



Board of Selectmen  
Tuesday December 17, 2019 @ 6:00 P.M.  
Town Office, Southwest Harbor

MINUTES

- I. Vice-Chairman Ryan Donahue called the regular Selectmen's meeting to order at 6:00pm. In attendance Chad Terry, Kristin Hutchins, Snap Willey, Manager Justin VanDongen and Assistant Town Manager Marilyn Lowell. Lydia Goetze excused.
- II. A resident asked if a decibel meter would be purchased by the Town for enforcement of the Special Amusement Ordinance.
- III. Minutes tabled to next meeting.
- IV. See attached Manager's Report.
- V. a. Representatives of the middle school consolidation committee asked the Board to consider placing a poll question on the May ballot to ask residents if they wish to further pursue consolidation. Motion made by Chad Terry to place it on the May ballot, seconded by Kristin Hutchins, passed 4-0-0
- b. Further discussion of paving tabled to next meeting.
- VI. a. Manager VanDongen provided a list of volunteers for appointment to a Marijuana Ordinance Committee. Motion made by Kristin Hutchins to appoint the attached slate of volunteers to the committee, seconded by Snap Willey, passed 4-0-0.
- b. The Board further discussed the two proposals for Manset engineering services. Anne Napier discussed why the interview committee recommended CES. Jeff Crafts discussed his proposal and his experiences using the Manset dock. Ryan Donahue asked him to clarify his experiences. Motion made by Kristin Hutchins to accept the recommendation of the sub-committee and select CES for Manset engineering services, seconded by Ryan Donahue, motion failed 2-2-0, Chad Terry and Snap Willey opposed. Motion made by Chad Terry to select Jeff Crafts for Manset engineering services, seconded by Snap Willey, motion failed 2-2-0, Kristin Hutchins and Ryan Donahue opposed.
- c. The Board discussed pursuing purchase of additional property near the Manset Town Dock. The consensus was to wait and see if there is a price drop on the properties.
- d. The MEDOT will provide a drawing for the alteration of Main Street.

VIII. (Taken out of order) Ryan Donahue made a motion to Accept & Sign Warrants:  
General Fund Warrants: FY20: 66  
Payroll Warrants: FY20: 60, 62, 63 and 65  
School: FY20: 61 and 64

Seconded by Kristin Hutchins, approved 4-0-0.

IX. Motion made by Kristin Hutchins to enter executive Session pursuant to 1 M. R.S.A. § 405(6)(A) to discuss personnel matters related to the Town Manager's contract, seconded by Chad Terry at 7:05pm, passed 4-0-0. Motion made by Kristin Hutchins to come out of executive session at 7:25, seconded by Snap Willey, passed 4-0-0.

VII. Kristin Hutchins will schedule the Fiberight Tour. The Conservation Commission is interested in gathering information on thinning the deer population. There could be a question on the May ballot. Motion made by Kristin Hutchins to accept the paving quote by Ring's, seconded by Chad Terry, passed 4-0-0. Marilyn explained that some of the IRS forms were not filed properly and needed to be corrected. Motion made by Kristin Hutchins to contract with Bangor Payroll to correct the errors in withholdings, seconded by Ryan Donahue, passed 4-0-0. Motion made by Kristin Hutchins to contract with Bangor Payroll to do future payroll, seconded by Ryan Donahue, passed 4-0-0. Motion made by Chad Terry to allow staff to leave at noon on Christmas Eve and 2:00pm on New Year's Eve, seconded by Kristin Hutchins, approved 4-0-0.

X. Next Meeting Date: Regular Selectmen Meeting, Tuesday January 14, 2020.

XI. Motion made by Chad Terry to adjourn at 7:45, seconded by Kristin Hutchins, approved 4-0-0.