

Select Board Minutes

Southwest Harbor Town Office

Tuesday July 9, 2019 @ 6:00 P.M.

1. Lydia Goetze called the regular Select Board’s meeting to order at 6:01 pm**.** In attendance Kristin Hutchins, Allen Willey, Ryan Donahue, Manager Justin VanDongen, Marilyn Lowell, Chad Terry excused.

 II. Visitors to be heard: None

 III. Approval of Minutes:

 a. Selectboard Meeting June 28, 2019 – Motion made by Ryan Donahue to accept Selectboard Meeting Minutes of 6/28/2019, seconded by Kristin Hutchins approved 3/0/0.

 IV. Town Manager’s Report:

 Infrastructure Project – As attached

 Code Enforcement – Ms. Albright feels she doesn’t have time to do the 2 days a week, may be able to help with LPI. John Larson is considering being an alternate. Manager VanDongen would like to hire a part time person to work with John Larson, learn the job, and help complete any paperwork. The goal is to have a part time person to get certified and work between Southwest Harbor and Tremont.

 Goal/Priorities Setting – Later on Agenda

 FY19 Year End Financials – Later on Agenda

 Staff Gear Shift – As Attached

 V. New Business -

a. Investment Plan: Reviewed investment plan. Moved by Kristin Hutchins to authorize Manager VanDongen to gather more information on investment funds up to 50% to start. Seconded by Ryan Donahue, approved 4/0/0.

b. End of Year Financials: Fund balance transfers

c. Appointment Confirmation: Moved by Kristin Hutchins to appoint John Larson as alternate CEO/LPI, seconded by Lydia Goetze, approved 4/0/0.

Moved by Kristin Hutchins to appoint Rebecca Albright as alternate CEO/LPI, seconded by Allen Willey, approved 4/0/0

d. Re-Appointment: Karen Craig, Housing Authority – Moved by Kristin Hutchins to reappoint Karen Craig to Southwest Harbor Housing Authority, seconded by Allen Willey, approved 4/0/0

e. Goal Setting and Town Priorities – Allen Willey stated that he would like the Highway Garage to be built and done right. Also, the Hook Property and what can be done with it.

 -Highway Garage and Sand/Salt shed top priority

 -Parking

 -Poles moved this fall for sidewalk project

 -Clark Point paving from Main St. to Harbor Ave.

 -Shore Road

 -Wood Street – a lot of erosion, look into grind, pave, curbing

 -Have a joint Planning Board & Select Board meeting to discuss marijuana issues.

 Opt. in/Opt. out.

 -Maine Municipal Association has training for Boards and Committees on their

 duties.

 -List for ballot information deadlines

 -General charge of debt service for payoff dates.

f. Liaison Appointments: Postpone until next meeting

VI. Other Business/Consent Items (Selectmen)

 Shoreland Ordinance violations from DEP need to be corrected in our Land Use Ordinance before state approval.

 VII. Accept & Sign Warrants:

 General Fund Warrants: FY 19: #132, 133 FY 20: #6

Payroll Warrants: FY 20: #1, #4, #5

School: FY 19: #131 FY 20: #3

Bond: FY 20: #2

Moved by Ryan Donahue to accept warrants as listed, seconded by Kristin Hutchins, approved 4/0/0.

 VIII. Next Meeting Dates – July 23, 2019 at 6:00 pm Town Office

 IX. Motion by Kristin Hutchins to go into Executive Session subject to 1 MRSA § 405.6(A) to discuss personnel matters at 8:48 p.m., seconded by Lydia Goetze, approved 4/0/0.

 Motion by to leave Executive Session at 8:56 p.m., seconded by

, approved 4/0/0.

 X. Adjourn Meeting – Motion made by Ryan Donahue to adjourn the meeting @ 8:57 p.m., seconded by Kristin Hutchins, approved 4-0-0