



Select Board Minutes  
Southwest Harbor Town Office  
Tuesday July 23, 2019 @ 6:00 P.M.

I. Lydia Goetze called the regular Select Board's meeting to order at 6:03 pm. In attendance Kristin Hutchins, Allen Willey, Ryan Donahue, Manager Justin VanDongen, Marilyn Lowell, Chad Terry excused.

II. Visitors to be heard: Keith & Judy Briggs – 3 Wood St. -When is sidewalk work going to begin? Projected for Spring/Fall 2020

Is something going to be done with runoff/erosion on Wood St., water is havoc on basements and the side of the road.

Going to look at crowning in the road, curbing and ditching to direct water to new drainage being put in with sidewalk project.

III. Approval of Minutes: Motion made by Kristin Hutchins to approve minutes of July 9, 2019 with amendments, seconded by Ryan Donahue, approved 4/0/1

IV. Town Manager's Report:

Code Enforcement – CEO work has been building over the last few weeks. New CEO to start 7.29.2019

Tremont Law Enforcement Request – Tremont is looking to put together a service proposal from Police Department when their Sherriff's Dept. contract ends at the end of this calendar year.

- 1) Part time coverage - 30 hrs.
- 2) Full 24/7 coverage

V. New Business -

a. Liaison Appointments –

Planning Board: Ryan Donahue, Chad Terry – shared

Warrant Committee – Kristin Hutchins

Harbor Committee – Lydia Goetze, Ryan Donahue – shared

Shellfish – Jim Colquhoun keeps board well informed

Conservation Committee – Kristin Hutchins

Infrastructure – Allen Willey, Chad Terry – shared

Cemetery – Chad Terry

Water/Sewer District – Lydia Goetze, Justin VanDongen - shared

b. Land Use Ordinance – Update Plan - Planning Board feels an outside planner would be beneficial in having the update completed.

Moved by Kristin Hutchins to move \$10,000 from FY-19 of unused fund exp. to Town Planning Reserve, seconded by Allen Willey, approved 4/0/1

c. Harbor Planning Grant – Awarded \$25,000 to Harbor

Moved by Kristin Hutchins to accept grant and authorize Justin VanDongen to sign it, seconded by Ryan Donahue, approved 4/0/1

d. Appointment: Moved by Lydia Goetze to appoint Justin VanDongen as the 911 addressing officer, seconded by Kristin Hutchins, approved 4/0/1

Manset Town Dock – see manager’s report

e. Changes to Village Green Way Parking Area - Village Green Accident – see manager’s report

Proposed Loading Zone Changes – Re-stripe area for delivery trucks to accommodate 2 trucks and make it one way.

#### VI. Old Business:

a. Parking Plan: Short Term Goal Implementation: Redo something with horseshoe at school. Also, restriping back parking lot and Town Office Parking Lot

#### VII. Other Business/Consent Items (Selectmen)

Moved by Kristin Hutchins to obtain the signage we already have, seconded by Ryan Donahue, approved 4/0/1

Upper Town Dock sign ¼ mile near Clark Point/Herrick Road stop and ferry sign.

Manager VanDongen will acquire a sign for Manset parking lot to instruct Cranberry Island users to call the Cranberry Town Office for information where to park.

#### VIII. Accept & Sign Warrants:

General Fund Warrants: FY 19: 134 FY 20: 12

Payroll Warrants: FY 20: 7 & 11

School: FY 19: None FY 20: 9 & 10

Bond: FY 20: None

Moved by Kristin Hutchins to accept warrants as listed, seconded by Ryan Donahue, approved 4/0/1

VIII. Next Meeting Dates – August 13, 2019 at 6:00 pm Town Office

Moved by Kristin Hutchins to adjourn meeting at 8:48 p.m., seconded by Allen Willey, approved 4/0/1.

DRAFT