTEE
ON INTELLIGENCE

Dear Friends,

It is an honor to represent Maine in the United States Senate. I am grateful for the trust the people of our state have placed in me and welcome this opportunity to share some key accomplishments from this past year.

As Chairman of the Senate Aging Committee, I worked to help ensure the well-being of our seniors. The *SeniorSafe Act* I authored became law last year and is empowering banks, credit unions, and other financial institutions to better protect seniors from financial fraud.

Following extensive committee investigations of prescription drug pricing, additional legislation I crafted became law, ending the egregious practice of pharmacy "gag clauses" that prevented pharmacists from informing patients on how to pay the lowest possible price.

This year, I was also successful in securing an extra \$425 million for Alzheimer's research—the largest funding increase ever—bringing the total to \$2.34 billion. Additionally, the bipartisan *BOLD Act* I authored will create public health infrastructure to combat Alzheimer's by promoting education, early diagnosis, and improved care management.

More than 40 million Americans—including 178,000 Mainers—are caregivers for parents, spouses, children, and other loved ones with disabilities or illnesses, such as Alzheimer's. The *RAISE Family Caregivers Act* I authored was signed into law last year, giving caregivers more resources and training to better balance the full-time job of caregiving. Another law I wrote will help grandparents who are raising grandchildren, largely due to the opioid addiction crisis.

In addition to helping seniors, a major accomplishment over the past year is the increased federal investment in biomedical research that is leading to progress in the fight against numerous devastating diseases. Congress has boosted funding for the National Institutes of Health by \$7 billion in just the last three years, bringing total funding to more than \$39 billion.

One of my highest priorities as Chairman of the Transportation Appropriations Subcommittee is to improve our nation's crumbling infrastructure and ensure that Maine's needs are addressed. Since the Better Utilizing Investments to Leverage Development (BUILD) Transportation Grants program, formerly known as TIGER, was established in 2009, I have secured \$160 million for vital transportation projects throughout Maine.

Congress also delivered a Farm Bill last year, which includes many important provisions that will help the agriculture industry in Maine and across the country. Specifically, I secured provisions that will strengthen support for young farmers, improve local farm-to-market efforts, and increase funding for organic research.

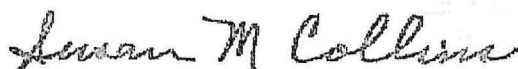
Congress took decisive action to address the opioid addiction epidemic. In addition to appropriating \$8.5 billion in federal funding last year, Congress enacted the *SUPPORT for Patients and Communities Act*, a comprehensive package that embraces the multipronged approach I have long advocated for this epidemic: prevention, treatment, recovery, and enforcement to stop drug trafficking.

Maine plays a key role in ensuring a strong national defense. In 2018, Congress provided funding for five ships to be built at Bath Iron Works, which will help to keep our nation safe and provide our skilled shipbuilders a steady job. I also secured more than \$162 million for infrastructure projects at Portsmouth Naval Shipyard to support their important work to overhaul Navy submarines.

A Maine value that always guides me is our unsurpassed work ethic. In December 2018, I cast my 6,834th consecutive vote, continuing my record of never missing a roll-call vote since my Senate service began in 1997.

I appreciate the opportunity to serve Maine in the United States Senate. If ever I can be of assistance to you, please contact one of my state offices or visit my website at www.collins.senate.gov. May 2019 be a good year for you, your family, your community, and our state.

Sincerely,



Susan M. Collins
United States Senator

January 3, 2019

Dear Friends,

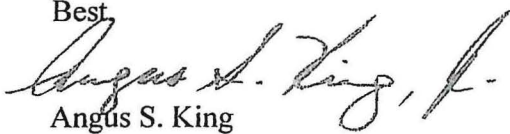
As I travel Maine, I hear from people who live in every corner of our state. I hear about their achievements, their successes, their work to improve their communities – I hear about the hope they have for our state. I also hear about our challenges, and all the work we have left to do. As I see it, that's my job: to listen to you, act where I can to build on what's good, and work on the tough parts. As 2018 comes to a close, I wanted to take a moment to share an update on some of the work we're doing in Washington to lift up the accomplishments of Maine people and make progress on the challenges they face.

From Portland to Presque Isle, from Milo to Camden, I hear about the pain that the opioid epidemic is inflicting on Maine communities. I've met with Maine people in recovery, family members of those struggling with substance use disorders, treatment providers, and law enforcement officials to learn about their experiences with this terrible disease, and everyone agrees that in order to fully respond to these problems, we need a stronger federal effort to end the opioid epidemic. Fortunately, some help is on the way – in October, we overwhelmingly passed a sweeping, bipartisan opioids bill. I've pushed hard for this type of legislation and was proud to have provisions I've advocated for included in the bill. These priorities have been guided by the voices of Maine people, and we'll keep working to confront this tragic problem.

I've also worked to strengthen the future of our forest economy. Maine's forests have powered our state's economy for generations, especially in our rural communities. So, when rapid shifts in the market led to the closure of many pulp and paper mills and biomass power plants, it required a collaborative approach to support future growth in this important industry. That's why, together with the other members of the state's Congressional delegation, I pushed to establish the Economic Development Assessment Team (EDAT). This integrated, multiagency effort aims to foster innovation and commercialization in Maine's forest economy, and we're already seeing the benefits: in recent months, several forest industry businesses have announced significant investments into Maine operations, and in September 2018, the Forest Opportunity Roadmap (FOR)/Maine released an action plan to make sure this industry, and the rural communities it supports, can continue to thrive for generations to come.

As I close this letter, please allow me to express my gratitude to each of you – for your dedication to our state, and to one another. It's often said that Maine is like a big small town (with very long streets)—that's because at our heart, we're one big community. It's not only a pleasure to serve you— it's a pleasure to know you. Thank you for being the reason Maine is so special. Mary and I hope that 2019 will be a good year for you, your family, your community, and our great State.

Best

A handwritten signature in dark ink, appearing to read "Angus S. King, Jr.", with a stylized flourish at the end.

Angus S. King
United States Senator

Congress of the United States
House of Representatives
Washington, DC 20515-1902

Dear Friends,

I hope this letter finds you well. As I am settling into my new role as your representative, I wanted to give you an update on what we are doing in D.C. and in Maine this year.

My first priority is to be accessible to you and to our communities, which is why I have opened offices throughout the Second District at the following locations:

- **Caribou Office:** 7 Hatch Drive, Suite 230, Caribou ME 04736. Phone: (207) 492-6009
- **Lewiston Office:** 179 Lisbon Street, Lewiston ME 04240. Phone: (207) 241-6767
- **Bangor Office:** 6 State Street, Bangor ME 04401. Phone: (207) 249-7400

My team and I are here to serve you, so please come meet my staff, voice an opinion, inform us of local events, or seek assistance with federal benefits. I come home to Maine every weekend to hear from you and see what's happening in our communities. I appreciate you keeping us informed.

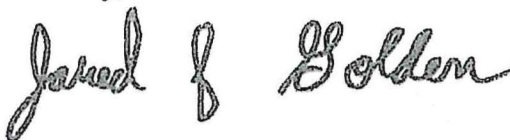
This year, I was proud to be appointed to the House Armed Services and Small Business Committees. On Armed Services, I'm using my experience serving in Iraq and Afghanistan to make sure our servicemembers have the resources and training they need to succeed and keep us safe. Within Armed Services, I was assigned to the Seapower Subcommittee, where I am fighting for our shipyard jobs and making sure our military can count on Bath-built ships for generations to come. Beyond Bath, I will advocate for the entire network of good Maine jobs that support our troops, equipping them to carry out their duties reliably and safely.

Maine would just not be the same without our small, family-owned businesses. On the Small Business Committee, I am working to ensure our small businesses have the tools to grow, look out for their workers, and provide more good jobs to people all over Maine. Within the Small Business Committee, I was honored to be appointed Chairman of the Subcommittee on Contracting and Infrastructure. With this position, I am highlighting the need for infrastructure investment and fighting to level the playing field when small businesses compete for federal contracts.

One thing I love about Maine is that we help each other out. Whether it's ensuring a job well done or lending a hand to a neighbor, I know you are strengthening our communities every day. I am proud to serve alongside you and look forward to all that we will accomplish together.

My wife Isobel and I wish you and your family happiness, health, and success in the year to come.

Sincerely,



Jared F. Golden
Member of Congress

SELECT BOARD REPORT

The Select Board would like to thank all employees of the Town, the Board Committees and Volunteers who have dedicated their time and efforts to support the Town and Community. Together with your support the Town and Community have been able to accomplish many goals and will continue to do so in the future.

This year the Town hired Justin VanDongen as the new town manager replacing Don Lagrange who is remaining as Code Enforcement Officer. Justin was the former Assessor for the Town of Bar Harbor. His experience has updated the Town of Southwest Harbor's way of conducting business. The new town budget reflects the countless hours Justin and the Board have spent to ensure future investments and expenditures will be possible.

In addition to a new town manager we also have a new Fire Chief, Tom Chisholm. Tom started his firemen's journey as a Junior Firefighter for the Town of Southwest Harbor. Tom is a second generation fire chief of Southwest Harbor.

Earlier in the year the Town approved the Infrastructure Bond that will address several areas including Cedar Lane, Clark Point Road, and the railing along the bulkhead near the intersection of Clark Point Road and Claremont. The repaving of the municipal parking lot and Village Greenway are scheduled as well.

The Town Highway and bus garage is scheduled to be built this year with an array of solar panels on the roof to defray electric expenses.

Late last fall the children of Southwest Harbor excitedly got to play on a new Community Playground funded with the help of the tax payers and volunteers.

Southwest Harbor became the first town on the Island to ban the use of single use plastic bags and styrofoam containers effective Earth Day 2019.

The Select Board this year hope to gain more attendance at our Annual Town Meeting. In order to do so Volunteers will provide a Community Dinner and childcare services for all community members.

Sincerely,

Chad Terry, Chairperson

TOWN MANAGER REPORT

I would like to thank the Town of Southwest Harbor for the kind welcome as Town Manager. Change is not always easy, so I will particularly thank the staff for their support during this transition. Assistant Manager Marilyn Lowell works tirelessly to keep the office functioning, Administrative Assistant Bob Salsbury offers steady and reliable contributions, and Registrar of Voters Deborah Clark is taking on every challenge sent her way. The Town Offices runs smoothly as a result of their efforts. Our road crew is one of the most efficient I have worked with. Scott Alley and Mike Faulkingham transition seamlessly from season to season in order to keep our roads safe and passable. Harbormaster Adam Thurston provides a steady presence in our harbor while working to ensure our public water access facilities are maintained for all users. Fire Chief Thomas Chisholm has energized the Fire Department and created a clear vision for the future.

It has been my pleasure to work closely with Police Chief Alan Brown. His forthright and honest leadership is an asset to our community. I appreciate the dedication and patience of our dispatchers as we work through possible changes. To our Police Officers, thank you for your service to this community. In the face of constant risk, you provide for our safety while engaging positively with our residents and visitors. Unfortunately, Officer Levi Soper found new employment in the Ellsworth Police Department, but I know this community appreciated his service and wishes him the best.

The Select Board has entrusted me with leading a great town staff to provide efficient services to residents and visitors alike. I believe Southwest Harbor is unique in its commitment to promoting a vibrant year-round economy while welcoming visitors from around the world. The greatest challenge we face is maintaining harmony in the great diversity of this working harbor.

Finally, the residents of Southwest Harbor have been overwhelmingly supportive in the short time I have been here. I know that not every decision or project can satisfy all stakeholders but I am encouraged that nearly all of the people I have encountered are willing to listen to the merits of the decision without prejudice. I believe Southwest Harbor is a single neighborhood that has committed itself to mutual cooperation. Thank you all for the opportunity.

Sincerely,

Justin VanDongen

TOWN CLERK'S REPORT

The Town Clerk/Registrar of Voters is available during normal business hours to register residents. Residents should bring a picture ID and proof of residency such as a piece of mail with the physical and mailing address.

The Town Clerk is responsible for issuing various licenses within the Town. Licenses are required for boats, snowmobiles, and ATV's. Boats are licensed according to length and motor size and expire every year on December 31st. Snowmobiles and ATV's expire June 30th each year and cost \$47.00, for snowmobiles and \$34.00 for ATV's per year to register.

The Town Office is now offering these services on line: Go to the Town website www.southwestharbormaine.org, for the links.

*Boat registrations, have your registration ready with boat information.

*Rapid Renewal or vehicle registrations, you will need your current registration and insurance.

Hunting licenses are required for anyone older than 10 and a fishing license is required for residents and non-residents 16 and older. Fees for these licenses vary.

Insurance cards, mileage and previous registrations are needed to register a vehicle. Having all these items will make the process run more smoothly. Be sure to have your old registration if you are transferring plates, especially if you are looking to transfer credit.

All dogs within the Town must be registered by December 31st each year. Spayed/neutered animals cost \$6.00, while non-altered animals cost \$11.00. As of February 1st, a \$25.00 late fee will be assessed on any dog not registered. We will need to see a current rabies vaccination at registration time. If you no longer have this pet please call and let us know so we can keep our records updated.

Shellfish licenses may be purchased at the Town Office. The Shellfish Ordinance stipulates that individuals must be licensed when clamming for private use. Commercial clamming is prohibited unless a waiver is obtained from the Shellfish Committee. Contact Jim Colquhoun at 244-7885 for information.

Marriage licenses are obtained at the Town Office also. We will need to see certified copies of divorce, annulment papers or death certificate, if applicant has been previously married. Both parties need to be present to sign the various forms required and there is a \$40.00 fee. The license is good for 90 days from date of issuance. If the wedding does not take place in this time period, new papers need to be filed and another \$40.00 fee paid.

Vital record laws have gone through some major changes. Proof of identity must be presented to the Municipal and City Clerks or State Vital Records Office staff. A brief application for securing a certified copy of the birth, death or marriage record must be filled out and presented, along with positive identification such as a driver's license, passport, or other government issued picture identification, that clearly shows that the person requesting the record is who they say they are. Identification requirements apply whether the records are requested in person or by mail.

Notary Public and Dedimus Justice services are available at the Town Office at no cost to residents. If witnesses are required, you should have them meet you at the office. A Notary cannot be a witness to the document they are notarizing and other Town staff may not be available. Documents need to be completed, but **NOT** signed. Signing documents needs to be done in front of the Notary.

TOWN CLERK'S REPORT CONTINUED

For the year 2018, the following licenses were issued:

Hunting and Fishing Licenses Issued: 248 Salt Water Registry Only: 18

Dog Licenses Issued:

Males/Females 8 Neutered/Spayed 77 Service 0

Recreation Vehicle Licenses Issued:

Boats: 408 ATV's: 71 Snowmobiles: 61

I also receive and file all birth, marriage and death records, for the Town of Southwest Harbor. Certified copies of these records are available at the Town Office for \$15.00, with additional certified copies purchased at the same time, for \$6.00 each.

Marriage Licenses Issued: 18

Birth Records Received: 11

The Town Officials and Staff would like to give their condolences to the families and loved ones for the loss of 29 Southwest Harbor residents during 2018.

Alley, Mary E.	08/24/2018	Minctons, David J.	08/29/2018
Beaulieu, Roland A.	08/25/2018	Murphy, Sandra G.	08/01/2018
Carroll, James R.	09/30/2018	Nale, Debra Ann	05/19/2018
Carroll, William J.	02/20/2018	Pinkham, Carole A.	06/09/2018
Chotkowski, David D.	10/09/2018	Pinkham, Carroll L.	04/18/2018
Covino, Joseph A.	05/08/2018	Pinkham, Linda Jean	10/26/2018
Dorval, Jeremiah A.	11/15/2018	Purington, John E.	04/09/2018
Dow, Linda Ann	08/03/2018	Reed, Jeffrey R.	10/25/2018
Dunbar, Edwin F.	10/10/2018	Saunders, Lorraine A.	01/13/2018
Focke, William J.	02/14/2018	Smith, Michael E.	04/23/2018
Hanson, Michael W.	04/01/2018	Spindler, Peter G.	03/20/2018
Herrick, Mark E.	12/16/2018	Steel, Philip S.	03/26/2018
Horton, Joan L.	06/07/2018	Sullivan, Sandra J.	10/31/2018
Johnson, Dorothy M.	02/27/2018	Vose, George T.	10/10/2018
King, Betty R.	03/02/2018		

Respectfully Submitted,

Marilyn J. Lowell, Town Clerk

POLICE DEPARTMENT

The Southwest Harbor Police Department extends its thanks to our town officials and all the citizens of Southwest Harbor for the support the police department has received over the past year.

Thomas Bosch-Willett, a fully certified law enforcement officer, joined the police department in April of 2018 as a full-time dispatcher and part-time law enforcement officer.

In the past year, the Southwest Harbor Police Department was dispatched to a variety of calls, including but not limited to, unattended deaths, domestic violence offenses, drug crimes, OUI's, thefts, burglaries and motor vehicle traffic crashes. In addition to responding to criminal complaints, we assisted at fire and ambulance calls as well as routinely address traffic and parking violations. We also respond to residential alarms, commercial business alarms and conduct frequent property checks. If you own a business or seasonal home, please consider providing this agency with your current contact information by stopping by the police department and completing a brief contact form.

The Southwest Harbor Police Department actively participates in the National Drug Take Back initiative that aims to provide a safe, convenient, and responsible means of disposing of prescription drugs. Medicines that languish in home cabinets are highly susceptible to diversion, misuse, or abuse. In 2018, the State of Maine turned over 55,717 pounds of prescription medications, the most of any New England state. Since the first collection in 2010, nationally, the Drug Take Back initiative has collected 10,878,950 pounds of prescription medications. For more information visit <https://takebackday.dea.gov>. The Southwest Harbor Police Department maintains a collection box, so if you have unused or expired medications please stop by with them at your convenience.

Emergency preparedness and interagency cooperation continues to be important to this agency. In January 2018, nearly all island agencies were called and tasked with the cold water rescue of three individuals that had broken through the ice on Long Pond while snowmobiling. Southwest Harbor, Tremont, Mount Desert and Bar Harbor agencies, as well as the Park Service, Search and Rescue teams and the Maine Warden Service all worked collaboratively and effectively together in a successful rescue, a testament to our routine training initiatives and our ongoing investment in compatible, interoperable communications and data sharing systems.

We continue to participate in the MDI partnership meetings attended by several local, state and federal agencies to review our common lessons learned, advance our interoperability and capitalize upon the unique skills and abilities each agency offers. The group, hosted by the USCG's Station, Southwest Harbor, is focused on providing the best service we can to all our communities when a multiagency and/or multijurisdictional incident arises.

This past year, the Acadia National Park Service, made two radio frequencies available to Mount Desert Island police, fire and EMS. These frequencies are proving to fill some gaps where existing frequencies fell short in some locations and add another layer of redundancy to existing systems.

The Southwest Harbor Police Department is also proud of our partnership with Pemetic School's Principal Fortin, its faculty, staff and students, in ensuring our school and community remains safe. We regularly and routinely partner with Pemetic School, practicing its safety procedures including lockdown and evacuation drills. The town also installed crosswalk lights in front of Pemetic School to aid in pedestrian safety.

We continue to seek our community's involvement with us; we strive to have an open line of communication for the reporting of crimes and suspicious activities. If you wish to remain anonymous we ask that you please make use of the anonymous Hancock County Tip Line by calling (207) 667-1401. Any assistance you may provide in helping prevent or solve a crime is always appreciated.

Respectfully,
Chief Alan Brown

SOUTHWEST HARBOR FIRE DEPARTMENT

The Southwest Harbor Fire Department responded to 125 calls for service during 2018. Its members logged over 11,000 personnel hours to mitigate the following calls for service;

Alarms	36	Investigations	13
Fires	25	EMS	13
Hazardous Conditions	21	Other	10
Motor Vehicle Accidents	7		

Starting in January, of the call types listed above, one in particular stands out as true testament to the service the dedicated men and women of the Southwest Harbor Fire Department provide. On the evening of January 17th, members along with other area first responders aided in the successful rescue of 3 persons from Long pond after the snowmobile they had been riding on fell through the ice about ½ mile from the Southwest Harbor end of long pond (area of pumping station). After self-rescuing themselves from the icy waters, the now victims found themselves in a real life or death situation that had them taking shelter on a mountain side as they attempted to get to safety. Responders after alerted of their missing status spent hours locating, traversing the harsh terrain and extricated them to safety all while battling a harsh winter storm.

April 15th – Southwest Harbor Fire Department hosts an area wide firefighter recue class that brought instructors from the Lewiston Fire Department. Participants trained on critical fire ground rescue operations vital to the area's safety practices.

May19th - Firefighter Joe White successfully completed the Hancock County Firefighter academy achieving a nationally accredited Firefighter I&II certification. Logging close to 200 hrs. of dedicated training to the fire academy alone, Joe adds a tremendous amount of skill and service to the department. Joe resides in town as member of the United States Coast Guard.

May 26th – Department receives a new Utility Terrain Vehicle (UTV) to aid in fire/rescue operations. Equipment need was sought and obtained after this piece of equipment was deemed vital in the successful January rescue.

June 2nd - Members assisted with in an Island-wide wildland fire mutual aid drill. Exercise included all area fire departments including Acadian National Park and the Maine Forest Service

July 1st - Jack Martel retired as Chief of department retaining a continued active role on the department. Jack served as Fire Chief for close to 3 years after holding the Deputy Chiefs rank sense 1995. Prior to that Jack served as an Assistant Fire chief position after being promoted from Captain in the mid 80's. I personally would like to thank Jack for his continued long-standing service to the town and its citizens, but mostly to his dedication to the Southwest

Harbor fire department. Jack continues his admirable reputation as an active un replaceable wealth of knowledge and skill to the department. Thank You Jack!

August 7th – Eager Eye Photography pays tribute to area first responders in a professional photo shoot for thanks of January rescue efforts.

July 26th – A table top water emergency drill was held at the fire house and brought representatives from all over including our own fire department members to take a proactive approach to possible water related emergencies in the town that the fire department.

September 11th –Annual procession take place around town displaying memorial banners.

October – Longtime member and EMS Capt. Jeff Reed passed away unexpectedly. Jeff was a vital part of both the department and its community and will be missed terribly.

October 17th - Department participates in conjunction with the Maine Forestry Service, a wildfire risk assessment to the town in which approx. 80 sites were evaluated within the town for wildfire risk. A presentation to the town and its residence is to put together by summer of 2019.

October 27th – A large wind and rain storm moves through the area requiring 10 emergency responses in 24 hours.

November 3rd – Lt. Hugh O'Shields of the United Sates Coast Guard leaves the department on assignment after a long impeccable standing with the department.

November 22nd – 4th Annual Firehouse Fitness Fundraiser was held on Thanksgiving morning at the fire station.

December 7th – Department continues its free Smoke / Carbon Monoxide detector program made possible through funding that the Bucksport Fire Department received.

On behalf of the Southwest Harbor Fire Department, I would like to thank the men and women that volunteer to keep our communities safe, the citizens of Southwest Harbor for their continued support in providing the resources needed to ensure the safety of their community, and to thank the other community oriented services that support our efforts to keep the greater good safe and protected.

Respectfully,

Chief,

Tom Chisholm

Southwest Harbor Fire Department

HIGHWAY DEPARTMENT

The Highway Department paved sections of road, on Shore Road, King's Lane and Hill Crest Circle, to repair damage from the late spring snow plowing during extremely soft conditions last year. The department realizes these roads still need a full repair and are working on a plan to repair these and other roads around Town. Projects this year are to finish construction and final pavement on Cedar Lane, paving of Village Greenway, with minor drainage work, construction on Claremont Road, lower portion of Clark Point Road, to replace badly failing water lines, sewer upgrades and drainage and new sidewalk and railing, at the bulk head with a summer shut down to restart in the fall if needed. We will be looking to finalize plans for the Lower Main Street sidewalk project with voter approval and funding help with money from DOT and Federal Grants. Making way for a wider, safer sidewalk and fix some much needed drainage issues. These are just a few thoughts presented as we prepare for the months ahead. We invite your cooperation and assure you of our desire to cause you minimal inconvenience.

Respectfully,

Scott Alley

Road Foreman

CODE ENFORCEMENT

Flood Insurance

The Federal Emergency Management Agency (FEMA) has approved SWH for recertification which is valid until 2021. Although we do annual reports, this recertification process every five years requires much more detail with benefits including disaster relief when emergency FEMA situations occur. Another benefit includes a 5% insurance discount to all those who have flood insurance because SHW has been recertified as a Class 9 community, the only community in Hancock County to enjoy this benefit.

It is recommended to contact your insurance agent for the latest costs and benefits of flood insurance coverage even if you do not live near water. Southwest Harbor is an active participant in the National Flood Insurance Program (NFIP). Flood Zone Maps which depict high risk areas are available in the Town office.

Permit Activity

Plumbing Permits

The number of plumbing permits in calendar year 2018 totaled (40) which included thirty two (32) internal permits and eight (8) septic system permits resulting in a total revenue of \$5,235.

Building Permits

Building permits for the 2018 calendar year totaled (68) permits. The stated value of all permits reported totaled \$7,673,790 resulting in permit fees totaling \$31,565.00

Permits Issued

Garages/Barns	5	Misc.	7	Accessory Structure	1
Fill	2	Remodeling	9	Commercial	5
Additions	10	Signs	3	Driveways/roads	-
Utility Buildings	4	Decks/Porches	5	Piers	2
Single Family	6	Apartments	3	Demo	6

Permit Applications

For Planning Board applications including review and preparation, or other permitting questions, feel free to contact this office at 244-7915. Appointments not necessary however are recommended for your convenience. The CEO office is open Tuesday, Wednesday and Thursday, 7:00 AM to 1:00 PM.

Respectfully Submitted,
Donald R. Lagrange

Code Officer
Local Plumbing Inspector

PLANNING BOARD

The Planning Board objective is to review and administer the Land Use Ordinance of Southwest. Together with the Code Enforcement Officer we continually try to inform and guide applicants through the permitting process to make our LUO as user friendly as possible. We also continually review our ordinances to try to meet the changing needs of the residence of Southwest Harbor. The Planning Board welcomes any input, comments and needs from the public.

During FY 17-18, The Planning Board acted on the following applications and ordinance amendments:

1. Michael Forbes on Seawall Road was approved to relocate a non-conforming structure.
2. William Patton c/o 291 Main Street, LLC was given the green light for a fifteen unit subdivision on Main Street.
3. We discussed issues concerning RV seasonal rental, the cruise ship moratorium and public parking.
4. Robert Sanderson received approval for an amendment to the Gillespie subdivision on Sail Mountain Road to split a lot into two lots.
5. Approved a boundary line adjustment for Kenneth and Sidney Salvatore.
6. The Planning Board approved an ordinance amendment to the definition of structure to exclude setback requirements for decks and patios.
7. Vertical Bridge Development, LLC was approved to construct a 195' communications tower on Ken Hutchins land off Freeman Ridge.
8. William and Deborah Knowlton received approval for the reconstruction of a non-conforming structure on Connor Point Road off Fernald point.
9. Approval was given to Scott and Jennifer Worcester to replace a non-conforming structure off Main Street in the shore land zone on Norwood Cove.
10. We reviewed the ordinance regarding minimal residential floor space, conflicts with lot coverage and expansions of non-conforming structures. It was agreed to amend the ordinance to reduce the minimum residential size from 500 square feet to 250 square feet in hopes of providing more dwelling units.
11. Housekeeping was necessary to the Land Use Ordinance resulting from the development of the Water & Sewer District to replace 'Town' with 'District' in the Sewage Disposal Standards.

I would like to thank our board members for their continued work and involvement to serve our community. Also many thanks to the town office staff for all their assistance to insure that our jobs are properly scheduled and prepared.

Sincerely

Mike Magnani
Chairman (retired)

HARBORMASTER

2018 was another busy and productive year on the harbor. Boat traffic was steady throughout August and September but a stormy fall brought the season to a close a little early last year. Commercial activity was steady within the harbor with barging activity, boat transportation, and a productive lobster fishing season for local fisherman.

Manset Dock- The Manset Hook lot was finally purchased last year. The harbor committee has been working hard on future planning of the lot and there are already plans to do some leveling to make access easier for all users. The committee has created a 4 phase plan that includes a new harbormasters office with restrooms, expanded and reconfigured parking, and eventually a second pier that would be geared towards recreational use. We instituted a parking fee for overnight parking in the hook lot last year to help ease congestion. Anyone who leaves a vehicle in the lot overnight will now pay \$5 per night. Some other projects that were completed include, a new pole for the fisherman hoist, new cross bracing under the Manset Dock, the access point to the Manset finger float system was re-configured from a step down to a flat slope, repairing of rip rap at the head of the dock, and we also set up a dry dinghy storage area near the launch ramp.

Lower Town Dock- The Lower Town Dock received two added finger floats last year. We were able to take two of the old upper town fingers and connect them to the existing finger float. This has eased some congestion and will be a permanent feature from now on. Some ongoing projects for the Lower Dock include, a new hydraulic hoist set up for commercial fishing use, and adding a 4th 16X24 float to the current set up to increase docking space.

Upper Town Dock- We launched 10 new upper town finger floats last year. The new set up adds two floats and greatly increases space available for skiffs and larger boats. They are constructed of pressure treated wood with plastic tubs for floatation. The new floats are both durable and safe and will be utilized for years to come. The next planned improvement at Upper Town will be the replacement of the 16X24 main floats in the next few years.

Cruise Ships- The town voted on, and passed a new ordinance that bans cruise ship passengers from landing at any public or private pier in Southwest Harbor. There are now talks about state legislation to prevent cruise ships from entering the Great Harbor Area. The Harbor Committee continues to support traditional uses of the coastal waters and fears that allowing large passenger vessels will negatively affect those activities. If you are interested in joining the harbor committee please stop into the Town Office for an application, we are always looking for new members.

Respectfully Submitted,

Adam Thurston,
Harbormaster

SOUTHWEST HARBOR WATER & SEWER DISTRICT

Honorable Board of Selectman,

I am pleased to submit the annual report for the Southwest Harbor Water & Sewer District.

The District has had a busy year making improvements in infrastructure, treatment and administration programs. Our goal is to keep our operating costs as low as possible and still supply potable water to our customers and a clean discharge into our harbor. We have spent a great amount of time to maximize the efficiency of our employees, procedures and finances.

We are sorry to announce the retirement of Allen “Snap” Willey from the District. “Snap” has been a long-time operator of the water system for over 38 years and known by most folks in Town. His experience and knowledge will be missed. Fortunately, he has agreed to work per diem should we need assistance. The Board of Trustees has agreed to name the Water Plant after Mr. Willey in honor of his years of dedication to the Town’s water system.

2018 Major Projects;

Water- We have most of 2018 revisiting the way the Water Treatment process is accomplished. Though, not an immediate public health problem, with a couple violations for Disinfection by products levels, we had to rethink why the violations were occurring and how to prevent them. We found, that though, the treatment Plant was running as designed, and the Operators were producing water as instructed, there was a flaw in the operations that did not react properly with the current water chemistry. We are currently working with the State Water Supply Program and reviewing reducing some of the chemical additives and eliminating one of the processes and oxidizing the organics before filtration. The results thus far look promising.

Wastewater Plant- The District has entered into an agreement with the State DEP to start the process of upgrading the Wastewater Plant. Though the Plant is in dire need of upgrades the District does not want to invest heavily into improvements prior to the main upgrade project which will be completed in 3-4 years. Until then, the Chief Operator has been doing a great job of maintaining the Plant under challenging conditions.

Equipment Upgrades/ Repairs- Purchased 2018 Dodge Ram Regular Cab ¾ ton pickup.

Grant/Loan Acquisition-

Raw Water Pump Station Upgrades- \$107,464.00 grant, \$429,856.00 low interest loan.

Utility Infrastructure Upgrades- Water: \$80,396.00 grant, \$321,584.00 low interest loan.

Sewer: \$5,000.00 grant & \$200,170.00 low interest loan

New Employees- We hired two new entry level employees.

Staff

District Manager; Steven Kenney – Grade 4 Water Operator, Grade 2 Wastewater Operator
Wastewater Plant Chief Operator; Thomas Farley- Grade 5 Wastewater Operator
Water Plant Operator; Josh Conary- in training
Technicians; Eric Schoff, Steven Davis- in training
Office Manager; Michelle Novak
Allan “Snap” Willey- Grade 3 Water Operator, Retired, per diem.

The District’s 2018 Audit is not completed yet, but below are our uncertified operating figures;

WATER

Operating Revenue	\$675,478.00
Operating Expenses	(\$496,425.00)
Bond Interest	(\$ 7,659.00)
Difference	\$171,394.00

Operating Revenue	\$530,944.00
Operating Expenses	(\$526,882.00)
Bond Interest	(\$ 12,918.00)
Note to Town	(\$ 37,500.00)
Difference	(\$ 46,356.00)

District contact information:

Southwest Harbor Water & Sewer District
(to the right of Town Hall main entrance)
P.O. Box 1100
26 Village Green Way.
Southwest Harbor, ME 04679
www.swhwatersewer-district.org
swhwsd@southwestharbor.org
207-244-3948

Board of Trustees (expanded from 3 to 5 members in 2017)

James Geary- Chairman, 8 months
Lee Worcester – Chairman, 4 months
James Vekasi- Treasurer / Clerk
Ralph Dunbar – member
Donald LaGrange- 8 months
Justin VanDongen, 4 months

Respectively Submitted,
Steven Kenney
District Manager

CONSERVATION COMMISSION

The Conservation Commission for 2018-2019 roster has 6 voting members, 5 associate members, and the Tree Warden:

<u>Voting Members:</u>	Susan Reiff Allen	Jane Ayres, Treasurer
	Francine Mayhew	Eleanor Park, Assistant Tree Warden
	Ellen Scull	
	Ann Ratcliff	
<u>Associate Members:</u>	Chad Terry (ex officio)	
	Jeff Dutra, Tree Warden	
	Barbara Amstutz, Summer Member	
	Ann Judd, Secretary	
	Terry Powers	
	Melissa Frost	

Any resident of Southwest Harbor who is interested in the oversight and protection of the Town's natural resources is invited to participate in the work of the Commission and can contact the Town Office for meeting dates and times.

The Tree Warden works with the Commission to supervise plantings of new trees and schedule the annual inspection of existing shade trees on the Town's main streets and in public areas. The annual Tree Fund Appeal raises private money that is combined with town appropriation for yearly pruning, fertilization, or tree removal. If a resident has a question about any of the Town trees or would like to plant a tree to honor or memorialize a loved one, please contact the Tree Warden through the Town Office.

Town parks overseen by the Conservation Commission:

The **Veterans Park** is in the middle of town and offers passive recreation for those who want to view the beautiful monument listed with names of the veterans of conflicts between 1905 – 2005. Each year on Memorial Day a ceremonial wreath is placed at the memorial to honor the veterans who served in those wars.

In 2018, the Charlotte Rhoades Park and Butterfly Garden was maintained by Master Gardeners and other local volunteers under the supervision of Ann Judd and Head Docent Martina Dittmar. Over 600 hours of volunteer labor were donated to the Park in 2018. Many volunteers came for Thursday morning work days and the Monarch Waystation Program took place throughout the summer. For a second year, increasing numbers of Monarchs were sited throughout the season and during tagging from August-October. A record of over 600 Monarchs were tagged prior to their migration, with the help of participating area schools and local libraries. Private events included weddings, bridal and baby showers, and memorial gatherings. The annual public butterfly release benefit was on July 26th, and school field trips from area schools happened in September.

A major renovation began in 2018 that started in mid-September with the demolition of the old Rhoades House. The new butterfly education barn was built between October and December, plus site work to relocate the parking. The new driveway entrance and parking will be ready for visitors by June of 2019 along with new planting areas. The Conservation Commission is deeply grateful to many generous contributors who helped to make the renovation project happen. The public is invited to an "Open House" on Friday, June 28th from 2-430pm to visit the refurbished park.

The date for the 2019 Butterfly Release benefit will be **Thursday, July 25th at 3:30pm**; tickets can be purchased at the Southwest Harbor Chamber of Commerce or through the Rhoades Park website at www.rhoadesbutterflygarden.org

Respectfully submitted,

Ann Judd
Secretary

SHELLFISH CONSERVATION COMMITTEE

This year was a year of rebuilding for the Shellfish Conservation Committee. Due to the loss of Andy Mays and Bill Carroll, we went into 2018 without adequate membership to legally function as a committee. However, several local citizens have stepped up to serve. Bill's son, Michael, and Bonnie and Dan Norwood have joined the committee, with John Stanley, Adam Thurston, and Jim Colquhoun. In addition, George Jellison, Jr. continues to serve as the Select Board liaison. We are very grateful for the support of these civic minded citizens.

This year also brought a new problem for the town shellfish resource. In May, we were informed by the Maine Department of Marine Resources that they had detected large bacterial counts in Fernald Cove in May of 2017 and had analyzed data from surrounding areas and results of samples taken at other times and concluded that they would have to impose a seasonal closure on Fernald Cove to protect human health. As a result, Fernald Cove is now closed from May 1 to October 31 every year for at least 5 years unless we can provide evidence that the May 2017 bacteria counts were a unique occurrence unlikely to be repeated in subsequent years. We have investigated the circumstances around the May 2017 and can find no firm evidence of the cause and therefore cannot meet the DMR requirement that we show that it was unique. That means that for at least 5 years, Fernald Cove will be closed during the summer season, and it has been posted to reflect that. DMR will continue to monitor water quality and is responsible for enforcing the seasonal closure, but in the interim, the summer closure will remain in effect.

That is the bad news; the good news is that one of the planned activities for the committee for 2019 is a repeat of the clam transplant project done several years ago. We plan to work with the older science classes from Pemetic School to remove clams from the prohibited area at the head of Southwest Harbor (near Manset Corner) and transplant them to Fernald Cove. We plan to do that as early in May as possible because a transplant from a prohibited flat must be followed by a six month closure to be sure that contaminated clams are not removed and harvested. In this case, Fernald Cove will be closed by state mandate in any case so no additional resource closure will be necessary. It will reopen six months from the date of the transplant.

These activities with the school are valuable as a resource enhancement, but also as an educational experience for the students and reinforcement of the value of civic engagement. We look forward to this project and will welcome any assistance on the day of the transplant.

Fiscally, the committee is in fairly good shape. In 2018, we issued local licenses to 32 clam diggers, and at the end of the year, we had \$6148.57 available and earmarked for clam management under the terms of our ordinance.

Respectfully submitted for the committee,
Jim Colquhoun, Chair
February 17, 2019

SOUTHWEST HARBOR HISTORIC CEMETERY COMMITTEE

As this report is being written, a tree removal project in the Old Burying Ground Cemetery has recently been completed. Our committee looks forward to snow melt, to explore the cleared cemetery. The trees, 32 tall and strong ones, were taken out of the cemetery by the contractor Eagle Arboriculture. With the trees gone, the left-behind roots which have heaved and exerted their forces amongst the graves and stones are now stilled and left to decay. We are researching tactics to speed up that decay, and we plan preservation work to stones and grounds as the areas become workable.

Our members mapped the entire cemetery this summer and fall, including all trees and the headstones, footstones, and fragments of stones of the 46 persons that we have evidence are buried there. Several photos have been taken of each stone, serving as a history before any preservation work is performed. It is hoped that we will be able to make available online any maps we create, along with the information and photos that we gather.

This winter we have begun researching the deeds and history of the King Cemetery in Manset, and plan to map this area in the spring, with photos and tree removal to follow. This cemetery is one of our smaller cemeteries and is in extreme need of work.

Two of our members, Aimee & Patty, attended the Cemetery Preservation Workshop put on last summer by the Maine Old Cemetery Association, at the Woodbine Cemetery in Ellsworth. It was a valuable, well-done workshop. During the 4 days, many gravestones were raised, recorded, repaired, cleaned, and more. We look forward to doing preservation work in our cemeteries, whether doing it ourselves or having experienced local contractors perform the work. We will always notify family and townspeople before working on gravestones, via newspaper, postings, or on the Town website.

Our committee put on a program at the SWH Historical Society in September titled "Historic Cemeteries of Southwest Harbor". We presented photos of our cemeteries, along with information on our work and background stories of some townspeople buried in each. There is so much that these cemeteries tell us!

The Southwest Harbor Historic Cemetery Committee is charged with fostering the protection, preservation, and appreciation of our 11 historic burying grounds. Many of these cemeteries have been abandoned and neglected; they all need work and are the focus of the committee's restoration efforts.

Current Committee members are Aimee Williams, Kathe Walton, Joan Terry, Patty Pinkham, and Wayne Gilley. We welcome new members and anyone who would like to help us in our efforts. There are discoveries to be made in our cemeteries, and it feels good to bring care and respect to these places that are among us and to honor those buried there. Please be proud that you as taxpayers have contributed to this work. Also, donations toward this preservation work can be accepted by the Town of SWH, notation to Historic Cemetery Preservation.

Historic Cemeteries and Family Burial Grounds in Southwest Harbor include:

Clark Cemetery	Dolliver Family Burial Ground	Dolliver Gravestone
Evergreen Cemetery	Gilley Cemetery	Old Burying Ground
King Cemetery	Lurvey Cemetery	Moore Cemetery
Newman Cemetery	Union Cemetery	



Pemetit Elementary School Principal's Report March 2019

Southwest Harbor has much to be proud of in its school. Pemetit Elementary School is warm and welcoming, devoted to providing the best education for each, individual student. We focus on the social-emotional and physical health of each student in concert with academics.

Pemetit students are very active learners, taking part in all district grade level programming, engaging in community service, hearing from authors and speakers, and hiking all over our beautiful island. Middle schoolers conduct service learning projects, create documentaries, and participate in a range of extra-curricular activities from sports, math team and show choir to drama and art. Middle school students also have an activity period each Monday. This provides time for students and staff to get to know each other through common interests and hobbies. Building positive relationships between staff and students is an important part of what we do each day.

Pemetit is fortunate to be located in a beautiful part of the state, close to Acadia National Park. This proximity allows for place-based education and real-world learning opportunities extending beyond the classroom. This year, Pemetit partnered with Island Readers and Writers, Bar Harbor Banking and Trust, Charlotte Rhoades Butterfly Garden, Hancock Sheriff's Department (DARE), Schoodic Institute, Acadia National Park Junior Ranger Program, Mount Desert Island Biological Laboratory, Jackson Laboratory, The Abbe Museum and Somes Meynell Wildlife Sanctuary.

Student performance on all state assessments (math, reading and science) continues to be very strong. The percent of students meeting or exceeding the standard in 2017-2018 was among the highest in the state, earning Pemetit a place in the top 15% of Maine schools on Niche. As importantly, in 2017-2018 Pemetit was one of only two schools to meet the district target of 70-75% of students meeting their growth target in Math on the NWEA Map Tests. The school's academic programming supports the vast majority of students across the achievement spectrum and across grade levels as shown by the fact that all subgroups met growth targets in ELA and Math and met the academic achievement target in Math.

Pemetit teachers are serious about professional learning, regularly attending workshops and conferences, frequently serving as members of district committees and task forces, and often engaging in partnership opportunities and other forms of professional development. Many are trained mentors. The school is committed to improving climate and sense of community through recognition of success, regular celebration, cross-grade activities and whole school spirit events.

During the 2018-2019 school year, Pemetic Elementary School continues to focus on standards-based teaching and learning. Our Action Plan goal areas are reading, math, school-wide culture and Response to Intervention. Data is collected on each goal, helping the staff reflect collaboratively on school improvement.

An important area of focus this year has been school climate and fostering a strong sense of community within the school. Each fall, younger students are paired with an older buddy. Each month, school-wide buddy activities take place to ensure positive connections between the grades. Students at all grade levels look forward to the buddy activities. It is not unusual to see a sixth grader getting a hug in the hallway from their first grade buddy.

The PTO has been very active this year, supporting our students in a variety of ways. At Thanksgiving time, the PTO hosted a Thanksgiving lunch; the entire school went to the Legion Hall and ate together with their buddies. In March, the PTO hosted the performance group "Galumph". The PTO funded many projects within the school such as buying ice stabilizers so students can go hiking into the winter months during activity period, wiggle seats for classrooms, recess equipment, and the building of a recycling shed to support our efforts to reduce, reuse, and recycle!

The Catherine Johnson Fund continues to support students by allowing for new and varied experiences. The kindergarteners learned about natural fibers and made crafts. The second graders learned about authors then choreographed and performed a dance connected to their author. The third graders experienced Japanese Culture and the eighth graders will go to Boston. Grants have also been awarded for after school art programs and integrating theater-based activities into our core academics. We partnered with the Grand and Nicole Cardano who pretaught the plots of plays our students while weaving in our Habits of Work - Respect, Responsibility, and Perseverance. Each grade was then invited to a live performance at the Grand in Ellsworth. Pemetic is very lucky to have the Catherine Johnson Fund to support the Arts!

The Southwest Harbor Playground Project is complete and we all have a beautiful new space where we can explore, strengthen our imaginations, and meet new friends. Thank you to everyone who has been involved in this project over the past few years!

A special thank you to the School Committee (Jim Sawyer - Chair, Ingrid Kachmar, Dani Piquette-Kelly, John Bench, and Susan Allen) for the many hours they spend committed to Pemetic. And thank you to the families and community of Southwest Harbor for supporting the students and staff at Pemetic!

Respectfully submitted,

Rhonda Fortin
Principal, Pemetic Elementary School

This report focuses on the collective achievements of students, teachers and administrators across our K-8 schools and/or at the MDI High School during the 2017-2018 school year. Once again, the generous support of our local communities resulted in our being able to make and sustain enhancements to many aspects of our educational programming. We increased the number of high school electives, added curriculum-based grade level hands-on science experiences in collaboration with our Education Partners, and expanded professional development opportunities for teachers and ed techs. We improved safety and security at all schools. Our students continued to be recognized at the regional and state level in sports and the performing arts. All nine MDIRSS schools scored above the state average in reading and math on the state assessments. More students met their growth targets in reading and math on the NWEA assessments and more students met or exceeded the benchmark in writing on our local writing assessment over the previous year. Student enrollments held steady. While we recognize there is always more to be done to address the needs of all of our learners, we feel that the combined efforts of MDIRSS educators continue to improve our educational program at all levels.

Big Picture

Looking back, we... (September 2017 - August 2018)	Looking ahead, we plan to... (September 2018 to August 2019)
<ul style="list-style-type: none"> • Negotiated successor collective bargaining agreements. • Completed initial stage of a Long-Range Planning Process with community visioning and input from stakeholders. • Completed final phase of Department of Education Special Education Program Audit. • Developed 11 budgets approved by the boards that oversee them as well as town councils; completed successful annual audit process. 	<ul style="list-style-type: none"> • Provide recommendations related to potential program alignment, sharing of personnel, facilities, transportation, pre-K, strategic use of resources and reorganization of services. • Work with partners to help deliver services and programming. • Maintain a steady focus on effective standards-based teaching, learning, tracking and reporting. • Launch a district-wide Health and Wellness Initiative.

Goal 1: Improve Student Achievement and Engagement in School

Rationale: Success in the 21st century requires students to leave their K-12 educational experience with high levels of literacy and numeracy. As a district, we need to be engaged in a cycle of continuous improvement to best serve all of our students each year. Programming [curriculum, course of study, pathways, RTI (Response to Intervention), etc.], therefore, must be specifically targeted to improving reading, writing, mathematics, critical thinking and student engagement. New and existing programs of study must be measured by how well they contribute to improvement in these five areas. Parents need to be informed and actively involved as partners with the school system in supporting their children's education.

Looking back, we... (September 2017 to August 2018)	Looking ahead, we plan to... (September 2018 to August 2019)
<ul style="list-style-type: none"> • Provided instructional staff with professional development and strategies for addressing the needs of students with anxiety. • Developed and began to implement a district-wide arts-integration initiative. • Added student representation to the MDIHS Board. • Expanded use of Design Thinking in conjunction with high school classes and added an Advanced Design Thinking course. • Completed initial implementation of a common report card and reporting system across schools. • Implemented a full set of curriculum-aligned common grade level field trips and opportunities with the help of our Education Partners. • Added a part-time district ELL Coordinator. 	<ul style="list-style-type: none"> • Start Pre-K program in one school; explore implementation of Pre-K programs in other towns. • Focus attention on social emotional learning/mindfulness, improving Habits of Work and strengthening students' executive function and self-regulation. • Continue to strengthen the Response-to-Intervention (RTI) program in all MDIRSS schools, K-12. • Improve attendance data; form an Attendance Task Force to examine chronic absenteeism in our schools. • Connect middle and high school eligibility requirements for participation in extracurricular activities to Habits of Work. • Complete grant requirements for Active Learning Center. • Implement a Parent Education series and reinvigorate the Parent-School Compact. • Review expectations and consistency across schools for homework and use of electronic devices/screen time.

Goal 2: Improve Teaching and Learning

Rationale: Research shows that quality teaching is the most important variable in student achievement. Skilled teachers who are supported by administrators, have quality teaching materials, have access to, and utilize timely data about student learning, and who actively participate in ongoing professional development make a positive difference for students. Therefore, it is important that the district prioritize teacher professional development, support, supervision and evaluation.

Looking back, we... (September 2017 to August 2018)	Looking ahead, we plan to... (September 2018 to August 2019)
<ul style="list-style-type: none"> • Provided instructional coaching to middle and high school teachers through the addition of part-time middle and high school instructional coach positions. • Established/strengthened School Leadership Teams at the larger schools. • Provided timely feedback to teachers based on individual and school-wide goals. • Successfully implemented a Math Workshop model in K-5 classrooms. • Expanded professional development offerings including many with our Education Partners. • Strengthened the use of data to inform instruction. 	<ul style="list-style-type: none"> • Add a part-time elementary instructional coach to the district coaching team. • Continue a focus on improving K-8 math instruction and K-12 reading instruction. • Begin curriculum review of middle school/high school Science and Social Studies and high school Family and Consumer Science courses and options. • Expand Senior Ex pathways. • Explore expansion of computer science opportunities. • Support teachers to participate in Literacy Master's Cohort, present at state and national conferences, and work toward National Board Certification.

Goal 3: Strategic Allocation of Resources, Use of Personnel and Financial Planning

Rationale: The Mount Desert Island Regional School System (MDIRSS) is committed to providing students with an excellent education. However, resources are not unlimited and must be used strategically. Maintenance and utility costs, health insurance and employee benefits must be considerations when seeking to maximize available resources. Advances in technology enable us to think differently about course delivery, communication, professional development, resource sharing and infrastructure upgrades. Our communities offer resources that MDIRSS schools can effectively utilize to further collaborate for collective impact. Preparing students for careers, college and citizenship in the 21st century requires strategic planning, coordinated resource management and accountability.

Looking back, we... (September 2017 to August 2018)	Looking ahead, we plan to... (September 2018 to August 2019)
<ul style="list-style-type: none"> • Implemented MOUs with all Education Partners and formalized Education Partnerships. • Developed and shared initial Long Range Planning Report and Recommendations with AOS Board. • Continued to explore and evaluate sustainability/green initiatives district-wide. • Provided each MDIRSS employee with a personalized annual total compensation report. • Implemented DocuSign to streamline the voucher approval process. • Held Board Retreat and provided professional development to AOS Board members. • Expanded the sharing of personnel across schools. 	<ul style="list-style-type: none"> • Convene Long Range Planning subcommittees to explore a variety of priorities identified by the AOS Board. • Implement new approach to address rising health care costs. • Launch a district-wide public relations campaign. • Continue to implement cooperative initiatives among schools and towns to improve efficiency and effectiveness. • Develop and implement MDIRSS financial procedure manual. • Undertake a comprehensive review of job descriptions and develop a district-wide employee handbook. • Complete a middle-level extra-curricular handbook. • Continue to improve safety and security in all schools.

Marc Edward Gousse, Ed.D., Superintendent of Schools

Julie Meltzer, Ph.D., Director of Curriculum, Assessment and Instruction

Melissa Beckwith, Director of Special Services

Nancy Thurlow, Business Manager

Mount Desert Island and Ellsworth Housing Authorities

80 Mount Desert Street

PO Box 28

Bar Harbor, Maine 04609

Phone 207-288-4770 | Fax: 207-288-4559 | TTY 207-288-4770

Annual Report

Town of Southwest Harbor Housing Authority

The Town of Southwest Harbor Housing Authority provided housing units and rental assistance through its Public Housing Program for fifty-one elderly and disabled individuals and families in the community during 2018. All units are occupied, and there is a waiting list of individuals who wish to become tenants.

Regionally, through its Public Housing and Housing Choice Voucher Programs, the MDI & Ellsworth Housing Authorities assisted over seven hundred individuals and families with rent and utilities, in the amount of \$4,311,873.00 in 2018.

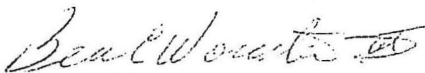
The Town of Southwest Harbor Housing Authority is very grateful for the continued support it receives from the Southwest Harbor Town Office, from the Police Department, the Fire Department, and the Public Works Department of the Town of Southwest Harbor. All help us to reach our objective of providing safe and affordable housing for the members of our community.

Payment in lieu of taxes to the Town of Southwest Harbor for 2018 is \$11,022.39

The Southwest Harbor Housing Authority Board of Commissioners meets the third Wednesday of each month. The meetings are handicapped accessible and open to public attendance. Please call Theresa at 288-4770, extension 127, to confirm the date and time of Board meetings as dates & times are subject to change.

The Housing Authorities' office is located at 80 Mount Desert Street, in Bar Harbor, ME. The office is open from 8 a.m. to 4 p.m., Monday through Friday. To contact the Housing Authorities, please call 207-288-4770 or e-mail Executive Director H. Duane Bartlett at: duane.bartlett@emdiha.org.

Respectfully submitted,



Ben C. Worcester III,
Southwest Harbor Housing Authority
Commissioners Board Chairman



Town Report Letter 2019

Harbor House again respectfully requests the support of our town's taxpayers to help us continue our long tradition of providing quality recreational youth sports programs and youth center activities for the children of our community.

We believe in offering our young sports enthusiasts the opportunity to learn sports, practice and hone their skills in a safe, fun and affordable place close to home. Over the past year we provided instruction and game play in soccer, basketball, gymnastics, and tee-ball. We continue to collaborate with other area organizations for game play and in 2018 we continued our collaborative 3rd through 5th grade basketball program with the high school varsity teams and Acadian Youth Sports.

There are other great events and programs run by the **Youth Sports Department** at Harbor House which the appropriation funding does not support, but which contributes to the lives of our youngsters. We continue to offer Camp MAX, a summer camp providing sports and island adventure weeks and we again participated in the island wide Future Trojans basketball camp. These types of partnerships enhance the children's sports experience plus provide an all day camp option for those who need a full day option for their campers.

The 26th Annual 2018 Great Harbor Shoot Out was once again very successful. 85 teams from all over the state participated in this 3 day junior high and high school tournament which has now grown to become Maine's largest post-season basketball tournament for boys and girls. Somewhere between 4,000- 5,000 people attended this tournament bringing business to our local communities during the slowest time of the year.

Program offerings at the **Underground**, our free youth center, are consistently changing based on the interests of the kids and the dynamic activities we are able to bring to the program through our collaborative efforts with other groups. Some examples of our programming include Café Book, (a collaborative program with the SWH Library) chess, art projects, improvisational theater, and various community holiday celebrations. We are constantly adding activities to the program roster and we will continue to promote healthy social interaction, leadership skills and provide greater creative, educational and athletic outlets for our community's youth. Currently over 90% of the children in grades 3 through 8 from the town of Southwest Harbor participate in some way in our Underground Youth Center programming.

Town appropriations are vital to the integrity and consistency of the Youth Sports Program and the Underground Youth Center and cover approximately 65% of the total annual expense for these programs. We are grateful for Town taxpayer support because, most importantly, it helps us keep the direct cost of sports registration fees to between \$30.00- \$55.00 depending on the sport and the length of the session.

Sincerely,

Ingrid Wilbur Kachmar
Executive Director

Southwest Harbor Public Library
Annual Town Report 2018



The Southwest Harbor Public Library (SWHPL) had a lively year that included leadership transitions with Candy Emlen retiring after 29 years of service, Kate Pickup-McMullin ably serving as interim director, and my arrival at the end of June. I have been very impressed with the civic engagement of the town as a whole and certainly the Library as a community hub.

After significant outreach and input, the Library Trustees and staff initiated and approved the 2018-2020 Strategic Plan identifying goals to strengthen its organizational and personnel structures, assess and prioritize a growing commitment to its services and programs, and build its capacity to support continuing growth to serve its constituents and community well. *Our mission is to support and inspire the enjoyment of life-long learning, the love of literacy, and the exploration of new ideas, welcoming everyone through our doors.*

Maine is a state with remarkable town libraries, and Southwest Harbor Public Library is a leader. Maine State annual library reports from 2017 document SWHPL surpassing all 121 reporting libraries for towns with fewer than 2,500 people in the following categories: library visits (70,318), circulation (57,322), programs (403), and program attendance (10,072). With a month to go in 2018, it appears that many of our statistics will rival or surpass those from 2017.

We strive to offer a wide range of programs that cover all the subjects of the Dewey Decimal System. Key public service programs in 2018 included workshops with computer specialist George Grohs on identity theft, password security, and family internet safety, an information session about Ranked Choice Voting, and a discussion with Jill Goldthwait and Fred Benson about the "State of the State." At monthly Library teas from October through April, friends met and friendships began, all to the tunes of Ruth Grierson's fiddle accompanied by musical friends. In October, musicians and community members from far and wide recognized and celebrated boat-builder, author, historian, community treasure, and Library Trustee Emeritus, Ralph Stanley.

The Library runs a dynamic and extensive summer program to keep kids reading all summer and provide free tutoring in certain subjects. We deliver books and story times to home day-care centers and the Community Health Center, and we have weekly literacy activities such as Reader Dog, introducing reading to new and reluctant readers with a non-judgmental canine friend and human tutor, and the after school Café Book program. We also provide books to the Little Free Library kiosk at Harbor House and to the Westside Food Pantry.

Our 2018 partnership with the Legion Hall ranged from hosting a full house for renowned science writer Dava Sobel, children's Summer Reading Program events, our annual Pumpkin Festival, along with our traditional book sales. We look forward to developing new community collaborations in the coming year. We also look forward to promoting SWHPL's own Digital Archive collection of local historic images and documents and the revamped online resources of the Maine Digital Library.

Thank you to the Select Board, to all of our patrons and supporters, and to the entire community for helping to keep our Library thriving.

A handwritten signature in dark ink, appearing to read "Erich Reed".

Erich Reed
Library Director

Southwest Harbor / Tremont Ambulance



Southwest Harbor / Tremont Nursing Service
P.O. Box 437 • Southwest Harbor • Maine 04679
swht-ambulance.org • Phone (207) 244-3521

June, 2018

Dear Friends,

Like a fire extinguisher, a life jacket, or an insurance policy, your local ambulance is one of those things you hope you'll never need, but you sure are glad it's there when you do! The Southwest Harbor/Tremont Ambulance Service is *your* local ambulance service, *your* 911 responder, and as a private, non-profit organization, we are extremely grateful for *your* support.

Serving the towns of Tremont and Southwest Harbor as well as the greater MDI community since 1969, SWH/T Ambulance crews have responded to countless emergencies—handling more than 400 calls per year—and have earned the gratitude and respect of people throughout the region. Our highly trained personnel deal with everything from cracked ribs to heart attacks, from auto accidents to baby deliveries.

>> *"The young man who rode with me and cared for me was calm and reassuring, and the driver was very good! It's nice to know we have such great Southwest Harbor teams of medical helpers,"* wrote a local resident after a home accident.

>> *"We are grateful to have been attended by such a great crew at our time of need,"* said an appreciative family.

>> When a visitor was injured in a fall near the Bass Harbor Light, her husband, a longtime veteran of the volunteer fire department in their hometown, praised the responding SWH/T Ambulance crew saying, *"Your professionalism and compassion gave us both full confidence."*

>> Thanking the SWH/T crew for their *"compassionate and exceptional care,"* another patient went on to say, *"You were both very professional and personable. You did all you could to stabilize my arm and provide as smooth a ride as possible—a tall order on the very bumpy Eagle Lake Road."*

And in a situation that *"could've had a disastrous ending had it not been for the exemplary dedication and professionalism of all involved,"* the SWH/T Ambulance crew joined several other local teams of first responders in a mid-winter search-and-rescue effort. A grateful family wrote: *"What the first responders did doesn't just take serious training and equipment. More importantly, it takes heart and courage. Together, these people form a phenomenal life-saving resource for this community and for the millions of guests who are drawn to our beautiful island year after year."*

To fulfill our commitment of providing around-the-clock emergency coverage, we need your support. Please help us maintain this vital community service with well-trained crewmembers and essential medical equipment and supplies by contributing as generously as you can to this annual fundraising effort. We depend on you, and you can depend on us.

On behalf of the Board,

A handwritten signature in cursive script that reads "Andy Cline".

Board of Directors: Margy Vose – President, Andy Cline – Vice President,
David Lewis – Treasurer, Bonnie Norwood – Secretary, Sonia Field, Mary Anna Fox,
Kristin Hutchins, Sandy Johnson, Sidney Salvatore, Shirley Soukup, Jean Starr

Southwest Harbor / Tremont Nursing Service is a 501(c)(3) non-profit organization



Bar Harbor Food Pantry Annual Report 2018

To the residents of Southwest Harbor,

The Bar Harbor Food Pantry continues to grow both in service to those in our community and in partnerships and fundraising.

On average 400 households, which represents roughly 1000 individuals for the year of 2018 used the pantry on a regular basis. Of those, 41 households, 80 individuals, are residents of Southwest Harbor.

We continue to work with Good Shepherd Food Bank to service the needs of our community. We are piloting a new online digital client intake process, which will allow the pantry to have a better understanding of our clients, what their needs are and how we are serving them.

We had another successful golf tournament this year. We also partnered with Fogtown Brewing to make a potato beer, as a fundraiser for the pantry. This event was wildly successful.

We received many grants this year totaling \$13,000. These funds were used to help purchase food and new industrial refrigerator.

Serendipity, the BHFP's fundraising resale clothing shop, had another successful year of business bringing in almost \$35,000 in profit, after store expenses to help support the budget of the food pantry. Serendipity is a valuable community resource providing a place to recycle quality clothing and purchase practical items at low prices. The store also received a \$5,000 grant that will be used for interior store improvements. The store is entirely volunteer staffed and open year round, but overseen by the Executive Director.

Our greatest source of funding however is from the support of Mount Desert Island community through donations. The support from individuals and local businesses is 77% of our annual operating budget. Town funding support provides 8% of our total annual operating budget, which is roughly \$200,000 per year. We rely heavily on your continued support.

On behalf of those that benefit from the services we provide, thank you! We could not do the work we do without the support of the Mount Desert Island community and the generous town of Southwest Harbor.

Best Regards,

Jennifer Jones
Executive Director



People Helping People

ANNUAL REPORT TO TOWN OF SOUTHWEST HARBOR December 1, 2018

Downeast Horizons (DEH), founded in 1974, is an organization that assists adults and children with disabilities to find support for their individual needs and to exercise choices whenever possible that result in growth toward increasing and maintaining independence. All individuals supported by DEH have developmental disabilities including cognitive disabilities; Autism and Asperger Syndrome; Down Syndrome; and some have multiple disabilities including physical handicaps. We currently provide services to 20 individuals from the town of Southwest Harbor.

PROGRAM UPDATES

The new Brewer Center Evening Program began in April. The group, which meets from 2-7 p.m., was set to include around six adults for the first month and expand from there. Ours is the first and only adult community support program running in the greater Bangor area during the evening hours. Everyone expects the group to be very popular!

CAPITAL IMPROVEMENTS

Downeast Horizons continues to maintain and enhance our facilities. We are currently building a new, 100% ADA accessible home in Ellsworth with an interconnected, hardwired smoke and alarm system, air conditioning, and a sprinkler system. The home will have the capacity for six occupants.

These renovations are directly related to the generous support we receive from our donors. Without this crucial help, these vital upgrades would not have been possible! Over the next two years, we will continue to focus on renovating homes and centers, improving energy efficiency, and enhancing the safety at all of our locations.

EMPLOYEE RETENTION

Due to the uncertainty of our funding throughout the fall of 2017 and the first six months of 2018, we have been cautious about increasing wages for some time. Thanks to the actions of the Maine legislature this spring, though, we have been able to move forward on this important issue. On July 9th, legislators overturned the Governor's vetoes of LD 924 and LD 925, providing some much-needed relief to our funding situation. Passage of these bills made it possible for Downeast Horizons to do something special for our wonderful direct care employees. All of our Direct Support and Behavioral Health professionals were given a \$1 increase to their individual hourly pay rate, and all of our staff were awarded bonuses—in total, we distributed \$114,000 in retroactive pay raises and \$117,000 in discretionary incentives to more than 150 employees.

All of our staff have worked hard to help us control costs during the past year while making DEHI one of the best social services agencies in Downeast and Central Maine. Our dedicated employees make DEHI a wonderful place to work and to learn, and they deserve all of the support that we can give them.

Downeast Horizons full-time employees receive the following benefits: annual performance-based raises; 10 paid holidays per year; a retirement plan with matching contributions of up to 5%; dental and life insurance; and paid time off.

The \$1,800.00 generously given by the citizens of Southwest Harbor in 2018 assisted in paying for safety/health building maintenance and repairs; staff training; and client motivation activities. In 2019, DEH will continue to target funds from the towns and individuals for these items.

DEHI is grateful to the town of Southwest Harbor for its long-time support and respectfully requests a continuation of that support in FY2019.



Report on Use of Funds

The \$10,000 Downeast Transportation received from the Town of Southwest Harbor for fiscal year 2019 was used to operate the Island Explorer transit system from June 23, 2018 to Columbus Day. During that period we operated multiple daily trips between Southwest Harbor, Tremont and Bar Harbor. We carried over 600,000 passengers during the 2018 season, thanks, in no small part to Southwest Harbor's contribution.



Eastern Area Agency on Aging

450 Essex Street,
Bangor, ME 04401

(207) 941-2865 (800) 432-7812

www.eaaa.org

Town of: Southwest Harbor

Greetings,

Last year Eastern Area Agency on Aging (EAAA):

- Provided health insurance counseling to over 7,100 community residents,
- Saved community residents \$1,900,000 in Medicare premiums, deductibles and copays,
- Provided 80,000 meals to homebound seniors, and
- Provided 24,000 hours of volunteer services across our region.

Because of the generosity of towns across our region, last year we were able to feed **65 older adults for an entire year.** It is through the continued support of towns and municipalities like yours we are able to offer much needed services and resources to community residents in Washington, Hancock, Piscataquis, and Penobscot counties. Included you will find a report listing services EAAA provided to benefit your residents over the past 12 months as well as their associated costs.

As you prepare your town's budget, we ask that you consider Eastern Area Agency on Aging in next year's budget allocation.

➤ Your town's allocation to EAAA last year:	\$ 1500.00
➤ Amount requested for 2019:	\$ 1500.00

In the meantime, if you have questions, please call Dyan Walsh at 1-800-432-7812 or dwalsh@eaaa.org. We have also enclosed a one page sheet that provides a summary of the programs and services we provide. Please visit www.eaaa.org to learn more about Eastern Area Agency on Aging's work.

Sincerely,

Dyan Walsh
Executive Director



Families First Community Center

Annual Report 2018

To the Residents of Southwest Harbor:

Families First Community Center (FFCC) has had a great year with growth in renovations and programs to help the residents of Hancock County!

FFCC just completed Phase I, which raised the entire amount of the renovation funds for the home on North Street in Ellsworth (\$464,136). The basement for the new attached barn and addition is finished and the shell will be finished by December 31. The main house renovations are almost complete with the sprinkler system being installed now. We will work inside all winter and open our doors to residents on May 1, 2019!

We will choose six homeless families with children from throughout Hancock County for our Residential program. Any resident of Southwest Harbor meeting these criteria should apply immediately. They will live with us for 12-18 months while working 40+ hours/week on their Life Plan, receiving supportive services and classes in the four areas of Education & Job Skills, Medical & Therapeutic, Safety & Stability, and Life Skills. Case Managers, VIFS (Volunteers in Family Service, i.e. Mentors), and access to our 60+ collaborative agencies will also be available.

This year we began our Outreach program. The Outreach program will eventually include everything the Residential program provides, with the exception of residing with us.

VIFS and Life Plans should be available to our Outreach program participants by January 1, 2019, and Case Managers by March 1, 2019.

For now, we are helping with immediate needs of Hancock County residents. This entails finding housing, transportation, providing funds for heat, security deposits, etc., providing food and personal hygiene items and gift certificates for the same. We have even helped with new tires for vehicles and strollers for young moms without driver's licenses. We fundraised and had donation drives for this program.

This past summer, our new Food for the Homeless program was a great success. The food was actually not only for the 'homeless', but for anyone in need in Hancock County. We had such success that we gave the overflow to food pantries throughout the County, including the Bar Harbor Food Pantry, helping many residents of Southwest Harbor.

This program was a huge help to those in need while area children were out of school for the summer, without access to the meals they normally receive there. It is still in effect now.

While our food this year had to be entirely non-perishable, as our grounds were under construction, and to also help those who were living in tents and other places that have no access to food preparation areas as our large main kitchen was also under construction, we are working on a Locally Grown Food Program for Healthy

Meals. We have been granted \$5,000 from the Witham Family Charitable Fund to institute this program on our own grounds with gardens next summer. We will offer healthy food to participants of both our Residential and Outreach programs. Any funds received from warrants of Hancock County Towns will also fund this Healthy Meals program.

While the Residential program will house approximately 30 people, 22 of whom will be children, the Outreach program will help approximately 480 Hancock County residents per year.

We have had many successful fundraisers this year. We have raised over \$20,000 thus far, with over \$11,000 of that at our Annual Benefit Dinner, "Reaching for the Stars". Many more agencies, including many churches, have co-fundraised with us this year, which has helped us tremendously.

We have also received record donations this year, almost \$8,000 to date, the most at this point in the year of any year thus far, with our Annual Appeal just out and new donations coming in each day.

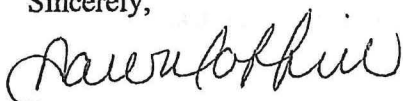
Grants this year have also been very successful. Until recently, our total was just over \$27,000, but we have just received word of \$8,000 from Ronald McDonald House Charities, \$15,000 from the Ray & Kay Eckstein Charitable Trust (RKECT), and that we will receive some amount (between \$1,000 to \$10,000) from Franklin Savings Bank's 150 Years campaign later this month! We worked very hard for this, with Hancock County residents voting for us, and raising awareness of our programs along the way. RKECT has also intimated that they would be willing to grant further funds for our Healthy Meals program if we were to raise matching funds from the warrants of Hancock County towns.

A generous donor recently gifted us almost \$11,000 through the Maine Community Foundation.

We have raised \$6,500 from warrants of nine towns thus far. If every town can contribute, we can complete our goal of Healthy Meals for all Residential and Outreach program participants! We hope that Southwest Harbor can help us with our mission!

On behalf of FFCC and all the Hancock County residents we serve, we thank you for your time and consideration!

Sincerely,



Dawn Coffin,

FFCC Board President, Ex-Officio



Northern Light
Health.

November 26, 2018

Home Care & Hospice
Foundation
PO Box 931
Bangor, ME 04402-0931

Office 207.780.8624
Fax 207.772.0698

Selectmen and Residents
Town of Southwest Harbor
PO Box 745
Southwest Harbor, ME 04679

Dear Selectmen and Residents,

In addition to our enclosed application, I would like to update you on some changes you may or may not be aware of. EMHS is now doing business as Northern Light Health and VNA Home Care and Hospice is now Northern Light Home Care & Hospice. Our new brand was announced on October 1 of this year to better reflect who we are as a healthcare system.

Although we are members of a large health system, we at Northern Light Home Care & Hospice are your community providers of essential services as outlined in the enclosed application. Our clinicians are residents of Hancock County and often reside in your community. As neighbors many go above and beyond to help as they see firsthand what is needed because, as mentioned, they visit people in their homes. This past year our clinicians have purchased bathing supplies for a patient who had not been bathed in weeks, new clothing for a resident in a homeless shelter and often provide gift cards to the local market to those who are food insecure.

The support we receive from the Town of Southwest Harbor assists us in providing this extra level of care that insurance plans simply do not cover. It also assists us in providing care to those who lack sufficient insurance. With that in mind, it is our hope that we will once again be approved for a town appropriation in the amount of \$1,870.

The statistics for this past fiscal year outlining the number of people we cared for statewide as well as in your community are included with this request along with a list of our board members. Please feel free to reach out to any of them in addition to myself with questions or concerns.

We thank you for your past support and thank you for your consideration for this next fiscal year.

Very truly yours,

A handwritten signature in black ink, appearing to read "Jacqueline Welsh", written over a large, stylized loop.

Jacqueline Welsh
Director of Philanthropy & Community Relations

November 26, 2018

To the Residents of the Town of Southwest Harbor
PO Box 745
Southwest Harbor, ME 04679

Re: Written report for Southwest Harbor Annual Report

VNA Home Health Hospice cared for 34 residents of Southwest Harbor in 2018 (coincidentally this is the same number served in 2017. 28 were at home recovering from illness or surgery and 6 received hospice services when the decision was made to stop seeking curative treatments. The benefit to your community was approximately \$173,000

Services in their home include skilled nursing, rehabilitation therapy (speech, physical, or occupational), and home health aides for assistance with the activities of daily living. Other services provided were wound care, intravenous therapies, nutritional assessments, medication management, and telehealth. Hospice patients received additional services including massage therapy, and pain and symptom management, while their families benefited from bereavement support.

This past year, a palliative care program was added to the services provided to the residents in all counties served. This service is provided in the home as well.

We are very grateful for your continued support of \$1,870. These funds support vital services to a growing elderly population, help us provide services like telehealth that is not reimbursed by Medicare and assist those without sufficient health insurance.



14 McKenzie Avenue • Ellsworth, Maine 04605 • www.hospiceofhancock.org
207-667-2531 • Fax 207-667-9406 • e-mail: info@hospiceofhancock.org

~ Volunteer Service Since 1980 ~

November 29, 2018

To the Residents of Southwest Harbor:

Thank you very much for your partnership in support of our services!

Hospice Volunteers of Hancock County greatly appreciates the trust placed in us by the residents and town managers throughout Hancock County! Our services are provided free of charge to our neighbors by well-trained and highly-committed volunteers who come from and serve within their own communities. Their compassion and caring is a true gift during some of life's most challenging times.

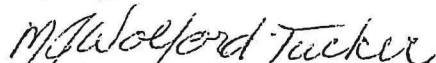
Rest assured, your support goes a long way in providing these important services. During the past year, the mission services we provided to local residents were extensive:

- ~ Patient Care and Caregiver Support to 155 patients and families, **including 7 residents of Southwest Harbor.**
- ~ Nearly 1400 gestures of Bereavement support, **including to 17 residents of Southwest Harbor.**
- ~ Many Community Education programs on topics including how to support a loved one or co-worker who is grieving; Resources and skills for completing and communicating Advance Care Planning choices; Equipment-sharing providing free wheelchairs, walkers, shower seats, etc.; and the gift of music at the bedsides of seriously ill patients provided by our Evensong singers.

We consider your town a partner in the provision of these services to your community members!

As always, we invite your feedback and/or requests if there are ways that you would like to see us serve the residents of Southwest Harbor. Thank you.

Sincerely,


Jody Wolford-Tucker
Executive Director





*Neighbors helping Neighbors
for over 20 years on
Mount Desert Island
and Outer Islands*

November 27, 2018

Residents of Southwest Harbor

The following is a report to the Southwest Harbor community providing details of Island Connections' programs and activities.

Island Connections provides free transportation and other services for seniors and people with disabilities on Mount Desert Island and the surrounding islands. The demand for our transportation needs has continued to grow over the past year. We have many new neighbors in need of rides to critical medical appointments such as cancer treatments, dialysis treatments, office visits to medical specialists, as well as regular checks ups, grocery shopping, food pantry runs, banking errands, exercise classes and to get their hair done. These rides not only serve our neighbors but their family members as well who would otherwise have to take time from work to get their loved ones to their appointments.

Here's a snapshot of our achievements since November 2017:

- Added 60 new neighbors to our program
- Provided 4,513 rides for a total of 67377.61 miles – a **28% increase** from prior year
- Maintained a 98% ride success rate
- Provided 1 on 1 engagement between the driver and the neighbor
- Provided services to a few hundred neighbors on Mount Desert Island and the surrounding islands (this also includes the number of neighbors who benefit from the Meals on Wheels Program)
- Delivered close to 14,000 meals to neighbors for the Meals on Wheels Program
- 77 active volunteers gave back to their community for a total of 3,101.25 hours of volunteer time

We also have the ability to transport wheelchair bound residents with our wheelchair accessible minivan.

Our mission statement is Island Connections provides free transportation and other services to seniors and people with disabilities on Mount Desert Island and the surrounding islands to enhance their independence and quality of life by utilizing our core group of dedicated volunteers.

We are ever grateful to the residents of Southwest Harbor for your support.

Sincerely,

A handwritten signature in black ink, appearing to read "D Willett".

Doreen Willett
Executive Director



Keeping neighbors warm this winter.

**Town of Southwest Harbor
2019 Tax Appropriation Request
MDI Community Campfire Coalition**

The MDI Community Campfire Coalition was created in 2008 by area non-profits to provide heating assistance to those in need on MDI and the surrounding islands. On behalf of the MDI Community Campfire Coalition, we ask the Town of Southwest Harbor for its support in the amount of \$3,000 to aid us in providing fuel assistance to residents of Southwest Harbor, Maine next winter.

As of 2015 this program has been jointly managed by Harbor House Community Service Center and The Neighborhood House and all administrative costs associated with the program are absorbed by those organizations. One hundred percent of all funds raised go directly to heating assistance.

Since its inception, the MDI Community Campfire Coalition has helped 1,107 families. During the 2017-2018 heating season we helped 93 families, separated by town as follows: 29 families from Southwest Harbor, 15 from Bar Harbor, 13 from Mount Desert, 26 from Tremont and 10 from the outer islands. Each applicant who qualifies receives 100 gallons of fuel or the equivalent in electric, wood, kerosene or propane. Applicants complete an application process and show proof of income. Income guidelines are set on a sliding scale with limits of \$30,150 per individual or \$61,500 for a family of four +. This ensures that no one is left in the cold.

It is hard to gauge how cold the winter will be, what fuel prices will look like and what level of assistance members of our community will need. While the need fluctuates from year to year, the Coalition has helped as few as 74 to as many as 158 individuals and families in one heating season.

We ask the Town of Southwest Harbor to assist us with \$3,000 to ensure that we will once again be able to respond to those in need this coming winter.

Thank you for your support,

Harbor House Community Service Center
The Neighborhood House

November 30, 2018

To the Citizens of Southwest Harbor,

In addition to the sales of cemetery plots to the residents of Southwest Harbor, the Association takes as its charge and responsibility the maintenance and upkeep of the entire Cemetery. It is the desire of the Association that anyone visiting any grave at any time feels the Cemetery, as a whole, is in good condition, pleasing and comfortable to the visitor, and no plot is overlooked. Barring individual arrangements for memorials, plantings and care, no grave is to be untended and the entire Cemetery is to be kept mown and in good repair, within the resources of the Association to provide.

The Association dedicates the funds it receives from the good townspeople of Southwest Harbor to that very responsibility - that we may continue to be able to meet the standards of care we have set for the Cemetery and the experience of the people who visit. It is our wish to provide a quiet, beautiful setting for friends and family to care for those who have passed from us, in service to the commitment of community we, as townspeople, make with each other.

Once again, the Mount Height Cemetery Association would like to express its appreciation for the continued support you, our neighbors, provide to our small, committed organization. If anyone would like to join the Association and share that commitment, please contact Wendy Dolliver, President; Nancy Soukup, Secretary; or Amy Young, Superintendent. To arrange for the purchase of a plot, please contact Amy Young, Superintendent.

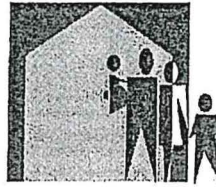
Sincerely,

Wendy P. Dolliver
President, Mount Height Cemetery Association

Westside

Food

Pantry



Sharing Is Our Story

**Town of Southwest Harbor
Community Service Organization Funding
2018 Report**

In its 27th year of service, the Westside Food Pantry was empowered by a Community Service Organization Funding Grant from the citizens of Southwest Harbor. This grant enabled us to continue to address the seasonal needs for food security among our neighbors on the west side of MDI. Open during the months of November through April, the Westside Food Pantry issues vouchers for food and household goods to assist our neighbors when income may be reduced due to seasonal employment considerations. This was the original objective of the Pantry when it first opened in 1990. And, today we continue to address this need in an expanded way. One example of the expansion is the Pemetic-Tremont School Backpack Program—operated jointly by the Westside Food Pantry and Harbor House. The Pantry provides major funding for this program, that sends home healthy and easily prepared foods on weekends for children identified by school nurses and counselors for this assistance. This is the kind of work that the Southwest Harbor Grant helps make possible.

The following figures indicate the scope of the work this grant enables:

	<u>2017-18 Distribution Season</u>
Dollar value of vouchers issued	\$103,358
Number of adults served	1,707
Number of children served	571
Total Number of neighbors served	2,278
Southwest Harbor Households served	681
Mt. Desert Households served	97
Tremont Households served	446
New households registered	52

The Westside Food Pantry lives here and serves our “Westside” community. This community is larger however, than the geographic boundaries of the west side of MDI. We assist our neighbors among us locally for sure, but the support for this work has widely dispersed. Our seasonal neighbors provide significant support for the Pantry and its mission when they are away from here. Together, we form a far-flung *Caring Community*! We are blessed that the Town of Southwest Harbor is a member of this *Caring Community* as demonstrated in this *Community Service Grant*. Thank you.


Dean Henry, for the Westside Food Pantry

For 28 years!

A Cooperative Sharing of the Westside Communities and St. Andrew & St. John Episcopal Church
P.O. Box 767 * Southwest Harbor, ME 04679 * 207-664-8615 * westsidefoodpantry@gmail.com



Downeast Community Partners
248 Bucksport Road
Ellsworth, ME 04605

November 27, 2018

Town of Southwest Harbor PO
Box 745
Southwest Harbor, ME 04679

RE: Annual Request for Local Match Funds

Dear Board of Selectmen:

Downeast Community Partners, formerly the Washington Hancock Community Agency and Child and Family Opportunities, wishes to extend a thank you to the Southwest Harbor Selectmen and Town residents for your past support. WCA and CFO merged effective October 1, 2017 to form Downeast Community Partners (DCP) to support a broad spectrum of the community as they strive to achieve self-sufficiency. Attached is a flyer that I hope will help you let townspeople know what we offer. If you would like more copies, please just ask.

DCP is requesting your support to apply for and leverage funding to provide and expand services to your community. DCP offers services designed to reduce the impact of poverty and isolation in your community. **Many services offered by DCP have a direct impact on your expenditures by reducing reliance on your general assistance program.**

We are requesting \$3,574 to help low-income people in your community. During the last fiscal year, DCP provided a \$11,082 in services to your community. Southwest Harbor residents requested and received the following services:

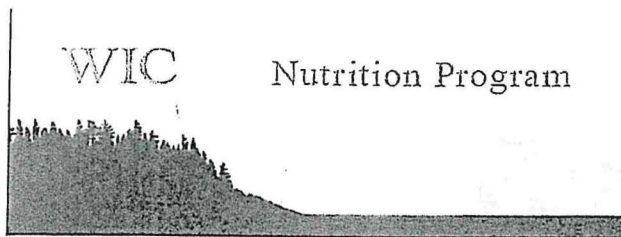
<u>Services Provided</u>	<u>Number of Households/Individuals</u>	<u>Amount Expended/\$\$ Value</u>
The Heating and Warmth Fund (THAW)	4/10	\$812
LIHEAP (Fuel Assistance)	33/49	\$20,138
ECIP (Emergency Crisis Intervention)	2/4	\$563
Resource Advocate	/1	\$100
Free Income Tax Preparation	/8	\$1,600
Transportation (number of rides, not	591	\$28,001
Aging in Place	/3	\$6,000
Christmas is for Kids	/6	\$180
Early Head Start	1/2	\$39,184
Child Care	1/1	\$10,406
Food Security	1/2	\$4,098
Total		111,082

In addition to the above, DCP operates the Helping Hands Garage Program, which makes reliable used cars available at reasonable rates and terms; offers business loans to local entrepreneurs; and provides parenting classes to local parents

Thank you for your consideration. We would like to meet with you or your budget committee to answer any questions or address any concerns. Please let me know the appropriate meeting date so that we can be sure to have someone attend. You can reach me at 610-5944 or by email at sarahnugent@downeastcommunitypartners.org.

Sincerely,

Sarah Nugent
Third Party Request Coordinator



WIC Program

248 State Street

Mill Mall, Suite 3A, Box #10

Ellsworth, Maine 04605

Tel 667-5304-Ext 228 Fax 667-6117

November 13th, 2018

Ms. Marilyn Lowell
Town of Southwest Harbor

I am writing this letter to thank you for your contribution of \$1,080 to the Women Infants and Children Nutrition Program (WIC) in September of 2018. Municipal funds were allocated to purchasing books to provide to children twice a year, travel costs and trainings. On December 20th WIC staff will travel to your lovely town to hold a WIC outreach clinic. Your support has made outreaches like this possible and we are very appreciative. We hope to reopen the Southwest Harbor clinic in 2019 to better serve your community.

If you have any questions or need additional information, please contact me.

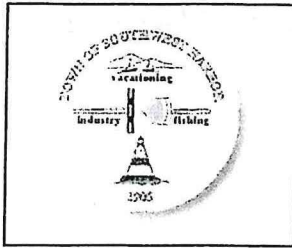
With sincere appreciation,

A handwritten signature in cursive script that reads "Tawney Jacobs".

Tawney Jacobs
WIC Program Director
667-5304 Ext 245 Fax 667-6117

P.S. Please remember that the Town of Southwest Harbor's support of WIC makes a difference in the lives of women, infants, and children in your community. Thank you.

NOTES



**Town Meeting Warrant
And
Secret Ballot Election**

**Monday, May 6, 2019
And
Tuesday, May 7, 2019**

County of Hancock, ss.

State of Maine

To: Chief Alan Brown, a Constable of the Town of Southwest Harbor, in the County of Hancock, State of Maine.

Greeting:

In the name of the State of Maine you are hereby required to notify and warn the inhabitants of the Town of Southwest Harbor, in said county and state, qualified by law to vote in Town affairs, to meet in the Pemetic Elementary School, First Floor Auditorium, in said Town, on **Monday, the 6th day of May, 2019 A.D. at seven o'clock in the evening**, then and there to act on Articles numbered one [1] through forty-six [46].

And to notify and warn said inhabitants to meet in the Southwest Harbor Fire Station Meeting Room on **Tuesday, the 7th day of May, 2019 A.D. at ten o'clock in the forenoon**, then and there to act upon Articles numbered forty-seven [47] through forty-eight [48] by secret ballot, the polling hours therefore to be from 10:00 a.m. to 8:00 p.m.

Article 1: Election of Moderator – To choose a Moderator to preside at the meeting.

Article 2: To fix compensation for the Select Board, Members of the Superintending School Committee and Members of the Board of Trustees of the Mount Desert Island Regional School District.

Article 3: To authorize the Selectmen to choose and appoint all other non-elected municipal positions.

SOUTHWEST HARBOR SCHOOL DEPARTMENT

Note: Articles 4 through 14 authorize expenditures in cost center categories

Article 4: To see what sum the School Committee is authorized to expend for Regular Instruction for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

<i>School Board recommends</i>	<i>\$ 1,271,390</i>
<i>Select Board recommends</i>	<i>\$ 1,271,390</i>
<i>Warrant Committee recommends</i>	<i>\$ 1,271,390</i>

Note: 2018-19 Amount was \$1,134,153

Article 5: To see what sum the School Committee is authorized to expend for Special Education for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

<i>School Board recommends</i>	\$ 873,317
<i>Select Board recommends</i>	\$ 873,317
<i>Warrant Committee recommends</i>	\$ 873,317

Note: 2018-19 Amount was \$ 831,639

Article 6: To see what sum the School Committee is authorized to expend for Career and Technical Education for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

<i>School Board recommends</i>	\$ -0-
<i>Select Board recommends</i>	\$ -0-
<i>Warrant Committee recommends</i>	\$ -0-

Note: 2018-19 Amount was \$ -0-

Article 7: To see what sum the School Committee is authorized to expend for Other Instruction for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

<i>School Board recommends</i>	\$ 75,244
<i>Select Board recommends</i>	\$ 75,244
<i>Warrant Committee recommends</i>	\$ 75,244

Note: 2018-19 Amount was \$ 66,593

Article 8: To see what sum the School Committee is authorized to expend for Student & Staff Support for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

<i>School Board recommends</i>	\$ 394,169
<i>Select Board recommends</i>	\$ 394,169
<i>Warrant Committee recommends</i>	\$ 394,169

Note: 2018-19 Amount was \$ 380,484

Article 9: To see what sum the School Committee is authorized to expend for System Administration for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

<i>School Board recommends</i>	\$ 75,134
<i>Select Board recommends</i>	\$ 75,134
<i>Warrant Committee recommends</i>	\$ 75,134

Note: 2018-19 Amount was \$ 75,376

Article 10: To see what sum the School Committee is authorized to expend for School Administration for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

<i>School Board recommends</i>	\$ 266,848
<i>Select Board recommends</i>	\$ 266,848
<i>Warrant Committee recommends</i>	\$ 266,848

Note: 2018-19 Amount was \$ 247,293

Article 11: To see what sum the School Committee is authorized to expend for Transportation & Buses for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

<i>School Board recommends</i>	<i>\$ 180,629</i>
<i>Select Board recommends</i>	<i>\$ 180,629</i>
<i>Warrant Committee recommends</i>	<i>\$ 180,629</i>

Note: 2018-19 Amount was \$ 171,508

Article 12: To see what sum the School Committee is authorized to expend for Facilities Maintenance for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

<i>School Board recommends</i>	<i>\$ 376,463</i>
<i>Select Board recommends</i>	<i>\$ 376,463</i>
<i>Warrant Committee recommends</i>	<i>\$ 376,463</i>

Note: 2018-19 Amount was \$ 445,623

Article 13: To see what sum the School Committee is authorized to expend for Debt Service and Other Commitments for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

<i>School Board recommends</i>	<i>\$ 261,050</i>
<i>Select Board recommends</i>	<i>\$ 261,050</i>
<i>Warrant Committee recommends</i>	<i>\$ 261,050</i>

Note: 2018-19 Amount was \$ 261,050

Article 14: To see what sum the School Committee is authorized to expend for All Other Expenditures for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

<i>School Board recommends</i>	<i>\$ 80,000</i>
<i>Select Board recommends</i>	<i>\$ 80,000</i>
<i>Warrant Committee recommends</i>	<i>\$ 80,000</i>

Note: 2018-19 Amount was \$80,000

Note: Articles 4 – 14 authorize a total budget of \$ 3,854,244

Note: 2018-19 Amount was \$3,693,719

Note: Articles 15 – 17 raise funds for the Proposed School Budget (Hand Count)

Article 15: To see what sum the voters of the Town of Southwest Harbor will appropriate for the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act (Recommend \$2,040,833) and to see what sum the voters of the Town of Southwest Harbor will raise as the Town's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688 for the period July 1, 2019 to June 30, 2020.

<i>School Board recommends</i>	<i>\$ 1,677,318</i>
<i>Select Board recommends</i>	<i>\$ 1,677,318</i>
<i>Warrant Committee recommends</i>	<i>\$ 1,677,318</i>

Explanation: The Town of Southwest Harbor's contribution to the total cost of funding public education, from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.

Article 16: To see what sum the voters of the Town of Southwest Harbor will raise and appropriate for the annual payments on debt service previously approved by the legislative body for non-state-funded school construction projects, non-state funded portions of school construction projects and minor capital projects in addition to the funds appropriated as the local share of the Town of Southwest Harbor's contribution to the total cost of funding public education, from kindergarten to grade 12, for the period July 1, 2019 to June 30, 2020.

<i>School Board recommends</i>	<i>\$ 261,050</i>
<i>Select Board recommends</i>	<i>\$ 261,050</i>
<i>Warrant Committee recommends</i>	<i>\$ 261,050</i>

Explanation: Non-state-funded debt service is the amount of money needed for the annual payments on the Town of Southwest Harbor's long-term debt for major capital school construction projects and minor capital renovation projects that are not approved for state subsidy. The bonding of this long-term debt was approved by the voters on November 2, 1999.

Written Ballot Vote Required

Article 17: To see what sum the voters of the Town of Southwest Harbor will raise and appropriate in additional local funds for school purposes (Recommend: \$1,425,518) for the period July 1, 2019 to June 30, 2020, which exceeds the State's Essential Programs and Services allocation model (Recommend: \$1,425,518) as required to fund the budget recommended by the school committee.

The School Committee recommends **\$1,425,518** for additional local funds and gives the following reasons for exceeding the State's Essential Programs and Services funding model by **\$1,425,518**: The State funding model underestimates the actual costs to fully fund the 2019-2020 budget.

Explanation: The additional local funds are those locally raised funds over and above the Town of Southwest Harbor's local contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the Town of Southwest Harbor's budget for educational programs.

Note: Articles 15, 16, & 17 raise a total town appropriation of **\$3,363,886**

Note: 2018-19 Total Town Appropriation was **\$3,359,696**

Note: Article 18 summarizes the proposed school budget and does not authorize any additional expenditures. (Hand Count)

Article 18: To see what sum the voters of the Town of Southwest Harbor will authorize the School Committee to expend for the fiscal year beginning July 1, 2019 and ending June 30, 2020 from the Town's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools.

<i>School Board recommends</i>	<i>\$ 3,854,244</i>
<i>Select Board recommends</i>	<i>\$ 3,854,244</i>
<i>Warrant Committee recommends</i>	<i>\$ 3,854,244</i>

Note: 2018-19 Total Budget was \$3,693,719

Article 19: In addition to the amount in Articles 4 – 18, shall the School Committee be authorized to expend such other sums as may be received from federal or state grants or programs or other sources during the fiscal year 2019-2020 for school purposes provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated?

Current Year Totals: \$107,400

School Board recommends passage
Select Board recommends passage
Warrant Committee recommends passage

GENERAL GOVERNMENT

Article 20: To see what sum the Town will vote to raise and appropriate for Municipal Operations for the period July 1, 2019 to June 30, 2020.

Requested: \$2,443,237

Department	Approved FY19	Requested FY20
Administration	\$409,833	\$409,956
CEO/LPI	\$46,697	\$43,510
Boards and Committees	\$1,500	\$1,400
Contracted Services	\$626,109	\$654,300
Insurance	\$41,617	\$41,900
Municipal Buildings	\$25,848	\$32,940
Highway	\$259,638	\$252,891
Police	\$524,431	\$524,419
Dispatch	\$286,927	\$291,643
Fire	\$81,233	\$84,430
Harbor	\$100,024	\$105,848
Total	\$2,403,857	\$2,443,237

<i>Select Board recommends</i>	\$ 2,443,237
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Warrant Committee recommends	\$ 2,443,237
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Article 21: To see what sum the Town will vote to raise and appropriate for the Southwest Harbor Public Library for the period July 1, 2019 to June 30, 2020.

Requested: \$ 60,000

Select Board recommends: \$ 60,000

Warrant Committee recommends	\$ 54,000
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Note: 2018-19 Amount was \$60,000

Article 22: To see what sum the Town will vote to raise and appropriate for Harbor House Youth Center and Recreation Programs for the period July 1, 2019 to June 30, 2020.

Requested: \$ 59,640

Select Board recommends *\$ 59,640*

<i>Warrant Committee recommends</i>	\$ 53,676
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Note: 2018-19 Amount was \$59,640

Article 23: To see what sum the Town will vote to raise and appropriate for the **Southwest Harbor / Tremont Nursing Service** for the period July 1, 2019 to June 30, 2020.

Requested: \$ 67,000

Select Board recommends \$ 67,000

<i>Warrant Committee recommends</i>	\$ 63,000
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Note: 2018-19 Amount was \$63,000

Article 24: To see what sum the Town will vote to raise and appropriate for the **Island Explorer Bus Service** for the period July 1, 2019 to June 30, 2020.

Requested: \$ 10,000

Select Board recommends \$ 10,000

Warrant Committee recommends \$ 9,000

Note: 2018-19 Amount was \$10,000

Article 25: To see what sum the Town will vote to raise and appropriate for **Community Service Organizations** for the period July 1, 2019 to June 30, 2020.

Requested: \$ 37,159

Organization	Approved FY19	Select Board Recommends	Warrant Committee Recommends
Bar Harbor Food Pantry	\$2,500	\$2,500	\$2,250
Downeast Health/WIC	\$1,080	\$1,035	\$932
Downeast Horizons	\$1,800	\$1,800	\$1,620
Eastern Area on Aging	\$1,500	\$1,500	\$1,350
Northern Light Home Care	\$1,870	\$1,870	\$0
Hospice of Hancock County	\$1,000	\$1,000	\$900
Island Connections	\$2,000	\$2,500	\$2,250
MDI Community Campfire Coalition	\$3,000	\$3,000	\$2,700
Mt Height Cemetery	\$3,500	\$3,500	\$3,150
Westside Food Pantry	\$2,500	\$2,500	\$2,250
Downeast Community Partners	\$3,574	\$3,574	\$3,216
Families First	\$0	\$1,000	\$900
Life Flight	\$0	\$880	\$792
Mt Desert Nursing Assoc	\$0	\$2,000	\$1,800
SW Harbor Historical Soc	\$0	\$2,500	\$2,250
Total	\$24,324	\$31,159	\$26,360

Select Board recommends \$ 31,159

Warrant Committee recommends \$ 26,360

Note: 2018-19 Amount was \$24,324

Article 26: To see what sum the Town will vote to raise and appropriate for the **Capital Improvement Plan Accounts** for the period July 1, 2019 to June 30, 2020 with the Select Board being authorized to draw funds from these accounts to be used in accordance with the purpose of the account.

Requested: \$ 448,775

Account	Projected FY19 Year End Balance	Requested Appropriation
Harbor Department General	28,087	5,500
Harbor Department Upper Town Dock	-4,203	44,225
Harbor Department Lower Town Dock	10,753	30,450
Harbor Department Manset Town Dock	109,288	29,150
Fire Department Vehicles	32,647	36,800
Fire Department Equipment	12,320	2,600
Police Department Vehicles	20,235	23,750
Police Department Protective Equipment	5,873	9,350
Dispatch Department Equipment	11,404	41,250
Admin Department Equipment	32,097	0
Admin Department Records	14,909	12,800
Admin Department Municipal Buildings	43,994	100,900
Highway Department Vehicles/Machinery	61,838	109,500
Highway Department Equipment	44,317	2,500
Total		\$448,775

Select Board recommends \$ 448,775
Warrant Committee recommends \$ 448,775

Article 27: To see what sum the Town will vote to raise and appropriate for the **Reserve Accounts** for the period July 1, 2019 to June 30, 2020 with the Select Board being authorized to draw funds from these accounts to be used in accordance with the purpose of the account.

Requested: \$ 211,600

Account	Goal Balance	Projected FY19 Year End Balance	Requested Appropriation
Wage & Benefit	\$15,000	6,089	9,000
Tax Abatement	\$8,000	4,684	10,000
Legal & Accounting	\$45,000	9,091	35,000
Professional Development	\$20,000	17,444	3,000
Road Crossing Safety	\$20,000	2,650	0
D.A.R.E. Program	\$TBD	0	0
Town-wide Planning	\$15,000	0	3,000
Unemployment Reserve	\$10,000	8,319	2,000
General Assistance	\$5,000	2,016	3,000
Conservation, Rhoades Park	\$5,500	-38	6,500
Tree Fund	\$2,000	0	2,000
Shellfish Reserve	TBD	5,517	300
Swap Shop Reserve	\$0	1,080	0
Salt & Sand	\$35,000	10,363	25,000

Culverts	\$5,000	0	4,000
Paving	\$150,000	90,502	50,000
Contract Snow Removal	\$10,000	0	3,500
HRA Insurance	\$48,000	20,294	27,000
SWH Historic Cemetery	\$15,000	4,000	11,000
Mapping Update	\$1,500	1,374	200
Junior Fire Department	TBD	128	800
Water and Sewer Infrastructure	\$200,000	227,039	0
Records Preservation	\$15,000	11,712	3,300
Fire Equipment Emergency Repair	\$12,000	7,617	3,000
Police Cruiser Emergency Repair	\$8,000	0	4,000
Police Recruitment Reserve	\$40,000	0	6,000
Total:	\$685,000	\$429,881	\$211,600

Select Board recommends \$ 211,600

Warrant Committee recommends \$ 211,600

Article 28: To see what sum the Town will vote to raise and appropriate for **Debt Service** for the period July 1, 2019 to June 30, 2020.

Requested: \$ 769,640

Bond/Loan	Payoff Year	Principal Balance	FY20 Payments
Main Street Construction	2033	585,000	59,860
Main Street Construction	2035	673,728	43,050
Main Street Construction	2033	342,469	26,730
Fire Station	2030	528,000	61,700
Ferrero Fire Truck	2021	150,000	81,930
Wesley-Mansell Project	2030	1,086,685	105,800
Water Tank	2042	427,097	18,570
2018 Infrastructure GO	2038	1,509,025	121,860
2018 Infrastructure GO	2039	252,830	7,000
2018 Infrastructure DW	2049	401,980	4,400
2018 Infrastructure CW	2049	205,170	1,100
Raw Water Lift Station	2049	417,498	5,000
FD SCBA Equipment	2023	102,920	28,620
Re-fi Water Bonds	2027	420,750	90,090
Water Upgrade	2029	130,242	13,030
Water Upgrade	2029	232,481	23,250
Refi Sewer Bonds	2033	777,380	77,650
Total		8,243,255	769,640

Select Board recommends \$ 769,640

Warrant Committee recommends \$ 769,640

Article 29: To see if the Town will vote to authorize the Select Board or their designee to apply for and receive money, without further action by Town Meeting, from the State of Maine, United States of America, Maine Municipal Association and other organizations deemed appropriate by the Select Board which may become available during the ensuing year.

Select Board recommends passage.

Article 30: To see if the Town will vote to reduce the amount to be raised by taxation by using estimated revenues and fund balances for the Municipal Budget for the fiscal year of July 1, 2019 to June 30, 2020.

Source	Budgeted Amount
Homestead Reimbursement	50,000
BETE Reimbursement	1,000
Payments in Lieu of Taxes	23,700
Municipal Revenue Sharing	50,000
Maine Local Roads	17,000
Other Revenues	928,020
Unassigned Fund Balance	150,000
Revenue Sharing Reserve	16,129
Total	\$1,235,849

Article 31: To see if the Town will vote to increase the property tax levy limit of \$2,850,819 established for Southwest Harbor by State Law in the event that the municipal budget approved under the preceding articles will result in a tax commitment that is greater than that property tax levy limit.

Select Board recommends passage.

Article 32: To see if the Town will vote that the first half of taxes shall be due and payable on or before September 4, 2019 and that the second half of taxes shall be due and payable on or before February 4, 2020 and that interest shall be charged at the annual rate of 8% on any unpaid taxes due on September 4, 2019 beginning September 5, 2019 and on any unpaid taxes due February 4, 2020 beginning February 5, 2020.

Select Board recommends passage.

Article 33: To see if the Town will vote to establish the interest rate to be paid to a taxpayer who is determined after abatement to have paid an amount of real estate taxes in excess of the amount finally assessed for 2019 at 4.0% per year on the amount of overpayment.

Select Board recommends passage.

Article 34: To see if the Town will vote to accept tax payments prior to the commitment date and to pay interest on said tax payments in the amount of 0% per year figured on a monthly basis until the tax commitment date is reached.

Select Board recommends passage.

Article 35: To see if the Town will vote to allow a Tax Club for the monthly payment of property taxes under such terms as the Select Board deems advisable.

Select Board recommends passage.

Article 36: To see if the Town will vote to accept all **Trust Funds** as received by the Town of Southwest Harbor Trust Officer during the fiscal year of July 1, 2019 to June 30, 2020.

Select Board recommends passage.

Article 37: To see if the Town will vote to have unexpended balances in the Town's accounts at the end of the fiscal year, except those which remain by law or are deemed necessary by the Select Board, transferred to the Surplus Account or to any specified reserve fund, as deemed advisable by the Select Board, and to fund overdrafts in the Town's accounts from such unexpended balances, as deemed advisable by the Select Board.

Select Board recommends passage.

Article 38: To see if the Town will vote to allow the Select Board to reorganize and redistribute the current funds in the Capital Improvement Plan Accounts and the Reserve Accounts in accordance with the articles previously voted herein as deemed advisable by the Select Board.

Select Board recommends passage.

Article 39: To see if the Town will vote to authorize the Selectmen to sell and/or dispose of any property acquired by tax liens after first offering the property to the previous owners for payment of all back taxes, fees and interest, and if they decline, advertising for sealed bids on same, and stating the lowest bid acceptable, and to allow the Selectmen to authorize the Treasurer to waive automatic lien foreclosures when it is in the best interest of the Town.

Select Board recommends passage.

Article 40: To see if the Town will vote to authorize the municipal officers to dispose of town owned personal property with a value of \$20,000 or less under such terms and conditions as they deem advisable.

Select Board recommends passage.

Article 41: To see if the Town will vote to allow the Municipal Officers to enter into multiyear contracts.

Select Board recommends passage.

Article 42: To see if the Town will vote to authorize the Municipal Officers to accept on behalf of the Town, unconditional gifts of property and/or donations which they feel are in the Town's best interest to accept.

Select Board recommends passage.

Article 43: To see if the Town will vote to authorize the Select Board to enter into an agreement with the Southwest Harbor Water and Sewer District to pay the debt service on the Wastewater Treatment Plant Bond under such terms as the Select Board deem appropriate.

Select Board recommends passage.

Article 44: To see if the Town will vote to authorize the Select Board to utilize funds in the Southwest Harbor Water and Sewer District Reserve Account for the replacement and upgrade of equipment and infrastructure with an estimated life in excess of Twenty (20) years as the Select Board deem appropriate.

Select Board recommends passage.

Article 45: Shall the Town vote to adopt the Town of Southwest Harbor, Harbor Management Plan, dated October 2017, as an addendum to the Comprehensive Plan for the Town of Southwest Harbor?

Select Board recommends passage.

Article 46: Shall the Town (1) approve a capital project consisting of upgrading and installing sidewalks on the west side of Main Street south of 400 Main Street to Ocean's End, including engineering and design costs, transaction costs and other expenses reasonably related thereto; (2) appropriate the sum of \$1,250,000 to fund the project; (3) authorize the Treasurer and Chairman of the Select Board to accept such funds as may become available through the Maine Department of Transportation or other sources and issue general obligation securities of the Town (including temporary notes in anticipation of the sale thereof) in an aggregate principal amount not to exceed \$850,000 to fund the appropriation; and (4) delegate to the Treasurer and Chair of the Select Board the authority and discretion to fix the dates, maturities, interest rates, denominations, calls for redemption (with or without premium), form and other details of said securities, including authority to execute and deliver the securities on behalf of the Town?

Municipal Treasurer's Financial Statement

[This statement is to accompany the warrant and ballot (if applicable) whenever voters are asked to authorize general obligation borrowing. 30-A M.R.S.A. § § 5404(1-A) & 5772(2-A)]

MUNICIPALITY OF SOUTHWEST HARBOR

1. Total Town Indebtedness.

A. Bonds outstanding and unpaid:	<u>\$8,243,255</u>
B. Bonds authorized and un-issued:	<u>\$0</u>
C. Bonds to be issued if this question is approved:	<u>\$850,000</u>

2. Costs.

At an estimated maximum interest rate of 4.227%, the estimated costs of this bond issue will be:

Twenty (20) Years

Principal:	\$ 850,000
Interest:	\$ 318,960
Total Debt Service:	\$ 1,168,960

3. Validity. The validity of the bonds and of the voters' ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service or the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.


Justin VanDongen Treasurer

**The following articles will be voted on by secret ballot on
Tuesday, May 7, 2019**

Article 47: Election of Officers – To elect all necessary Town Officers as are required to be elected by secret ballot:

Two [2] members of the Board of Selectmen for a three [3] year term.

One [1] members of the Superintending School Committee for a three [3] year term.

One [1] member of the Board of Trustees of the Mount Desert Island Regional School District for a three [3] year term.

Article 48: Question 1 –

Shall the following amendments to the Southwest Harbor Land Use Ordinance be enacted?

*Where amendments are proposed to existing text, **additions are underscored** and **deletions are ~~crossed out~~**.*

1. Sewerage Disposal Standards, LUO, Section VI, N-2

When the ~~Town~~ Public sewer system is to be used, a permit must be obtained from the ~~Town of Southwest Harbor's Sewer Department~~ Southwest Harbor Water & Sewer District (the District). This permit plus payment (~~or a letter of intent to pay~~) must be filed in the District Office before a building permit can be issued. The sewer permit certifies compliance with the ~~Southwest Harbor~~ District Sewer ~~Ordinance~~ Policy.

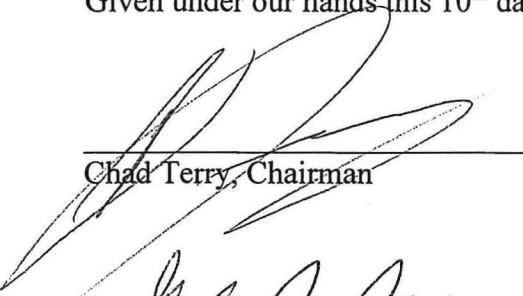
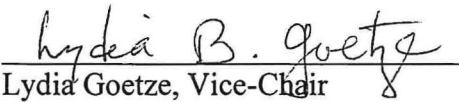

2. Section II, LUO subsection B-1-d

To reduce minimum residential floor space as described in Section II, subsection B-1, General Standards, to wit: Minimum residential floor space in all zones is ~~Five Hundred (500)~~ Two hundred Fifty (250) sq. ft.

The polls will be open from 10:00 a.m. until 8:00 p.m. on Tuesday, May 7, 2019 for the election of Town Officers and referendum balloting.

The Select Board hereby gives notice that the Registrar of Voters will be in the Southwest Harbor Town Office in said Town of Southwest Harbor on Friday, May 3, 2019 from 8:30 a.m. until 5:00 p.m. for the purpose of registering new voters.

Given under our hands this 10th day of April, 2019


Chad Terry, Chairman
Lydia Goetze, Vice-Chair
George Jellison, Jr.
Ryan Donahue
Kristin Hutchins

The original warrant is on file at the Town Office. Attested copies are posted at the Town Office, Police Station and Post Office.

REAL ESTATE TAXES DUE FOR FY 2017-2018

Total Outstanding as of July 1st, 2017 is \$122,725.54 over 71 accounts

Current Outstanding as of April 1st, 2018 are as follows:

<u>Name</u>	<u>Amount Due</u>
Anna's Quietside Cottages , LLC	\$8,701.09
Crafts, Hazel Mayo (Heirs)	\$2,593.36
Donovan, Kathy	\$2,805.90
Fletcher, Theodore & Ann Kidder	\$3,098.61
G. C. Management Corporation	\$5,806.75
G.C. Management Corp.	\$13,548.81
Gilley, Jack H. JR.	\$1,584.14
Hamblen, James B.	\$2,533.19
Herrick, Bruce D.	\$1,236.62
Islandbound Holdings, LLC	\$3,903.28
Kelley, Nahum & Melissa	\$1,225.92
Lester, Christopher R.	\$1,381.49
Lewis, Timothy A.	\$879.87
Lyman, Steven J.	\$2,727.01
Miller, Frank E.	\$731.36
Murphy, Ernest	\$1,223.25
Rabineau, Mona L.	\$3,101.82
Rand, Susan M. & William B.	\$2,074.72
Reed, Ronda L.	\$1,776.64
Sawyer, Nancy	\$1,449.16
Sawyer, Ronald & Carole Pinkham (2 Accounts)	\$1,244.83

Total for 22 Accounts: \$63,627.82

REAL ESTATE TAXES DUE FOR FY 2016-2017

Total Outstanding as of July 1st, 2018 is \$42,722.33 over 24 accounts

Current Outstanding as of April 1st, 2018 are as follows:

<u>Name</u>	<u>Amount Due</u>
Crafts, Hazel Mayo (Heirs)	1348.68
Donovan, Kathy	\$2,811.15
Gilley, Jack H. Jr.	\$1,599.14
Herrick, Bruce D.	\$1,245.32
Kelley, Nahum & Melissa	\$1,301.41
Murphy, Ernest A.	\$1,231.95
Sawyer, Nancy J.	\$1,522.82
Sawyer, Ronald & Pinkham, Carole (2 Accounts)	\$1,310.56

Total for 9 Accounts: \$11,022.35

PERSONAL PROPERTY TAXES DUE FOR FY 2017-2018

Total Outstanding as of July 1st, 2018 is \$864.10 on 13 accounts

Current Outstanding as of April 1st, 2019 are as follows:

<u>Name</u>	<u>Amount Due</u>
Catalina Marketing Corporation	\$3.86
Conopco, Inc.	\$24.43
Hewlett Packard Financial Services	\$7.72
MDI Concrete	\$162.04
Mt. Desert Spring Water, Inc.	\$3.22
Ocean House Co. LLC	\$38.58
Quietside Ice Cream Shoppe	\$97.74
Southwest Lobster	\$199.33
The Moody Mermaid	\$39.87
Village Wash Tub	\$149.18
Total for 10 Accounts:	\$725.97

PERSONAL PROPERTY TAXES DUE FOR FY 2016-2017

Total Outstanding as of July 1st, 2018 is \$494.13 on 5 accounts

Current Outstanding as of April 1st, 2019 are as follows:

<u>Name</u>	<u>Amount Due</u>
Catalina Marketing Corporation	\$3.86
MDI Concrete	\$162.04
Southwest Lobster	\$199.33
The Moody Mermaid	\$33.74
Total for 4 Accounts:	\$398.97



Hancock County Government

50 State Street, Ste 8 Ellsworth ME 04605
Telephone: (207) 667-8272
Email: hcadministrator@co.hancock.me.us
Website: www.co.hancock.me.us

2019 County Tax Bill Fiscal Period:
January 1, 2019 - December 31, 2019
County Commissioners:
William Clark, District #1
John Wombacher, District #2
Antonio Blasi, District #3

BILL TO: Board of Assessors
Town of Southwest Harbor
PO Box 745
Southwest Harbor, ME 04679

DATE: February 1, 2019
STATEMENT # 2019 Southwest Hbr
Mill Rate * 1000: 0.45
DUE DATE: September 1, 2019
INTEREST ACCRUES AFTER October 31, 2019
7% Per Annum

TOWN	2019 STATE VALUATION	PERCENTAGE OF TAX	TAX AMOUNT
Southwest Hbr	619,750,000.00	4.65%	\$ 278,861.16
Fiscal Year	DESCRIPTION		
	2019 County Assessment		\$ 191,049.81
	2019 Jail Operations Assessment		\$ 87,811.34
	2019 Debt Service Assessment		\$ -
	2019 Overlay		\$ -
<p>TITLE 30-A §706. Apportionment of county tax; warrants When a county tax is authorized, the county commissioners, within 30 days of that authorization, shall apportion it upon the municipalities and other places according to the last state valuation and fix the date for the payment of the tax. This date may not be earlier than the first day of the following September. They may add that sum above the sum so authorized, not exceeding 2% of that sum, as a fractional division necessitates and demonstrate that necessity in the record of that apportionment, and issue their warrant to the assessors requiring them to immediately assess the sum apportioned to their municipality or place, and to commit their assessment to the constable or collector for collection. The county treasurer shall immediately certify the millage rate to the State Tax Assessor. The State Tax Assessor shall separately assess this millage rate upon the real and personal property in the unorganized territory within the appropriate county.</p> <p>The county may collect delinquent county taxes and charge interest on delinquent county taxes as provided under Title 36, sections 891, 892 and 892-A.</p>			
Total Amount Due			\$ 278,861.16

PLEASE REMIT THIS PORTION WITH PAYMENT

DUE DATE: September 1, 2019

INTEREST ACCRUES AFTER: October 31, 2019

7% Per Annum

STATEMENT# 2019 Southwest Hbr

REMITTANCE FOR: 2019 Southwest Hbr

SIGNED by ASSESSORS:

DATE: _____

AMOUNT DUE _____

SOUTHWEST HARBOR SCHOOL DEPARTMENT								DRAFT 2/27/2019 REVISED	
		17-18	18-19	18-19	19-20				
		Actual	Current	Anticipated	Proposed	\$	%		
	DONE	Receipts	Budget	Receipts	Budget	Difference	Difference		
	Fund Balance								
0000-0000-450000	Carryover	182,122	79,023	242,335	175,316	96,293	121.86%	Unaudited	
	Revenues								
0000-0000-419908	Miscellaneous	233	-	-	-	-	#DIV/0!		
0000-0000-448100	P.L. 874 (Impact Aid)	7,522	5,000	11,000	5,000	-	0.00%	Estimate	
0000-0000-413110	Tuition	-	-	-	-	-	#DIV/0!		
0000-0000-452000	Transfers from Reserves	-	-	-	-	-	#DIV/0!		
0000-0000-431110	State Subsidy	213,937	250,000	336,551	310,000	60,000	24.00%	Prelim - Adding \$60K	
	Property Taxes								
0000-0000-412110	Town Appropriation	3,000,594	3,098,646	3,098,646	3,067,878	(30,768)	-0.99%	Appropri. Incr. w/o Debt Svc. & wo Addtl Items	
	Articles 15 & 17	EPS & Additional Local Funds Articles			\$ 3,067,878				
0000-0000-412120	Debt Service Appropri.	261,050	261,050	261,050	261,050	-	0.00%		
	Article 16	Debt Service Appropriation			\$ 261,050				
	Total Revenues	3,665,457	3,693,719	3,949,582	3,819,244	125,525	3.40%		
		Total Town Appropriation w Debt Service =				(30,768)	-0.92%	Difference per \$100,000 valuation -\$5.54 wo Addtl Items	
	Additional Items				\$ 35,000	\$ 35,000			
	Total Budget Incr. w Addtl Items					\$ 160,525	4.35%	Difference per \$100,000 valuation \$0.76 w Addtl Items	
	Total Assessment Incr. w Addtl Items					\$ 4,232	0.13%		

SOUTHWEST HARBOR SCHOOL DEPARTMENT

		17-18	18-19	18-19	19-20			
		Actual	Current	Anticipated	Proposed	\$	%	
Regular Instruction		Expend.	Budget	Expend.	Budget	Difference	Difference	Explanation
Regular Instruction								
1100-1000-510100	Teacher's Salaries: 3-8	586,284	598,071	621,672	657,980	59,909	10.02%	Incr. covers 2 years - FY-19 & FY -20
1100-1000-510200	Ed. Tech. Salaries	9,331	11,678	9,263	13,961	2,283	19.55%	1 ed tech minus Title I Grant
1100-1000-515000	Negotiated Agreements	-	24,000	-	-	(24,000)	-100.00%	
1100-1000-512300	Substitutes	30,803	37,500	35,000	37,500	-	0.00%	\$80/day
1100-1000-520100	Medicare/Retire- Tchrs. 3-8	28,766	32,416	33,695	36,913	4,497	13.87%	
1100-1000-520200	Medicare/Retire- Ed. Tchrs	489	633	502	784	151	23.85%	
1100-1000-520000	SS/Med/Ret - Subs	2,286	2,600	2,600	2,600	-	0.00%	Most subs now under soc sec
1100-1000-521100	BC/BS: Tchrs. 3-8	107,544	148,864	137,449	142,996	(5,868)	-3.94%	10% Rate Incr / 82% S100 Share
1100-1000-521200	BC/BS: Ed. Tchrs.	21,797	21,834	21,834	21,760	(74)	-0.34%	10% Rate Incr / 82% S100 Share
	Deductible Coverage & Fee	-	-	-	18,000	18,000	#DIV/0!	
1100-1000-525100	Tuition Reimb - Taxable	4,044	7,000	7,000	7,000	-	0.00%	
1100-1000-525101	Tuition Reimb - Non-Taxabl	317	8,000	8,000	8,000	-	0.00%	college courses for teachers & ed techs
1100-1000-526300	Unemployment	107	5,000	1,000	5,000	-	0.00%	
1100-1000-527100	Worker's Comp. Insurance	10,740	13,500	12,000	13,500	-	0.00%	
1100-2190-534000	Other Prof. Svcs: 504 Stude	-	500	100	500	-	0.00%	
1100-1000-534000	Prof. Svcs.: Counsel/ELL	-	-	-	-	-	#DIV/0!	
1100-1000-532000	Special Academic Program	-	5,000	5,000	5,000	-	0.00%	SEA/Float Classrm/Kip/DARE/BabyThink/PL
1100-1000-543000	Repair & Maint. - Equipmer	-	500	500	1,000	500	100.00%	Wind Turbine & Greenhouse Maint.
1100-1000-558000	Staff Travel	972	1,500	1,400	1,500	-	0.00%	includes mileage, lodging & food
1100-1000-561000	Teaching Supplies 3-8	12,907	13,800	13,000	13,800	-	0.00%	\$600/teacher & Lam & Copy Paper/cost/copy
1100-1000-564000	Textbooks/Workbooks 3-8	2,330	4,600	4,000	3,075	(1,525)	-33.15%	New programs with workbooks/class books
1100-1000-564300	Periodicals	-	200	200	260	60	30.00%	Specific Requests
1100-1000-573000	Replace/Purch of Equip.	1,100	3,500	3,500	9,100	5,600	160.00%	Music-PE-Art
1100-1000-581000	Dues, Fees, Conf. 3-8	1,478	3,300	2,500	2,125	(1,175)	-35.61%	\$200/conference
1100-1000-590000	Safety Factor Contingency	-	15,000	15,000	15,000	-	0.00%	
1120-1000-510100	Teacher's Salaries: K-2	128,602	131,202	134,448	146,600	15,398	11.74%	3 Classroom Teachers
1120-1000-520100	Medicare/Retire- Tchrs. K-2	6,858	7,111	7,288	8,225	1,114	15.67%	
1120-1000-521100	BC/BS: Tchrs. K-2	29,854	29,794	29,794	29,693	(101)	-0.34%	10% Rate Incr / 82% S100 Share
	Deductible Coverage & Fee	-	-	-	2,400	2,400	#DIV/0!	
1120-1000-561000	Teaching Supplies K-2	2,231	1,800	1,800	1,800	-	0.00%	\$600/teacher
1120-1000-564000	Textbooks/Workbooks K-2	3,392	3,550	3,500	3,850	300	8.45%	classroom books, workbooks
1120-1000-573000	Replace/Purch of Equip.	989	1,100	1,000	950	(150)	-13.64%	
1120-1000-581000	Dues, Fees, Conf. K-2	322	600	600	600	-	0.00%	\$200/conference
Total Regular Instruction		993,541	1,134,153	1,113,645	1,211,472	77,319	6.82%	
Article 4		Regular Instruction			\$ 1,211,472			

SOUTHWEST HARBOR SCHOOL DEPARTMENT							
		17-18	18-19	18-19	19-20		
		Actual	Current	Anticipated	Proposed	\$	%
Special Education		Expend.	Budget	Expend.	Budget	Difference	Difference
Special Education							
2200-1000-510100	Res. Rm. - Tchr. Salaries	126,570	129,054	133,864	145,900	16,846	13.05%
2200-1000-510200	Res. Rm. - Ed. Tech. Sal.	248,526	214,988	245,077	267,293	52,305	24.33%
2200-1000-520100	Benefits - Teachers - Res F	6,761	6,995	7,255	8,185	1,190	17.01%
2200-1000-520200	Benefits - Ed. Tech.	12,023	11,652	13,283	14,068	2,416	20.73%
2200-1000-521100	BC/BS: Tchr. - Res. Rm.	60,470	57,755	57,755	57,559	(196)	-0.34%
2200-1000-521200	BC/BS: Ed. Techs.	113,247	91,722	87,030	95,343	3,621	3.95%
	Deductible Coverage & Fee	-	-	-	13,600	13,600	#DIV/0!
2200-1000-525100	Tuition Reimb. (Taxable)	-	5,000	2,500	3,000	(2,000)	-40.00%
2200-1000-543000	Repair & Maint. - Equipmen	-	-	-	-	-	#DIV/0!
2200-1000-556000	Tuition	26,380	60,000	60,000	60,000	-	0.00%
2200-1000-558000	Staff Travel	-	400	200	400	-	0.00%
2200-1000-561000	Res. Rm. - Teach. Supplies	476	1,200	1,200	1,200	-	0.00%
2200-1000-561001	Testing Supplies	490	530	500	300	(230)	-43.40%
2200-1000-564000	Textbooks	3,233	2,000	3,300	2,400	400	20.00%
2200-1000-565000	Software	618	1,000	900	1,000	-	0.00%
2200-1000-573000	Replace/Purchase of Equip	441	1,000	1,000	500	(500)	-50.00%
2200-1000-581000	Dues, Fees, Conference	939	2,100	2,100	600	(1,500)	-71.43%
2200-1000-591000	Fund Transfers-Spec Ed R	2,044	2,044	2,044	2,044	-	0.00%
2500-2330-581200	Dues & Fees -IEP Anywher	778	800	750	800	-	0.00%
2500-2330-534400	Spec Svcs Assessment	54,644	39,184	39,184	43,258	4,074	10.40%
2800-2140-534400	Other Prof.Svcs:Therap/Co	26,302	20,000	18,000	20,000	-	0.00%
2800-2150-510100	Teacher Salary: Speech	-	48,240	42,800	46,200	(2,040)	-4.23%
2800-2150-520100	Medicare/Retirem - Speech	-	2,615	2,320	2,592	(23)	-0.88%
2800-2150-521100	BC/BS: Speech	-	21,834	7,960	7,933	(13,901)	-63.67%
	Deductible Coverage & Fee	-	-	-	800	800	#DIV/0!
2800-2150-534400	Other Prof Svcs.:Speech	65,243	7,000	2,000	1,500	(5,500)	-78.57%
2800-2150-534401	Other Prof Svcs: Interpr Sv	-	3,000	1,500	1,500	(1,500)	-50.00%
2800-2150-561000	Speech - Supplies	427	600	600	600	-	0.00%
2800-2150-561001	Speech - Testing Supplies	222	1,000	800	1,000	-	0.00%
2800-2150-573000	Speech - Equipment	149	500	500	500	-	0.00%
2800-2150-581000	Speech - Dues/Fees/Conf.	-	300	400	400	100	33.33%
2800-2160-534400	Other Prof Svcs.: OT	27,108	32,000	28,000	30,000	(2,000)	-6.25%
2800-2180-534400	Other Prof. Svcs.: PT	29,924	27,000	27,000	27,000	-	0.00%
2810-1000-510100	Summer Schl: Tchr.	10,054	15,000	5,000	15,000	-	0.00%
2810-1000-520100	Summer Schl: Benefits	559	850	275	842	(8)	-0.94%
2900-1000-510100	Teacher Salary: G & T	14,191	14,454	14,778	16,200	1,746	12.08%
2900-1000-520100	Medicare/Retirem - G & T	721	784	800	910	126	16.07%
2900-1000-521100	BC/BS: G & T	4,978	8,188	3,575	6,528	(1,660)	-20.27%
	Deductible Coverage & Fee	-	-	-	480	480	#DIV/0!
2900-1000-561000	Teaching Supplies - G & T	-	300	300	300	-	0.00%
2900-1000-561001	Testing Materials- G&T	30	250	200	200	(50)	-20.00%
2900-1000-581000	G & T: Dues/Fees/Conf.	-	300	300	300	-	0.00%
Total Special Education		837,549	831,639	815,050	898,235	66,596	8.01%
Article 5		Special Education		\$ 898,235			

SOUTHWEST HARBOR SCHOOL DEPARTMENT

		17-18	18-19	18-19	19-20			
		Actual	Current	Anticipated	Proposed	\$	%	
		Expend.	Budget	Expend.	Budget	Difference	Difference	Explanation
	Article 6	Career & Technical Education			\$ -			
Other Instruction								
	Co-Curricular							
9100-1000-515000	Co-Curric.: Stipends	30,542	24,000	26,500	28,625	4,625	19.27%	Wellness Embass. Stipend
9100-1000-520000	Co-Curric.: Benefits	1,507	1,247	1,450	1,605	358	28.71%	
9100-1000-534000	Co-Curric.: Fine Arts Perform	1,429	1,500	1,500	1,800	300	20.00%	show choir: set, costumes, CD's, materials
9100-1000-560000	Co-Curric.: Gen. Supplies	418	1,100	1,000	1,120	20	1.82%	Band, Drama & GSTA
9100-1000-564000	Co-Curric.: Books	598	1,000	1,000	1,000	-	0.00%	Jazz band music books
9100-1000-560500	Co-Curric.: Equipment	1,803	1,800	1,800	1,900	100	5.56%	music equipment/repair
9100-1000-581000	Co-Curric.:Dues and Fees	615	450	450	750	300	66.67%	festival fees and registration
9100-2700-551000	Co-Curric.: Transportation	-	-	-	-	-	#DIV/0!	
9200-1000-515000	Athletic: Stipends	13,770	21,000	17,500	23,000	2,000	9.52%	coaches, AD
9200-1000-515001	Athletic: Stipends - Officials	1,786	2,500	2,200	2,300	(200)	-8.00%	
9200-1000-520000	Athletic: Benefits - Stipends	738	1,365	1,050	1,600	235	17.22%	
9200-1000-520001	Athletic: Benefits - Officials	-	1	1	1	-		
9200-1000-534000	Athletic: Other Prof Svcs	-	-	400	400	400	#DIV/0!	
9200-1000-560000	Athletic: Supplies	-	-	200	-	-	#DIV/0!	
9200-1000-564000	Athletic: Books	-	-	-	-	-	#DIV/0!	
9200-1000-560500	Athletic: Equipment	1,039	3,000	3,000	3,500	500	16.67%	Balls/Uniforms
9200-1000-581000	Athletic: Dues/Fees/Conf.	598	250	300	250	-	0.00%	sports conference
9200-2700-551000	Athletic: Transportation	-	-	-	-	-	#DIV/0!	
	Total Co-Curricular	54,843	59,213	58,351	67,851	8,638	14.59%	
Other Instruction								
	Summer School							
4300-1000-510100	Summer Schl./Learning Lab	4,890	7,000	7,000	7,000	-	0.00%	Before/After school homework help
4300-1000-520100	Benefits - Summ Schl/LL	268	380	380	393	13	3.42%	
4300-1000-534000	Other Prof. Svcs.-Summ Sch	-	-	-	-	-	#DIV/0!	
	Total Summer School	5,158	7,380	7,380	7,393	13	0.18%	
	Article 7	Other Instruction			\$ 75,244			
Student & Staff Support								
	Guidance							
0000-2120-510100	Salaries: Guidance Counselor	64,534	64,534	65,616	66,950	2,416	3.74%	
0000-2120-520100	Medicare/Retirement	3,445	3,497	3,556	3,756	259	7.41%	
0000-2120-521100	Blue Cross/Blue Shield	21,879	21,834	21,834	21,760	(74)	-0.34%	10% Rate Incr / 82% S100 Share
	Deductible Coverage & Fees	-	-	-	1,600	1,600	#DIV/0!	
0000-2120-532000	Prof. Svcs.	-	-	-	-	-	#DIV/0!	
0000-2120-558000	Staff Travel	-	125	100	125	-	0.00%	
0000-2120-561000	Supplies	168	600	600	600	-	0.00%	includes GSTA materials
0000-2120-564000	Books	126	200	200	200	-	0.00%	
0000-2120-564300	Periodicals	-	-	-	-	-	#DIV/0!	
0000-2120-573000	Equipment	-	400	400	-	(400)	-100.00%	
0000-2120-581000	Dues / Fees / Conferences	507	400	400	400	-	0.00%	
	Total Guidance	90,659	91,590	92,706	95,391	3,801	4.15%	

SOUTHWEST HARBOR SCHOOL DEPARTMENT								
		17-18	18-19	18-19	19-20			
		Actual	Current	Anticipated	Proposed	\$	%	
Student & Staff Support		Expend.	Budget	Expend.	Budget	Difference	Difference	Explanation
Health Services								
0000-2130-534000	Prof. Svcs.: Nurse Contract	58,389	64,400	60,000	62,085	(2,315)	-3.59%	
0000-2130-543000	Contr. Svcs.: Equip. Repair	-	150	150	150	-	0.00%	
0000-2130-560000	Supplies	1,058	1,200	1,200	1,300	100	8.33%	
0000-2130-564000	Books	-	-	-	-	-	#DIV/0!	
0000-2130-564300	Periodicals	-	-	-	-	-	#DIV/0!	
0000-2130-573000	Replace/Purch. Equipment	135	200	200	200	-	0.00%	
0000-2130-581000	Dues / Fees / Conferences	324	325	325	325	-	0.00%	includes travel
	Total Health Services	59,906	66,275	61,875	64,060	(2,215)	-3.34%	
Improvement of Instruction								
0000-2200-530000	Assess.: Curric. & Techn.	48,412	55,708	55,708	59,292	3,584	6.43%	
0000-2210-510100	Instructional Grants	3,131	4,000	5,700	5,000	1,000	25.00%	Summer work for AOS
0000-2210-515000	Stipends - Cert Com/Mento	1,648	5,000	3,000	5,000	-	0.00%	
0000-2210-520000	Benefits: Stipends	83	271	163	281	10	3.69%	
0000-2210-520100	Benefits: Teachers	175	216	320	337	121	56.02%	
0000-2210-533003	Local W.S./Speakers	-	500	400	1,500	1,000	200.00%	Wellness Events
0000-2210-533002	Reading Recovery Cont. Hr	2,000	2,000	2,000	2,000	-	0.00%	
0000-2210-561000	Supplies/Books/Period	-	-	-	-	-	#DIV/0!	
0000-2212-533000	Curriculum Work	1,656	1,668	1,728	1,704	36	2.16%	\$12/student
	Total Improve. Of Instruction	57,105	69,363	69,019	75,114	5,751	8.29%	
Library & Audio Visual								
0000-2220-510100	Salaries: Librarian	23,650	24,089	24,629	27,000	2,911	12.08%	50% Librarian
0000-2220-520100	Medicare/ Retirement	1,202	1,306	1,335	1,515	209	16.00%	
0000-2220-521100	Blue Cross / Blue Shield	8,122	13,646	6,500	10,880	(2,766)	-20.27%	10% Rate Incr / 82% S100 Share
	Deductible Coverage & Fee	-	-	-	800	800	#DIV/0!	
0000-2220-530000	Prof Svcs:Libr Svcs/Superv	-	-	-	-	-	#DIV/0!	
0000-2220-561000	Supplies	546	650	650	650	-	0.00%	
0000-2220-564000	Books	3,815	3,500	3,500	3,500	-	0.00%	
0000-2220-564300	Periodicals	-	500	300	500	-	0.00%	
0000-2220-566000	AV Material/Software	-	-	-	-	-	#DIV/0!	
0000-2220-573000	Replace/Purchase Equipme	-	-	-	-	-	#DIV/0!	
0000-2220-581000	Dues / Fees / Conferences	-	300	300	300	-	0.00%	
	Total Library & AV	37,336	43,991	37,214	45,145	1,154	2.62%	

SOUTHWEST HARBOR SCHOOL DEPARTMENT								
		17-18	18-19	18-19	19-20			
		Actual	Current	Anticipated	Proposed	\$	%	
Student & Staff Support		Expend.	Budget	Expend.	Budget	Difference	Difference	Explanation
	Technology							
0000-2230-510100	Technology Integrator	52,249	50,874	51,956	56,950	6,076	11.94%	
0000-2230-510101	Techn Integr (Addtl Days)	-	3,478	3,615	3,962	484	13.92%	Addtl Hours (96)
0000-2230-520100	Benefits: Tech. Integrator	2,807	2,758	2,816	3,195	437	15.84%	
0000-2230-520101	Benefits: Tech. Integr(Addt	-	188	196	222	34	18.09%	
0000-2230-521100	BC/BS: Tech. Integrator	9,132	10,917	10,917	10,880	(37)	-0.34%	10% Rate Incr / 82% S100 Share
	Deductible Coverage & Fee	-	-	-	800	800	#DIV/0!	
0000-2230-543200	Repair & Maint.	1,996	3,000	3,000	3,000	-	0.00%	To Self-Insure Laptops
0000-2230-558000	Staff Travel	215	250	250	250	-	0.00%	
0000-2230-560000	Supplies	659	900	900	900	-	0.00%	cartridges/bulbs etc.
0000-2230-565000	Software	4,071	6,600	4,000	4,000	(2,600)	-39.39%	
0000-2230-565002	Software/Site Lic - AOS 91	9,077	12,000	12,000	12,000	-	0.00%	AOS Software Sharing
0000-2230-573400	Equipment - Incl MLTI Leas	18,698	18,000	18,000	18,000	-	0.00%	
0000-2230-581000	Dues, Fees, Conf., Travel	622	300	300	300	-	0.00%	
	Total Technology	99,526	109,265	107,950	114,459	5,194	4.75%	
	Article 8	Student & Staff Support			\$ 394,169			
System Administration								
	Office of Superintendent							
0000-2320-533200	Assessment: Administration	56,720	63,684	63,684	63,442	(242)	-0.38%	AOS Formula/ SWH's % = 10.24%
	Total Office of Supt.	56,720	63,684	63,684	63,442	(242)	-0.38%	
Note: Total Office of Superintendent Assessment for SWH = \$ 126,758								
System Administration								
	School Committee							
0000-2310-515000	Salaries: School Committee	2,500	2,500	2,500	2,500	-	0.00%	\$500 each board member
0000-2310-520000	Soc. Sec. / Medicare	191	192	192	192	-	0.00%	
0000-2310-534000	Prof. Svcs.: Legal & Audit	7,617	8,000	8,000	8,000	-	0.00%	
0000-2310-581000	Dues / Fees / Conferences	862	1,000	1,000	1,000	-	0.00%	
	Total School Committee	11,170	11,692	11,692	11,692	-	0.00%	
	Article 9	System Administration			\$ 75,134			

SOUTHWEST HARBOR SCHOOL DEPARTMENT								
		17-18	18-19	18-19	19-20			
		Actual	Proposed	Anticipated	Proposed	\$	%	
School Administration		Expend.	Budget	Expend.	Budget	Difference	Difference	Explanation
Office of Principal								
0000-2410-510400	Salaries: Principal	90,000	90,000	92,898	96,149	6,149	6.83%	Salary Incr for 2019-20 = 3.5%
0000-2410-511800	Salaries: Secretaries	65,610	64,237	66,197	70,844	6,607	10.29%	Hourly Rate Incr 2019-20 = \$1.37
0000-2410-520400	Benefits: Principal	4,828	4,878	5,035	5,394	516	10.58%	
0000-2410-520800	Benefits: Secretaries	4,613	4,915	5,065	5,420	505	10.27%	
0000-2410-521400	BC/BS: Principal	21,834	21,834	21,834	21,760	(74)	-0.34%	10% Rate Incr / 82% S100 Share
0000-2410-521800	BC/BS: Secretaries	43,668	43,668	43,668	43,520	(148)	-0.34%	10% Rate Incr / 82% S100 Share
	Deductible Coverage & Fee	-	-	-	4,800	4,800	#DIV/0!	
0000-2410-544450	Copier Lease/Purchase	4,536	4,536	4,536	4,536	-	0.00%	
0000-2410-554000	Advertising	3,112	2,500	3,000	3,000	500	20.00%	
0000-2410-558000	Staff Travel	142	125	125	125	-	0.00%	
0000-2410-560000	Office Supplies / Postage	3,986	5,000	5,000	5,000	-	0.00%	
0000-2410-564000	Books & Periodicals	216	100	250	300	200	200.00%	
0000-2410-573000	Replace/Purchase Equipme	797	2,000	2,000	2,000	-	0.00%	Walkie-Talkies/Shelf/Table/Chair - Wait Area
0000-2410-581000	Dues / Fees / Conferences	944	1,500	1,500	1,500	-	0.00%	
0000-2410-589000	Miscellaneous	1,598	2,000	2,200	2,500	500	25.00%	Promotion & HOW Awards
	Total Office of Principal	245,883	247,293	253,308	266,848	19,555	7.91%	
	Article 10	School Administration			\$ 266,848			
Transportation and Buses								
Student Transportation								
0000-2700-511800	Salaries: Bus Drivers	52,410	76,434	77,724	82,500	6,066	7.94%	Hourly Rate Incr 2019-20 = \$1.37
0000-2700-520800	Soc.Sec./Medicare	3,551	5,848	5,946	5,312	(536)	-9.17%	
0000-2700-521800	BC/BS: Bus Drivers	29,678	32,026	32,026	31,917	(109)	-0.34%	10% Rate Incr / 82% S100 Share
	Deductible Coverage & Fee	-	-	-	3,200	3,200	#DIV/0!	
0000-2700-534000	Physicals & Drug Testing	516	1,000	1,000	1,000	-	0.00%	Incl. Extra Drivers
0000-2700-543000	Contr. Svcs.: Bus Repairs	10,487	18,000	18,000	18,000	-	0.00%	
0000-2750-551400	Transp. Purchased fr Privat	2,370	-	-	-	-	#DIV/0!	
0000-2700-552000	Insurance: Bus	1,466	1,500	1,808	1,900	400	26.67%	On 3 buses & increase cost
0000-2700-560000	Supplies	469	500	500	600	100	20.00%	
0000-2700-562600	Fuel	9,138	13,000	12,000	13,000	-	0.00%	5300 gallons approx.
0000-2700-573000	Replace/Purch. Of Equipme	-	-	-	-	-	#DIV/0!	
0000-2700-591000	Purch of SchlBus/ Reserve	22,000	23,000	23,000	23,000	-	0.00%	Bus Purchased 16-17
0000-2700-581000	Dues/ Fees/ Conference	-	200	200	200	-	0.00%	Current Bal in Bus Reserve \$ 26,674
	Total Transportation	132,085	171,508	172,204	180,629	9,121	5.32%	
	Article 11	Transportation & Buses			\$ 180,629			

[illegible]

James W. Wadman

CERTIFIED PUBLIC ACCOUNTANT

James W. Wadman, C.P.A.
Ronald C. Bean, C.P.A.
Kellie M. Bowden, C.P.A.
Wanese L. Lynch, C.P.A.
Amy E. Atherton, C.P.A.

June 15, 2018

Town of Southwest Harbor
PO Box 745
Southwest Harbor, ME 04679

We are pleased to confirm our understanding of the services we are to provide the **Town of Southwest Harbor** for the fiscal year ended June 30, 2018. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of the **Town of Southwest Harbor** as of and for the fiscal year ended June 30, 2018. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the **Town of Southwest Harbor's** basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedure to **Town of Southwest Harbor's** RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Required Supplementary Information.

We have also been engaged to report on supplementary information that accompanies **Town of Southwest Harbor's** financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole:

- 1) Schedule of expenditures of federal awards (if applicable).

Audit Objectives

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph above when considered in relation to the financial statements as a whole. The objective also includes reporting on (if applicable) —

- Internal control related to the financial statements and compliance with the provisions laws, regulations, contracts and grant agreements, noncompliance with which could have a material effect on the financial statements in accordance with Government Auditing Standards.
- Internal control related to major programs and an opinion (or disclaimer of opinion) on compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards at 2 CFR 200 (Uniform Guidance).

The Government Auditing Standards report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with generally accepted auditing standards generally accepted in the United States of America; the standards for financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States (if applicable); the Uniform Guidance (if applicable), and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to **Town of Southwest Harbor**. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements or the Uniform Guidance compliance opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue reports, or may withdraw from this engagement.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, Government Auditing Standards do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and Governmental Auditing Standards. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal awards programs; compliance with laws, regulations, contracts and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Controls

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to Government Auditing Standards.

As required by the Uniform Guidance (if applicable), we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, Government Auditing Standards, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the **Town of Southwest Harbor's** compliance with provisions of applicable laws, regulations, contracts and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to Government Auditing Standards.

The Uniform Guidance (if applicable) requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the Uniform Guidance Compliance Supplement for the types of compliance requirements that could have a direct and material effect on each of the **Town of Southwest Harbor's** major programs. The purpose of these procedures will be to express an opinion on the **Town of Southwest Harbor's** compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also prepare or assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of **Town of Southwest Harbor** in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under Governmental Auditing Standards and such services will not be conducted in accordance with Governmental Auditing Standards.

Management Responsibilities

Management is responsible for (1) establishing and maintaining effective internal controls, including internal controls over compliance, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations and provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities also include identifying significant vendor relationships in which the vendor has responsibility for program compliance and for the accuracy and completeness of that information. Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws. Regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to follow up and take corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a corrective action plan. The summary schedule of prior audit findings should be available for our review on June 30, 2018.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is fairly presented in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) that you believe the

supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Audit Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We understand that for audit procedures performed at your offices, financial personnel will be present during the entire duration of our fieldwork.

At the conclusion of the engagement, we will complete (if applicable) the appropriate sections of the Data Collection Form that summarizes our audit findings. We will provide copies of our reports to management; however, it is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal clearinghouse. We will coordinate with you the electronic submission and certification. If applicable, we will provide copies of our report for you to include with the reporting package you will submit to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditors' reports or nine months after the end of the audit period, unless a longer period is agreed to in advance by the cognizant or oversight agency for audits.

We will provide copies of our reports to the Town; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of the audit firm and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to town or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of the audit firm personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

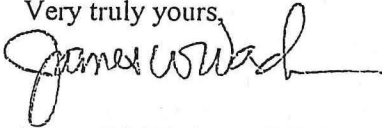
The audit documentation for this engagement will be retained for a minimum of five years after the report release or for any additional period requested by the entity. If we are aware that a federal awarding agency, pass-through entity, or

auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. The audit fee is based on anticipated continued employment and cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to the **Town of Southwest Harbor** and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.


Very truly yours,



James W. Wadman, C.P.A.

RESPONSE:

This letter correctly sets forth the understanding of the **Town of Southwest Harbor**.

By: 
Title: Town Manager
Date: 8-14-18

TOWN OF SOUTHWEST HARBOR, MAINE

*FINANCIAL STATEMENTS
WITH INDEPENDENT AUDITOR'S REPORT*

*FOR THE FISCAL YEAR
ENDED JUNE 30, 2018*

INDEPENDENT AUDITOR'S REPORT

Members of the Board of Selectmen
Town of Southwest Harbor
Southwest Harbor, ME 04679

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Southwest Harbor, Maine (the Town) as of and for the fiscal year ended June 30, 2018, including the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Southwest Harbor, Maine as of June 30, 2018, and the respective changes in financial position for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information and schedules of historical pension and other post-employment benefit information on pages 3 through 7 and 33 through 39 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Southwest Harbor, Maine's financial statements. The combining and individual nonmajor fund financial statements and supplementary information are presented for purposes of additional analysis and are not a required part of the financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the State of Maine, and is also not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements and supplementary information are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements.

The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements and supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Respectfully Submitted,

James W. Wadman, C.P.A.

James W. Wadman, C.P.A.
February 15, 2019

TOWN OF SOUTHWEST HARBOR, MAINE
Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2018

The management of the Town of Southwest Harbor, Maine (the Town) offers readers of the Town's financial statements this narrative overview and analysis of the financial activities of the Town for the fiscal year ended June 30, 2018. We encourage readers to consider this information in conjunction with the financial statements and accompanying notes that follow.

FINANCIAL HIGHLIGHTS – PRIMARY GOVERNMENT

Government-wide Highlights:

Net Position – The assets of the Town exceeded its liabilities at the fiscal year ending June 30, 2018 by \$15,009,497 (presented as “net position”). Of this amount, \$4,397,668 was reported as “unrestricted net position”. Unrestricted net position represents the amount available to be used to meet the Town's ongoing obligations to citizens and creditors.

Changes in Net Position – The Town's total net position increased by \$256,917 (a 1.7% increase) for the fiscal year ended June 30, 2018.

Fund Highlights:

Governmental Funds – Fund Balances – As of the close of the fiscal year ended June 30, 2018; the Town's governmental funds reported a combined ending fund balance of \$5,310,402, an increase of \$1,103,774 in comparison with the prior year. Of this total fund balance, \$1,382,566 represents general unassigned fund balance. This unassigned fund balance represents approximately 18% of the total general fund expenditures for the year.

Long-term Debt:

The Town's total long-term debt obligations increased \$886,499 (12.0%) during the current fiscal year. There were new debt obligations totaling \$1,509,025 for the roadway and drainage project and \$146,000 for fire department equipment. Existing debt obligations were retired according to schedule.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the Town's basic financial statements. The Town's basic financial statements include three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains additional required supplementary information (budgetary comparison) and other supplementary information. These components are described below:

Government-wide Financial Statements

The government-wide financial statements present the financial picture of the Town from the economic resources measurement focus using the accrual basis of accounting and are designed to provide readers with a broad overview of the Town's finances, in a manner similar to a private-sector business. They distinguish functions of the Town that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The statement of net position includes all assets of the Town (including infrastructure) as well as all liabilities (including long-term debt), with the difference between the two reported as net position. The statement of activities shows how the Town's net position changed during the year, regardless of the timing of related cash flows. The government-wide financial statements can be found on pages 8 - 9 of this report.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The fund financial statements include statements for two categories of activity – governmental funds and fiduciary funds.

The governmental activities are prepared using the current financial resources measurement focus and the modified accrual basis of accounting and are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, the governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund

balance provide a reconciliation to explain the differences between the governmental funds and governmental activities. The basic governmental fund financial statements can be found on pages 10 – 12 of this report.

The fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for the government-wide financial statements. The fiduciary fund financial statements can be found on pages 13 – 14 of this report.

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and the fund financial statements. The notes to the financial statements can be found on pages 15 – 32 of this report.

Required Supplementary Information

This section includes schedules of historical pension and other post-employment benefit information and a budgetary comparison schedule, which includes a reconciliation between the statutory fund balance for budgetary purposes and the fund balance for the general fund as presented in the governmental fund financial statements (if necessary). Required supplementary information can be found on pages 33 – 39 of this report.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

Net Position

The largest portion of the Town's net position (53.6%) reflects its investment in capital assets such as land, buildings, equipment and infrastructure (roads, bridges and other immovable assets); less any related debt used to acquire those assets that is still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although, the Town's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

	<i>Governmental Activities 2018</i>	<i>Governmental Activities 2017</i>
Current Assets	\$ 6,000,448	\$ 4,905,415
Noncurrent Assets	\$ 1,729,865	\$ 0
Capital Assets	\$16,323,845	\$15,866,691
Deferred Outflows	\$ 89,188	\$ 62,942
<i>Total Assets</i>	<i>\$24,143,346</i>	<i>\$20,835,048</i>
Other Liabilities	\$ 1,181,779	\$ 929,663
Long-Term Liabilities	\$ 7,779,958	\$ 2,886,587
Deferred Inflows	\$ 172,111	\$ 41,043
Net Position;		
Invested in Capital Assets	\$ 8,047,535	\$12,563,055
Restricted	\$ 2,564,295	\$ 485,771
Unrestricted	\$ 4,397,668	\$ 3,928,929
<i>Total Liabilities and Net Position</i>	<i>\$24,143,346</i>	<i>\$20,835,048</i>

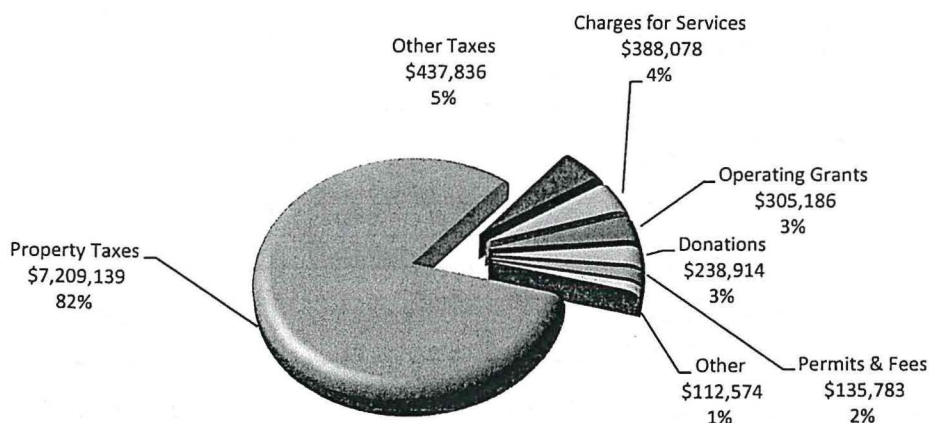
An additional portion of the Town's net position (17.1%) represents resources that are subject to external restrictions on their use. The remaining balance of unrestricted net position (29.3%) may be used to meet the government's ongoing obligations to citizens and creditors.

Changes in Net Position

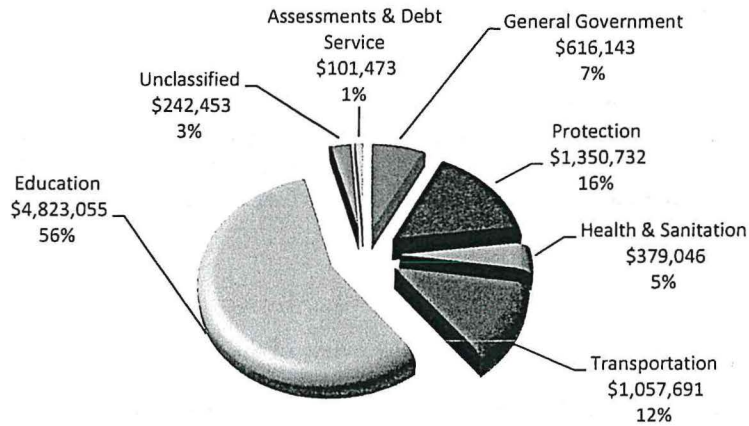
Governmental activities increased the Town's net position by \$256,917. This increase was primarily due to conservative budgeting of revenues and the controlling of expenditures.

	<i>Governmental Activities 2018</i>	<i>Governmental Activities 2017</i>
<i>Revenues;</i>		
Tax Revenues	\$ 7,646,975	\$ 7,523,642
Program Revenues	\$ 693,264	\$ 848,161
Investments	\$ 33,321	\$ 0
Revenue Sharing	\$ 63,767	\$ 0
Donations	\$ 238,914	\$ 0
Permits & Fees	\$ 135,783	\$ 0
Grants - unrestricted	\$ 0	\$ 96,506
Other	\$ 15,486	\$ 172,026
<i>Total Revenues</i>	<i>\$ 8,827,510</i>	<i>\$ 8,640,335</i>
<i>Expenses;</i>		
General Government	\$ 616,143	\$ 549,080
Protection	\$ 1,350,732	\$ 898,390
Health/Sanitation	\$ 379,046	\$ 684,332
Transportation	\$ 1,057,691	\$ 785,171
Education	\$ 4,823,055	\$ 4,856,829
Unclassified	\$ 242,453	\$ 225,674
Assessments and Debt Service	\$ 101,473	\$ 460,961
<i>Total Expenses</i>	<i>\$ 8,570,593</i>	<i>\$ 8,460,437</i>
Changes in Net Position	\$ 256,917	\$ 179,898

Revenues by Source - Governmental-Type



Expenditures by Source - Governmental-Type



FINANCIAL ANALYSIS OF THE TOWN'S INDIVIDUAL FUNDS

Governmental Funds

The focus of the Town's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Town's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

At the end of the fiscal year, the Town's governmental funds reported ending fund balances of \$5,310,402, an increase of \$1,103,774 in comparison with the prior year. Approximately 26 percent of this total amount constitutes unassigned fund balance. The remainder is reserved to indicate that it is not available for new spending because it has been committed to liquidate contracts and commitments of the prior fiscal year or for a variety of other purposes.

GENERAL FUND BUDGETARY HIGHLIGHTS

Variances between actual General Fund revenues and expenditures and the final amended budget included the following:

- \$85,076 positive variance in real estate and personal property tax. Actual collections were 98.5% of the levy. There was a decrease in the unavailable tax revenue due to improved collections of current and prior year's unpaid tax balances.
- \$33,084 positive variance in solid waste revenues due to increase in PERC rebates.
- \$52,894 positive variance in all other revenues. This is primarily due to conservative budgeting.
- \$62,722 positive variance in protection expenditures. This is primarily due to conservative budgeting and controlled expenditures.
- \$111,078 positive variance in education expenditures. This is primarily due to controlled costs and conservatively budgeted revenues.
- \$13,141 positive variance in all other expenditures. This is due to conservative budgeting and costs being controlled and maintained within budget.

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets

The Town's investment in capital assets for its governmental activities amounts to \$28,590,343; net of accumulated depreciation of \$12,266,498, leaving a net book value of \$16,323,845. Current year additions include \$77,786 for Harbor

House renovations, \$336,504 for purchase of the Hook property, \$153,150 for a new truck with plow, \$14,635 for a street sweeper, \$43,567 for finger floats, \$7,335 for upper town dock repairs, \$43,840 to expand the Manset boat ramp, \$15,965 for completion of the records management system, \$26,999 for a Ranger, and \$327,092 for road projects and improvements. There were no current year retirements or impairments. Additional information on the Town's capital assets can be found in Note 4 of the notes to the financial statements on page 22 of this report.

Debt

The Town has total bonded debt outstanding of \$8,244,879 and \$31,431 of capital leases that are backed by the full faith and credit of the Town. The outstanding debt increased \$886,499 during the current fiscal year. The Town issued \$1,509,025 of debt obligations for the infrastructure and drainage project and \$146,000 for new fire department equipment. Additional information on the Town's long-term debt can be found in Note 6 of the notes to the financial statements on pages 26 – 24 of this report.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the Town's finances for all citizens, taxpayers, investors and creditors. This financial report seeks to demonstrate the Town's accountability for the money it receives. Questions concerning any of the information provided in this report or requests for additional information should be addressed to: Town of Southwest Harbor, P.O. Box 745, Southwest Harbor, ME 04679.

TOWN OF SOUTHWEST HARBOR, MAINE
STATEMENT OF NET POSITION
JUNE 30, 2018

(Exhibit I)

	<u>Governmental Activities</u>
<u>Assets and Deferred Outflows</u>	
<u>Assets</u>	
<u>Current Assets:</u>	
Cash and Cash Equivalents	\$2,984,147
Investments at Fair Market Value	\$2,205,368
Accounts Receivable	\$595,285
Inventory of Materials and Supplies	\$17,938
Property Taxes Receivable	\$16,399
Tax Liens and Tax Acquired Property	\$181,311
<u>Noncurrent Assets:</u>	
Receivable for long-term debt obligation from Southwest Harbor Water & Sewer District	\$1,729,865
<u>Capital Assets</u>	
Land	\$461,164
Other Capital Assets, net of Accumulated Depreciation	\$15,862,682
Total Capital Assets	\$16,323,845
<u>Total Assets</u>	\$24,054,158
<u>Deferred Outflows of Resources</u>	
Related to Pensions	\$84,592
Related to Other Post-Employment Benefits	\$4,596
<u>Total Deferred Outflows of Resources</u>	\$89,188
<u>Total Assets and Deferred Outflows</u>	\$24,143,346
<u>Liabilities, Deferred Inflows and Net Position</u>	
<u>Liabilities</u>	
<u>Current Liabilities:</u>	
Obligation Under Contracted Salaries	\$201,240
Accounts Payable	\$194,461
Obligation Under Compensated Absences	\$13,356
<u>Long-Term Liabilities</u>	
Obligation Under Compensated Absences	\$73,712
Net Pension Liability	\$54,238
Net Other Post-Employment Benefits Liability	\$148,420
<u>Capital Leases Payable</u>	
Due within one year	\$8,808
Due in more than one year	\$22,624
<u>Bonds and Notes Payable</u>	
Due within one year	\$763,914
Due in more than one year	\$7,480,965
<u>Total Liabilities</u>	\$8,961,737
<u>Deferred Inflows of Resources</u>	
Related to Pensions	\$22,872
Related to Post-Employment Benefits	\$5,297
Property Taxes Collected in Advance	\$143,942
<u>Total Deferred Inflows of Resources</u>	\$172,111
<u>Net Position</u>	
Net Investment in Capital Assets	\$8,047,535
Restricted	\$2,564,295
Unrestricted	\$4,397,668
<u>Total Net Position</u>	\$15,009,497
<u>Total Liabilities, Deferred Inflows and Net Position</u>	\$24,143,346

The Notes to the Financial Statements are an Integral Part of this Statement.

TOWN OF SOUTHWEST HARBOR, MAINE
STATEMENT OF ACTIVITIES
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

(Exhibit II)

<u>Functions/Programs</u>		<u>Program Revenues</u>		<u>Net (Expense)</u>
		<u>Charges for</u>	<u>Operating</u>	<u>Revenue and Changes</u>
<u>Primary Government</u>	<u>Expenses</u>	<u>Services</u>	<u>Grants</u>	<u>in Net Position</u>
<u>Governmental Activities</u>				<u>Governmental</u>
General Government	\$616,143	\$152	\$12,500	Activities
Protection	\$1,350,732	\$1,000		
Health & Sanitation	\$379,046	\$58,084		
Transportation	\$1,057,691	\$95,376	\$42,091	
Education	\$4,823,055	\$24,941	\$250,595	
Unclassified	\$242,453			
Assessments and Debt Service	\$101,473	\$208,524		
<u>Total Governmental Activities</u>	<u>\$8,570,593</u>	<u>\$388,078</u>	<u>\$305,186</u>	<u>(\$7,877,329)</u>
<u>Total Primary Government</u>	<u>\$8,570,593</u>	<u>\$388,078</u>	<u>\$305,186</u>	<u>(\$7,877,329)</u>
<u>General Revenues</u>				
Tax Revenues				\$7,186,807
Excise Taxes				\$437,836
State Revenue Sharing				\$63,767
Investment Earnings				\$33,321
Interest on Delinquent Taxes				\$22,332
Donations				\$238,914
Permits & Fees				\$135,783
Other Revenues				\$15,485
<u>Total Revenues and Transfers</u>				<u>\$8,134,246</u>
<u>Changes in Net Position</u>				<u>\$256,917</u>
<u>Net Position - Beginning, As Restated</u>				<u>\$14,752,580</u>
<u>Net Position - Ending</u>				<u>\$15,009,497</u>

The Notes to the Financial Statements are an Integral Part of this Statement.

TOWN OF SOUTHWEST HARBOR, MAINE
BALANCE SHEET - GOVERNMENTAL FUNDS
JUNE 30, 2018

(Exhibit III)

<u>Assets</u>	<u>General Fund</u>	<u>Special Revenue Funds</u>	<u>Capital Projects Fund</u>	<u>Permanent Fund - Cemetery Trust</u>	<u>Total Governmental Funds</u>
Cash and Cash Equivalents	\$2,476,849	\$507,299			\$2,984,147
Investments at Fair Market Value	\$1,957,201	\$142,215		\$105,952	\$2,205,368
Accounts Receivable	\$595,285				\$595,285
Inventory of Materials and Supplies, at Cost	\$17,938				\$17,938
Due From Other Funds	\$37,916	\$1,056,589	\$1,269,440		\$2,363,945
Property Taxes Receivable	\$16,399				\$16,399
Tax Liens and Tax Acquired Property	\$181,311				\$181,311
<u>Total Assets</u>	<u>\$5,282,899</u>	<u>\$1,706,103</u>	<u>\$1,269,440</u>	<u>\$105,952</u>	<u>\$8,364,393</u>
<u>Liabilities, Deferred Inflows & Fund Balances</u>					
<u>Liabilities:</u>					
Obligation Under Contracted Salaries	\$201,240				\$201,240
Accounts Payable	\$194,461				\$194,461
Due to Other Funds	\$2,326,029	\$37,916			\$2,363,945
<u>Total Liabilities</u>	<u>\$2,721,729</u>	<u>\$37,916</u>	<u>\$0</u>	<u>\$0</u>	<u>\$2,759,645</u>
<u>Deferred Inflows of Resources</u>					
Property Taxes Collected in Advance	\$143,942				\$143,942
Unavailable Property Tax Revenue	\$150,404				\$150,404
<u>Total Deferred Inflows of Resources</u>	<u>\$294,346</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$294,346</u>
<u>Fund Balance:</u>					
Nonspendable	\$17,938				\$17,938
Restricted	\$866,320	\$410,597	\$1,269,440		\$2,546,357
Committed		\$1,223,961			\$1,223,961
Assigned		\$33,629		\$105,952	\$139,580
Unassigned	\$1,382,566				\$1,382,566
<u>Total Fund Balances</u>	<u>\$2,266,824</u>	<u>\$1,668,187</u>	<u>\$1,269,440</u>	<u>\$105,952</u>	<u>\$5,310,402</u>
<u>Total Liabilities, Deferred Inflows & Fund Balances</u>	<u>\$5,282,899</u>	<u>\$1,706,103</u>	<u>\$1,269,440</u>	<u>\$105,952</u>	<u>\$8,364,393</u>
<u>Total Fund Balance - Governmental Funds</u>					<u>\$5,310,402</u>
<i>Net position reported for governmental activities in the statement of net position is different because:</i>					
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds					\$16,323,845
Deferred outflows of resources related to pension plans and other post-employment benefits					\$89,188
Deferred inflows of resources related to pension plans and other post-employment benefits					(\$28,169)
Delinquent taxes are recognized as revenue in the period for which levied in the government-wide financial statements, but are reported as deferred revenue (a liability) in governmental funds					\$150,404
Some liabilities are not due and payable in the current period and therefore, are not reported in the funds, including:					
Bonds Payable, net of receivable					(\$6,515,014)
Capital Leases Payable					(\$31,431)
Compensated Absences					(\$87,069)
Net Pension and Other Post-Employment Benefits Liabilities					(\$202,658)
<u>Net Position of Governmental Activities</u>					<u>\$15,009,497</u>

The Notes to the Financial Statements are an Integral Part of this Statement.

TOWN OF SOUTHWEST HARBOR, MAINE
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - GOVERNMENTAL FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

(Exhibit IV)
(Page 1 of 2)

	<u>General</u>	<u>Special</u>	<u>Capital</u>	<u>Debt</u>	<u>Permanent</u>	<u>Total</u>
	<u>Fund</u>	<u>Revenue</u>	<u>Projects</u>	<u>Service</u>	<u>Fund -</u>	<u>Governmental</u>
		<u>Funds</u>	<u>Fund</u>	<u>Fund</u>	<u>Cemetery Trust</u>	<u>Funds</u>
<u>Revenues:</u>						
Tax Revenues	\$7,254,454					\$7,254,454
Intergovernmental				\$208,524		\$208,524
Local Road Assistance		\$17,860				\$17,860
Excise Taxes	\$437,836					\$437,836
State Revenue Sharing		\$63,767				\$63,767
Investment Earnings (Losses)	\$4,145	\$28,165	\$2,142		(\$1,130)	\$33,321
Interest on Delinquent Taxes	\$22,332					\$22,332
Docks & Floats	\$89,387					\$89,387
Solid Waste Revenue	\$58,084					\$58,084
Donations		\$238,914				\$238,914
Permits & Fees	\$135,203	\$580				\$135,783
Grant Revenues	\$9,231	\$27,500				\$36,731
Other Revenues		\$22,626				\$22,626
<u>Total Revenues</u>	<u>\$8,010,673</u>	<u>\$399,412</u>	<u>\$2,142</u>	<u>\$208,524</u>	<u>(\$1,130)</u>	<u>\$8,619,621</u>
<u>Expenditures (Net of Governmental Revenues):</u>						
<u>Current:</u>						
General Government	\$414,542	\$186,791				\$601,333
Protection	\$1,187,426	\$43,254				\$1,230,679
Health & Sanitation	\$379,046					\$379,046
Transportation	\$378,775	\$181,084	\$33			\$559,893
Education	\$4,255,628					\$4,255,628
Unclassified	\$215,782	\$11,638				\$227,421
Assessments and Debt Service	\$661,475			\$208,524		\$869,999
<u>Capital Outlay, net of Retirements</u>	<u>\$336,504</u>	<u>\$483,959</u>	<u>\$226,409</u>			<u>\$1,046,873</u>
<u>Total Expenditures</u>	<u>\$7,829,178</u>	<u>\$906,726</u>	<u>\$226,442</u>	<u>\$208,524</u>	<u>\$0</u>	<u>\$9,170,871</u>
<u>Excess Revenues Over Expenditures</u>	<u>\$181,495</u>	<u>(\$507,315)</u>	<u>(\$224,300)</u>	<u>\$0</u>	<u>(\$1,130)</u>	<u>(\$551,251)</u>
<u>Other Financing Sources (Uses):</u>						
Bond Proceeds			\$1,509,025			\$1,509,025
Capital Lease Proceeds	\$146,000					\$146,000
Operating Transfers In	\$106,200	\$419,404				\$525,604
Operating Transfers Out	(\$419,404)	(\$106,200)				(\$525,604)
<u>Total Other Financing Sources (Uses)</u>	<u>(\$167,204)</u>	<u>\$313,204</u>	<u>\$1,509,025</u>	<u>\$0</u>	<u>\$0</u>	<u>\$1,655,025</u>

TOWN OF SOUTHWEST HARBOR, MAINE
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - GOVERNMENTAL FUNDS (Continued)
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

(Exhibit IV)
(Page 2 of 2)

	<u>General Fund</u>	<u>Special Revenue Funds</u>	<u>Capital Projects Fund</u>	<u>Debt Service Fund</u>	<u>Permanent Fund - Cemetery Trust</u>	<u>Total Governmental Funds</u>
<u>Excess Revenues and Other Sources</u>						
<u>Over Expenditures and Other Uses</u>	\$14,291	(\$194,111)	\$1,284,725	\$0	(\$1,130)	\$1,103,774
<u>Beginning Fund Balances, Restated</u>	\$2,252,533	\$1,862,298	(\$15,285)	\$0	\$107,082	\$4,206,628
<u>Ending Fund Balances</u>	<u>\$2,266,824</u>	<u>\$1,668,187</u>	<u>\$1,269,440</u>	<u>\$0</u>	<u>\$105,952</u>	<u>\$5,310,402</u>
<u>Reconciliation to Statement of Activities, change in Net Position</u>						
Net Change in Fund Balances - Above						\$1,103,774
Delinquent taxes are recognized as revenue in the period for which levied in the government-wide financial statements, but are recorded as deferred revenue (a liability) in governmental funds						(\$67,647)
Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds:						
Compensated Absences						(\$11,492)
Pension and Other Post-Employment Benefits Plans (Deferred Outflows, Net Liability, Deferred Inflows)						(\$132,112)
Bond proceeds provide current financial resources to Governmental Funds, but issuing debt increases long-term liabilities in the Government-Wide Statement of Net Position. Repayment of bond principal is an expenditure in Governmental Funds, but the repayment reduces long-term liabilities in the Government-Wide Statement of Net Position						
This amount represents long-term debt proceeds						(\$1,655,025)
This amount represents long-term debt payments						\$768,526
Governmental funds report capital outlays as expenditures, while in the Statement of Activities, the cost of those assets is allocated over the estimated useful lives as depreciation expense. The following is the capital expenditure activity:						
Capital Outlay						\$1,046,873
Depreciation expense on capital assets is reported in the Government-Wide Statement of Activities, but they do not require the use of current financial resources. Therefore, depreciation expense is not reported as expenditures in Governmental Funds						(\$795,980)
<u>Changes in Net Position of Governmental Activities</u>						<u>\$256,917</u>

The Notes to the Financial Statements are an Integral Part of this Statement.

TOWN OF SOUTHWEST HARBOR, MAINE
SCHEDULE OF DEPARTMENTAL OPERATIONS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

(Exhibit A-1, Page 1 of 3)

Department	Beginning Balance	Budget	Operating Transfers In	Total Available	General Fund Expenditures	Operating Transfers Out	Lapsed Unexpended (Overdraft)	Ending Balance
<u>General Government:</u>								
Administration	\$0	\$310,647	\$0	\$310,647	\$297,933	\$0	\$12,714	\$0
Assessing & Planning	\$0	\$45,426	\$0	\$45,426	\$51,640	\$0	(\$6,214)	\$0
Assessing Contract	\$0	\$33,500	\$0	\$33,500	\$33,500	\$0	\$0	\$0
Wage & Benefit Reserve	\$0	\$3,000	\$0	\$3,000	\$0	\$3,000	\$0	\$0
Legal & Accounting Reserve	\$0	\$10,000	\$0	\$10,000	\$0	\$10,000	\$0	\$0
HRA Insurance	\$0	\$10,000	\$0	\$10,000	\$0	\$10,000	\$0	\$0
Map Update	\$0	\$300	\$0	\$300	\$0	\$300	\$0	\$0
Municipal Software Reserve	\$0	\$5,000	\$0	\$5,000	\$0	\$5,000	\$0	\$0
Computers, Printers Reserve	\$0	\$10,000	\$0	\$10,000	\$0	\$10,000	\$0	\$0
Municipal Offices & Fire Station	\$0	\$26,423	\$0	\$26,423	\$31,436	\$0	(\$5,013)	\$0
Emergency Maintenance Reserve	\$0	\$1,000	\$0	\$1,000	\$0	\$1,000	\$0	\$0
Conservation Commission	\$0	\$250	\$0	\$250	\$34	\$0	\$216	\$0
Hook Property Purchase	\$0	\$336,504	\$0	\$336,504	\$336,504	\$0	\$0	\$0
Hook Property Reserve	\$0	\$15,000	\$0	\$15,000	\$0	\$15,000	\$0	\$0
	\$0	\$807,050	\$0	\$807,050	\$751,046	\$54,300	\$1,704	\$0
<u>Protection:</u>								
Fire Department	\$0	\$81,783	\$0	\$81,783	\$77,442	\$0	\$4,341	\$0
SCBA Reserve	\$0	\$5,000	\$0	\$5,000	\$0	\$5,000	\$0	\$0
Ford Pick Up Reserve	\$0	\$1,500	\$0	\$1,500	\$0	\$1,500	\$0	\$0
Dispatch Service	\$0	\$271,257	\$0	\$271,257	\$245,678	\$0	\$25,579	\$0
Dispatch Console Reserve	\$0	\$1,000	\$0	\$1,000	\$0	\$1,000	\$0	\$0
Dispatch Security Cameras Reserve	\$0	\$1,500	\$0	\$1,500	\$0	\$1,500	\$0	\$0
Radio Communications Reserve	\$0	\$8,000	\$0	\$8,000	\$0	\$8,000	\$0	\$0
Hydrant Rental	\$0	\$201,025	\$0	\$201,025	\$201,025	\$0	\$0	\$0
Police Protection	\$0	\$485,814	\$0	\$485,814	\$457,166	\$0	\$28,648	\$0
Police Cruiser #61 Reserve	\$0	\$5,000	\$0	\$5,000	\$0	\$5,000	\$0	\$0
Police Cruiser #62 Reserve	\$0	\$5,000	\$0	\$5,000	\$0	\$5,000	\$0	\$0
Police Protective Equipment Reserve	\$0	\$2,500	\$0	\$2,500	\$0	\$2,500	\$0	\$0
Emergency Equipment Repair Reserve	\$0	\$2,500	\$0	\$2,500	\$0	\$2,500	\$0	\$0
Street Lights	\$0	\$25,000	\$0	\$25,000	\$27,459	\$0	(\$2,459)	\$0
Insurance	\$0	\$39,269	\$0	\$39,269	\$32,655	\$0	\$6,614	\$0
	\$0	\$1,136,148	\$0	\$1,136,148	\$1,041,426	\$32,000	\$62,722	\$0
<u>Health & Sanitation:</u>								
Solid Waste / Recycling	\$0	\$365,000	\$0	\$365,000	\$376,021	\$0	(\$11,021)	\$0
Waste Prevention Committee	\$0	\$200	\$0	\$200	\$0	\$0	\$200	\$0
Acadia Disposal District	\$0	\$2,000	\$0	\$2,000	\$3,024	\$0	(\$1,024)	\$0
	\$0	\$367,200	\$0	\$367,200	\$379,046	\$0	(\$11,846)	\$0
<u>Highways & Bridges:</u>								
Highway Department	\$0	\$280,173	\$0	\$280,173	\$278,653	\$0	\$1,520	\$0
Salt & Sand	\$0	\$5,000	\$0	\$5,000	\$0	\$5,000	\$0	\$0
Highway #1 Plow Truck Reserve	\$0	\$3,000	\$0	\$3,000	\$0	\$3,000	\$0	\$0
Highway #2 Plow Truck Reserve	\$0	\$12,000	\$0	\$12,000	\$0	\$12,000	\$0	\$0
Highway Garage Reserve	\$0	\$60,000	\$0	\$60,000	\$0	\$60,000	\$0	\$0
Road Projects Reserve	\$0	\$90,000	\$0	\$90,000	\$0	\$90,000	\$0	\$0

TOWN OF SOUTHWEST HARBOR, MAINE

(Exhibit A-1, Page 2 of 3)

SCHEDULE OF DEPARTMENTAL OPERATIONS - CONTINUED
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

<i>Department</i>	<i>Beginning Balance</i>	<i>Budget</i>	<i>Operating Transfers In</i>	<i>Total Available</i>	<i>General Fund Expenditures</i>	<i>Operating Transfers Out</i>	<i>Lapsed Unexpended (Overdraft)</i>	<i>Ending Balance</i>
<u>Highways & Bridges - Continued:</u>								
Anti-Icing Reserve	\$0	\$7,000	\$0	\$7,000	\$0	\$7,000	\$0	\$0
Water/Sewer Infrastructure Reserve	\$0	\$100,000	\$0	\$100,000	\$0	\$100,000	\$0	\$0
Street Sweeper Reserve	\$0	\$2,500	\$0	\$2,500	\$0	\$2,500	\$0	\$0
Docks & Floats	\$0	\$105,901	\$0	\$105,901	\$100,122	\$0	\$5,779	\$0
	\$0	\$665,574	\$0	\$665,574	\$378,775	\$279,500	\$7,299	\$0
<u>Education:</u>								
Elementary School	\$181,490	\$3,261,644	\$0	\$3,443,134	\$3,106,462	\$44,104	\$0	\$292,568
School Union #98	\$0	\$1,149,166	\$0	\$1,149,166	\$1,149,166	\$0	\$0	\$0
	\$181,490	\$4,410,810	\$0	\$4,592,300	\$4,255,628	\$44,104	\$0	\$292,568
<u>Assessments and Debt Service:</u>								
Main Street Bond	\$0	\$131,000	\$0	\$131,000	\$130,984	\$0	\$16	\$0
Fire Station	\$0	\$63,713	\$0	\$63,713	\$63,713	\$0	\$0	\$0
Fire Truck Bond	\$0	\$86,550	\$0	\$86,550	\$84,389	\$0	\$2,161	\$0
Wesley-Mansell Project Bond	\$0	\$105,904	\$0	\$105,904	\$107,448	\$0	(\$1,544)	\$0
Water Tank Bond	\$0	\$18,569	\$0	\$18,569	\$18,569	\$0	(\$0)	\$0
Overlay	\$0	(\$4,901)	\$0	(\$4,901)	\$0	\$0	(\$4,901)	\$0
Hancock County Taxes	\$0	\$271,452	\$0	\$271,452	\$256,373	\$0	\$15,079	\$0
	\$0	\$672,287	\$0	\$672,287	\$661,475	\$0	\$10,813	\$0
<u>Unclassified:</u>								
Board of Appeals	\$0	\$200	\$0	\$200	\$128	\$0	\$72	\$0
Comprehensive Plan Committee	\$0	\$200	\$0	\$200	\$0	\$0	\$200	\$0
Harbor Committee	\$0	\$250	\$0	\$250	\$0	\$0	\$250	\$0
Planning Board	\$0	\$400	\$0	\$400	\$484	\$0	(\$84)	\$0
Rhoades Park	\$0	\$5,500	\$0	\$5,500	\$0	\$5,500	\$0	\$0
Tree Fund	\$0	\$2,000	\$0	\$2,000	\$0	\$2,000	\$0	\$0
Historical Cemetery	\$0	\$2,000	\$0	\$2,000	\$0	\$2,000	\$0	\$0
Historical Cemetery Committee	\$0	\$200	\$0	\$200	\$0	\$0	\$200	\$0
Parks/Cemetery	\$0	\$12,000	\$0	\$12,000	\$7,650	\$0	\$4,350	\$0
Warrant Committee	\$0	\$200	\$0	\$200	\$0	\$0	\$200	\$0
Generator	\$0	\$500	\$0	\$500	\$516	\$0	(\$16)	\$0
Bar Harbor Food Pantry	\$0	\$2,500	\$0	\$2,500	\$2,500	\$0	\$0	\$0
Downeast Health Services	\$0	\$1,120	\$0	\$1,120	\$1,120	\$0	\$0	\$0
Eastern Area on Aging	\$0	\$1,500	\$0	\$1,500	\$1,500	\$0	\$0	\$0
Hancock County Homecare	\$0	\$1,870	\$0	\$1,870	\$1,870	\$0	\$0	\$0
Harbor House	\$0	\$59,640	\$0	\$59,640	\$59,640	\$0	\$0	\$0
Hospice of Hancock County	\$0	\$1,000	\$0	\$1,000	\$1,000	\$0	\$0	\$0
Island Connections	\$0	\$2,000	\$0	\$2,000	\$2,000	\$0	\$0	\$0
Island Explorer	\$0	\$10,000	\$0	\$10,000	\$10,000	\$0	\$0	\$0
Mt Heights Cemetery	\$0	\$3,500	\$0	\$3,500	\$3,500	\$0	\$0	\$0
Library	\$0	\$55,000	\$0	\$55,000	\$55,000	\$0	(\$0)	\$0
Nursing Service	\$0	\$58,000	\$0	\$58,000	\$58,000	\$0	\$0	\$0
Downeast Community Partners	\$0	\$3,574	\$0	\$3,574	\$3,574	\$0	\$0	\$0

TOWN OF SOUTHWEST HARBOR, MAINE

(Exhibit A-1, Page 3 of 3)

SCHEDULE OF DEPARTMENTAL OPERATIONS - CONTINUEDFOR THE FISCAL YEAR ENDED JUNE 30, 2018

<i>Department</i>	<i>Beginning Balance</i>	<i>Budget</i>	<i>Operating Transfers In</i>	<i>Total Available</i>	<i>General Fund Expenditures</i>	<i>Operating Transfers Out</i>	<i>Lapsed Unexpended (Overdraft)</i>	<i>Ending Balance</i>
<i>Unclassified - Continued:</i>								
MDI Comm. Campfire Coalition	\$0	\$3,000	\$0	\$3,000	\$3,000	\$0	\$0	\$0
Westside Food Pantry	\$0	\$2,500	\$0	\$2,500	\$2,500	\$0	\$0	\$0
Downcast Horizons	\$0	\$1,800	\$0	\$1,800	\$1,800	\$0	\$0	\$0
	<u>\$0</u>	<u>\$230,454</u>	<u>\$0</u>	<u>\$230,454</u>	<u>\$215,782</u>	<u>\$9,500</u>	<u>\$5,172</u>	<u>\$0</u>
<i>TOTALS</i>	<u>\$181,490</u>	<u>\$8,289,523</u>	<u>\$0</u>	<u>\$8,471,013</u>	<u>\$7,683,178</u>	<u>\$419,404</u>	<u>\$75,863</u>	<u>\$292,568</u>

TOWN OF SOUTHWEST HARBOR, MAINE
SCHEDULE OF RESERVE FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

(Exhibit A-2, Page 1 of 2)

<u>Town Funds</u>	<u>Beginning Balance, Restated</u>	<u>Revenues</u>	<u>Transfers from Funds</u>	<u>Investment Earnings</u>	<u>Expenditures</u>	<u>Transfers to Funds</u>	<u>Ending Balance</u>
State Revenue Sharing	\$16,129	\$63,767	\$0	\$0	\$0	\$54,000	\$25,896
Wage & Benefit	\$12,672	\$0	\$3,000	\$133	\$6,716	\$0	\$9,089
Abatements	\$6,189	\$0	\$0	\$65	\$1,209	\$3,000	\$2,045
Legal and Accounting	\$25,875	\$24,849	\$10,000	\$272	\$111,904	\$0	(\$50,909)
Professional Development	\$41,279	\$0	\$0	\$433	\$21,269	\$0	\$20,444
D.A.R.E. Program	\$392	\$0	\$0	\$4	\$0	\$0	\$396
Unemployment	\$25,289	\$0	\$0	\$265	\$0	\$15,000	\$10,554
Rhoades Park	\$181	\$1,000	\$5,500	\$2	\$5,632	\$0	\$1,051
Tree Fund	\$0	\$0	\$2,000	\$0	\$2,000	\$0	\$0
HRA Insurance	\$28,000	\$0	\$10,000	\$294	\$20,000	\$0	\$18,294
Historical Cemetery	\$0	\$0	\$2,000	\$0	\$0	\$0	\$2,000
Shellfish	\$5,460	\$580	\$0	\$57	\$0	\$0	\$6,097
Salt & Sand	\$30,000	\$0	\$5,000	\$315	\$30,951	\$0	\$4,363
General Assistance	\$4,697	\$2,076	\$0	\$49	\$4,006	\$0	\$2,816
Junior Fire Department	\$129	\$0	\$0	\$1	\$0	\$0	\$130
School Safety	\$2,355	\$0	\$0	\$25	\$824	\$1,555	\$0
Map Update	\$74	\$0	\$300	\$1	\$0	\$0	\$375
Police Equipment	\$4,700	\$0	\$0	\$49	\$0	\$4,749	\$0
Swap Shop	\$2,052	\$152	\$0	\$22	\$700	\$0	\$1,525
Lower Town Dock	\$6	\$0	\$0	\$0	\$0	\$6	\$0
Antenna Relocation, etc.	\$8,289	\$0	\$0	\$87	\$2,017	\$6,358	\$0
Safe Routes to School Grant	\$9,886	\$0	\$0	\$0	\$0	\$0	\$9,886
Trail Grant	\$4,276	\$0	\$0	\$0	\$0	\$0	\$4,276
Septic Tank Grant	\$131	\$0	\$0	\$0	\$0	\$0	\$131
Wellness Grant	\$125	\$0	\$0	\$0	\$0	\$0	\$125
Conservation Commission	\$149,998	\$46,423	\$0	\$9,305	\$30,117	\$0	\$175,608
Conservation Commission - Future Project	\$0	\$190,491	\$0	\$2,643	\$56	\$0	\$193,078
Police	\$1,543	\$808	\$0	\$1	\$756	\$0	\$1,597
<u>Total Town Funds</u>	<u>\$379,726</u>	<u>\$330,146</u>	<u>\$37,800</u>	<u>\$14,022</u>	<u>\$238,158</u>	<u>\$84,669</u>	<u>\$438,868</u>
<u>CIP Funds</u>							
Municipal Software	\$25,305	\$0	\$5,000	\$266	\$17,465	\$0	\$13,106
Computer	\$5,654	\$0	\$10,000	\$59	\$7,026	\$0	\$8,687
Record Preservation	\$11,590	\$0	\$0	\$122	\$0	\$0	\$11,712
Municipal Building Engineering	(\$8,923)	\$0	\$9,198	(\$94)	\$181	\$0	\$0
Building Renovations	\$92,331	\$2,150	\$0	\$969	\$79,502	\$9,198	\$6,750
Police Cruiser #61	(\$3,614)	\$3,150	\$5,000	(\$38)	\$2,923	\$0	\$1,576
Dispatch Console	\$17	\$0	\$1,000	\$0	\$0	\$0	\$1,017
Dispatch Security Cameras	\$0	\$0	\$3,055	\$0	\$420	\$0	\$2,635
Thermal Imaging Camera	\$20	\$0	\$0	\$0	\$0	\$0	\$20
Harbor Master Boat Motor	\$11,204	\$0	\$0	\$118	\$0	\$0	\$11,322
Upper Town Dock	(\$6,873)	\$15,000	\$51,703	(\$72)	\$71,461	\$0	(\$11,703)
Dock Extension Project	\$14	\$0	\$0	\$0	\$0	\$14	\$0
Highway 1 Ton Pickup	\$952	\$0	\$0	\$10	\$878	\$0	\$84
Highway #1 Plow Truck	\$40,195	\$0	\$3,000	\$422	\$33,036	\$0	\$10,581
Highway #2 Plow Truck	\$108,115	\$0	\$12,000	\$1,135	\$120,114	\$0	\$1,135
Highway Loader	\$1,287	\$0	\$0	\$14	\$0	\$1,200	\$100
Highway Garage	\$179,717	\$0	\$60,000	\$1,886	\$7,050	\$0	\$234,553
Road Projects	\$146,888	\$17,860	\$90,000	\$1,542	\$142,065	\$18,000	\$96,224
Sidewalks Projects	\$10,678	\$0	\$0	\$112	\$7,651	\$0	\$3,139
Harbor Hoists Upgrade	\$12,534	\$0	\$0	\$132	\$2,878	\$0	\$9,787
Pilings/Wall Replacement	(\$15,407)	\$0	\$15,569	(\$162)	\$0	\$0	\$0
Manset Dock Float Bridge	\$2,060	\$0	\$0	\$22	\$0	\$2,082	\$0
Cross Bracing Replacement	\$1,574	\$0	\$0	\$17	\$0	\$1,591	\$0
Lower Town Dock	\$0	\$0	\$10,753	\$0	\$0	\$0	\$10,753
Ladder Replacement	\$5,352	\$0	\$0	\$56	\$0	\$5,408	\$0
Town Office Copier	\$4,486	\$0	\$0	\$47	\$0	\$0	\$4,533
Vote Counter	\$6,688	\$0	\$0	\$70	\$0	\$0	\$6,759
Revaluation	\$29,599	\$0	\$0	\$311	\$0	\$15,000	\$14,909

TOWN OF SOUTHWEST HARBOR, MAINE
SCHEDULE OF RESERVE FUNDS - CONTINUED
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

(Exhibit A-2, Page 2 of 2)

	<i>Beginning Balance, Restated</i>	<i>Revenues</i>	<i>Transfers from Funds</i>	<i>Investment Earnings</i>	<i>Expenditures</i>	<i>Transfers to Funds</i>	<i>Ending Balance</i>
<i>CIP Funds (cont'd)</i>							
Cable Access Equipment	\$6,431	\$0	\$0	\$68	\$0	\$0	\$6,498
Police Cruiser #62	\$3,621	\$0	\$5,000	\$38	\$0	\$0	\$8,659
Manset Pier	(\$10,000)	\$0	\$165,656	(\$105)	\$49,048	\$0	\$106,503
Town Wide Communication	\$634	\$0	\$6,358	\$7	\$0	\$0	\$6,999
Explosive & Hazard Gas Monitor	\$2,170	\$0	\$0	\$23	\$0	\$0	\$2,192
SCBA	\$21,530	\$8,300	\$5,000	\$226	\$24,948	\$0	\$10,108
Quint Pumper	\$23	\$0	\$0	\$0	\$0	\$0	\$23
Manset Harbormaster Office	\$50,518	\$0	\$0	\$530	\$0	\$51,048	\$0
John Deere 4x4 Tractor	\$38	\$0	\$0	\$0	\$0	\$0	\$39
Parking Lot Improvement	\$41,907	\$0	\$0	\$440	\$0	\$0	\$42,346
Storm Water Management	(\$708)	\$0	\$0	(\$7)	\$0	\$0	(\$716)
Boat Trailer	\$2	\$0	\$0	\$0	\$0	\$0	\$2
Trap Slides	\$3,060	\$0	\$0	\$32	\$0	\$3,092	\$0
Electrical Conduit - Manset Dock	\$2,379	\$0	\$0	\$25	\$0	\$2,404	\$0
Light Post - Upper Town Dock	\$1,768	\$0	\$0	\$19	\$0	\$1,786	\$0
Mooring Plan Update	(\$5)	\$0	\$0	(\$0)	\$991	\$0	(\$996)
Sidewalk Plow/Blower	\$2,354	\$0	\$0	\$25	\$0	\$0	\$2,379
John Deere Lawn Mower	\$2,932	\$0	\$0	\$31	\$0	\$0	\$2,963
16 x 24 Floats Lower Town Dock	\$4,410	\$0	\$0	\$46	\$0	\$4,456	\$0
Support Pilings	\$25,573	\$0	\$0	\$268	\$0	\$25,842	\$0
Steel Pilings	\$1,494	\$0	\$0	\$16	\$0	\$1,510	\$0
Ladder Replacement - Manset	\$1,203	\$0	\$0	\$13	\$0	\$1,216	\$0
Street Sweeper	\$44,993	\$5,989	\$2,500	\$472	\$20,935	\$0	\$33,020
6 x 20 Finger Floats Lower Dock	\$860	\$0	\$0	\$9	\$0	\$869	\$0
Water/Sewer Infrastructure	\$156,832	\$0	\$100,000	\$1,646	\$51,439	\$0	\$207,039
Hook Property	\$0	\$0	\$15,000	\$0	\$4,897	\$10,103	\$0
Harbor	\$13,541	\$0	\$0	\$142	\$0	\$13,683	\$0
Ford Pick Up - Chief's Truck	(\$4,536)	\$0	\$4,583	(\$48)	\$0	\$0	\$0
Deck Planking	\$37,726	\$0	\$0	\$396	\$0	\$38,122	\$0
Ramp Resurfacing	\$22,248	\$0	\$0	\$234	\$900	\$21,581	\$0
Catwalk/Step Replacement	\$23,403	\$0	\$0	\$246	\$0	\$23,649	\$0
Pressurized Line Striper	\$5,547	\$0	\$0	\$58	\$0	\$0	\$5,605
Truck Replacement	\$92,238	\$0	\$0	\$968	\$29,999	\$3,083	\$60,124
Harbor	\$6,736	\$0	\$0	\$71	\$0	\$6,807	\$0
Emergency Maintenance	\$572	\$0	\$1,000	\$6	\$0	\$0	\$1,578
6x16 Finger-Manset	\$7,090	\$0	\$0	\$74	\$0	\$7,164	\$0
16x24 Relief Floats-All Docks	\$1,942	\$0	\$0	\$20	\$0	\$1,962	\$0
Comprehensive Plan	(\$3,220)	\$12,500	\$0	(\$34)	\$9,246	\$0	\$0
Police Protective Equipment	\$3,000	\$0	\$7,249	\$31	\$925	\$0	\$9,356
Anti-Icing	\$28,450	\$0	\$7,000	\$299	\$0	\$0	\$35,749
6x20 Pres. Trt. Finger-Upper	\$19,085	\$0	\$0	\$200	\$0	\$19,286	\$0
20' Eastern Boat	\$5,415	\$0	\$0	\$57	\$0	\$0	\$5,472
Radio Communication	\$192	\$0	\$8,000	\$2	\$7,441	\$0	\$753
Emergency Equipment Repair	\$1,117	\$1,000	\$2,500	\$12	\$0	\$0	\$4,629
<u>Total CIP Funds</u>	<u>\$1,286,006</u>	<u>\$65,950</u>	<u>\$606,124</u>	<u>\$13,498</u>	<u>\$693,418</u>	<u>\$290,156</u>	<u>\$988,004</u>
<i>School Funds</i>							
Bus Purchase	\$4,803	\$0	\$22,000	\$16	\$0	\$0	\$26,818
Emergency	\$154,408	\$0	\$0	\$506	\$0	\$0	\$154,915
Maintenance	\$37,356	\$0	\$22,104	\$122	\$0	\$0	\$59,582
<u>Total School Funds</u>	<u>\$196,567</u>	<u>\$0</u>	<u>\$44,104</u>	<u>\$645</u>	<u>\$0</u>	<u>\$0</u>	<u>\$241,315</u>
<u>Total Special Revenue Funds</u>	<u>\$1,862,298</u>	<u>\$396,096</u>	<u>\$688,028</u>	<u>\$28,165</u>	<u>\$931,575</u>	<u>\$374,824</u>	<u>\$1,668,187</u>

TOWN OF SOUTHWEST HARBOR, MAINE

(Exhibit A-3)

SCHEDULE OF CHANGES IN GENERAL UNASSIGNED FUND BALANCE
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

Unassigned Fund Balance July 1, Restated:

\$1,464,866

Increases:

Lapsed Balances - Exhibit A-1	\$75,863
Decrease in Unavailable Property Tax Revenue	\$67,647
Decrease in Nonspendable Fund Balance	\$14,488
In Lieu of Tax/Homestead Revenues (Net of Appropriation)	\$17,443
Highway Revenues (Net of Appropriation)	\$11,175
Police Department/Dispatch Revenues (Net of Appropriation)	\$4,667
Solid Waste Revenues (Net of Appropriation)	\$33,084
Docks & Floats Revenues (Net of Appropriation)	\$1,787
Cable Franchise Fee (Net of Appropriation)	\$18,759
Excise Taxes (Net of Appropriation)	\$24,836

Total Increases

\$269,749

Decreases:

Appropriation from Fund Balance	\$336,504
Licenses, Fees, Registrations & Miscellaneous (Net of Appropriation)	\$21
Interest on Taxes & Liens (Net of Appropriation)	\$7,668
Interest Earned (Net of Appropriation)	\$7,855

Total Decreases

\$352,048

Unassigned Fund Balance June 30:

\$1,382,566

TOWN OF SOUTHWEST HARBOR, MAINE
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

(Exhibit A-4)

Federal Grantor/Pass-Through

<u>Grantor/Program Title</u>	<u>CFDA #</u>	<u>Grantor Pass- Through Number</u>	<u>Program Award Amount</u>	<u>Expenditures</u>
<u>U.S. Department of Education:</u>				
<u>Passed through State of Maine</u>				
<u>Department of Education</u>				
Title IA - Disadvantaged	84.010	013-05A-3057-13	\$17,715	\$17,715
Title VI - Part B - Local Entitlement	84.027	013-05A-3046-12	\$43,430	\$43,430
Title VI - Part B - Local Entitlement Preschool	84.027	013-05A-3009-10	\$229	\$229
Title VI - Rural & Low Income Grants	84.358	013-05A-3005-03	\$11,275	\$11,275
<u>Total U.S. Department of Education</u>			<u>\$72,649</u>	<u>\$72,649</u>
<u>U.S. Department of Agriculture:</u>				
<u>Passed through State of Maine</u>				
<u>Department of Education</u>				
National School Lunch Program	10.555	013-05A-7128-05	\$17,867	\$17,867
Federal Performance Based Lunch	10.555	013-05A-7142-05	\$755	\$755
School Breakfast Program	10.556	013-05A-7127-05	\$4,471	\$4,471
Food Distribution - Donated Commodities	10.560	-	\$3,821	\$3,821
<u>Total U.S. Department of Agriculture</u>			<u>\$26,914</u>	<u>\$26,914</u>
<u>Totals</u>			<u>\$99,563</u>	<u>\$99,563</u>

IMPORTANT CONTACTS

Emergency (Police/Fire/Ambulance)	911
Dispatch (Police/Fire/Ambulance)	244-7911
Highway Department	244-7917
Water/Sewer District Office www.swhdistrict.org	244-3948
Sewer Department	244-7919
Harbormaster	244-7913
Code Enforcement	244-7915
Municipal Office	244-5404
Municipal Office Fax	244-7914/244-4483
Municipal Email	adminassist@southwestharbor.org
Transfer Station (EMR, Inc.)	244-4347
Public Library www.swhplibrary.org	244-7065
Pemetic Elementary School www.pemeticschool.com	244-5502
MDI High School www.mdihs.net	288-5011
Chamber of Commerce	244-9264
US Post Office	244-3456
Mt Height Cemetery	244-3366
Town Web Site:	www.southwestharbormaine.org

