



Select Board Minutes  
Southwest Harbor Town Office  
Tuesday July 9, 2019 @ 6:00 P.M.

I. Lydia Goetze called the regular Select Board's meeting to order at 6:01 pm. In attendance Kristin Hutchins, Allen Willey, Ryan Donahue, Manager Justin VanDongen, Marilyn Lowell, Chad Terry excused.

II. Visitors to be heard: None

III. Approval of Minutes:

a. Selectboard Meeting June 28, 2019 – Motion made by Ryan Donahue to accept Selectboard Meeting Minutes of 6/28/2019, seconded by Kristin Hutchins approved 3/0/0.

IV. Town Manager's Report:

Infrastructure Project – As attached

Code Enforcement – Ms. Albright feels she doesn't have time to do the 2 days a week, may be able to help with LPI. John Larson is considering being an alternate. Manager VanDongen would like to hire a part time person to work with John Larson, learn the job, and help complete any paperwork. The goal is to have a part time person to get certified and work between Southwest Harbor and Tremont.

Goal/Priorities Setting – Later on Agenda

FY19 Year End Financials – Later on Agenda

Staff Gear Shift – As Attached

V. New Business -

a. Investment Plan: Reviewed investment plan. Moved by Kristin Hutchins to authorize Manager VanDongen to gather more information on investment funds up to 50% to start. Seconded by Ryan Donahue, approved 4/0/0.

b. End of Year Financials: Fund balance transfers

c. Appointment Confirmation: Moved by Kristin Hutchins to appoint John Larson as alternate CEO/LPI, seconded by Lydia Goetze, approved 4/0/0.

Moved by Kristin Hutchins to appoint Rebecca Albright as alternate CEO/LPI, seconded by Allen Willey, approved 4/0/0

d. Re-Appointment: Karen Craig, Housing Authority – Moved by Kristin Hutchins to reappoint Karen Craig to Southwest Harbor Housing Authority, seconded by Allen Willey, approved 4/0/0

e. Goal Setting and Town Priorities – Allen Willey stated that he would like the Highway Garage to be built and done right. Also, the Hook Property and what can be done with it.

- Highway Garage and Sand/Salt shed top priority
- Parking
- Poles moved this fall for sidewalk project
- Clark Point paving from Main St. to Harbor Ave.
- Shore Road
- Wood Street – a lot of erosion, look into grind, pave, curbing
- Have a joint Planning Board & Select Board meeting to discuss marijuana issues.  
Opt. in/Opt. out.
- Maine Municipal Association has training for Boards and Committees on their duties.
- List for ballot information deadlines
- General charge of debt service for payoff dates.

f. Liaison Appointments: Postpone until next meeting

#### VI. Other Business/Consent Items (Selectmen)

Shoreland Ordinance violations from DEP need to be corrected in our Land Use Ordinance before state approval.

#### VII. Accept & Sign Warrants:

General Fund Warrants: FY 19: #132, 133 FY 20: #6

Payroll Warrants: FY 20: #1, #4, #5

School: FY 19: #131 FY 20: #3

Bond: FY 20: #2

Moved by Ryan Donahue to accept warrants as listed, seconded by Kristin Hutchins, approved 4/0/0.

#### VIII. Next Meeting Dates – July 23, 2019 at 6:00 pm Town Office

IX. Motion by Kristin Hutchins to go into Executive Session subject to 1 MRSA § 405.6(A) to discuss personnel matters at 8:48 p.m., seconded by Lydia Goetze, approved 4/0/0.

Motion by \_\_\_\_\_ to leave Executive Session at 8:56 p.m., seconded by \_\_\_\_\_, approved 4/0/0.

X. Adjourn Meeting – Motion made by Ryan Donahue to adjourn the meeting @ 8:57 p.m., seconded by Kristin Hutchins, approved 4-0-0

DRAFT