



Board of Selectmen
Monday, January 14, 2019 @ 4:00 P.M.
Southwest Harbor Town Office

MINUTES

I. Chairman Chad Terry called the Selectmen's budget meeting to order at 4:08 pm. In attendance George Jellison Jr., Lydia Goetze, Kristin Hutchins, Ryan Donahue, Assistant Manager Marylin Lowell and Manager Justin VanDongen. There were approximately 2 members of the public also present.

II. Chief Allan Brown and Town Manager Justin VanDongen explained the police and dispatch budget and CIP. Biggest changes were the addition of an officer to serve as the school resource officer, an additional police cruiser to be used by the chief, and replacing the copper lines that relay dispatch information to the tower with radio-based equipment. The Board did not make changes to the budget or CIP.

Paul Murphy explained the request for the Island Explorer. The request was the same as the previous year although use of the Southwest Harbor route is up again. Mr. Murphy explained that the Island Explorer was operating above capacity. The Board made no changes to the request.

Manager VanDongen explained the Code Enforcement budget. Salaries are down because it is based on 18 hours and last year was based on 20 hours. The Board made no changes.

Manager VanDongen explained minor changes to the Boards and Committees budgets based on historic use.

Manager VanDongen explained that he would like to move the Water and Sewer District CIP monies into a reserve account rather than the CIP because the District should develop its own CIP. No additional appropriation was made to the Water/Sewer Reserve because there was already a large balance.

Manager VanDongen explained the anticipated revenues. The biggest changes were adding a line for reimbursement from the Water and Sewer District and utilizing \$150k from the undesignated fund balance to offset the short-term increase in CIP funding.

Manager VanDongen explained the Admin budget and CIP. The Town garage was moved into municipal buildings. Manager VanDongen presented a request to reduce Administrative salaries by one-hour for each of the next five years. The Board tabled a decision on that plan until further conversations with staff occurred.

Manager VanDongen reviewed the Contract Services, Debt Service, and Insurance budgets. He advised the Board that debt service would have to be changed again based on some currently unknown payments. No changes were made at this time.

Manager VanDongen reviewed the changes to the Reserve accounts. New accounts were created for paving, culverts, contract snow removal, records preservation, police recruitment and emergency repairs to police and fire equipment. The Board reduced the appropriation for paving from \$75k to \$50k.

III. Kristin Hutchins made a motion to adjourn at 7:47 pm, seconded by Ryan Donahue, approved 5-0-0.