



Board of Selectmen
Tuesday January 22, 2019 @ 6:00 P.M.
Southwest Harbor Town Office

MINUTES

I. Chairman Chad Terry called the Selectmen's meeting to order at 6:00 pm. In attendance Lydia Goetze, Kristin Hutchins, George Jellison, Ryan Donahue, Assistant Manager Marilyn Lowell and Manager Justin VanDongen. There were approximately 2 members of the public also present.

II. Motion made by Kristin Hutchins to approve the Selectboard Budget Meeting minutes of December 27, 2018, seconded by Lydia Goetze, 4-0-1 George Jellison abstained.

Motion made by Kristin Hutchins to approve the Selectboard Budget Meeting minutes of January 8, 2019 as amended to reflect that Ryan Donahue had voted against the listed motion, seconded by Ryan Donahue 5-0-0.

IV. Manager VanDongen reported that he will be meeting with the other island managers to discuss any cooperation on dispatch. Remainder of the Manager's report will be discussed in budget finalization.

Consensus of the Board was to take new business ahead of old business.

VI. a. Michael Forbes introduced himself to the Board and discussed his experience going through the planning board process. Ryan Donahue made a motion to appoint Michael Forbes to a three-year term on the Board of Appeals, seconded by Kristin Hutchins, approved 5-0-0.

b. The Board held a hearing for the renewal of the Liquor and Special Amusement permits for Village Green Tavern dba Coda. Kristin Hutchins made a motion to approve the Special Amusement permit, seconded by Ryan Donahue, approved 5-0-0. Lydia Goetze made a motion to approve the class 11 license for Village Green Tavern dba Coda to expire 1/28/20, seconded by Kristin Hutchins. George Jellison noted that the license should be for spiritous, vinous, and malt. Lydia Goetze restated the motion to include all three, approved 5-0-0.

V. Manager VanDongen presented the Board with anticipated warrant articles for the Town Meeting. The articles condensed the Town budget into fewer articles. Kristin and Lydia expressed the idea that the Board should be prepared to defend the budget changes and any change in article format. George expressed that we should include the previous year to show what numbers are changing. The Board would like to include the budget and CIP in the Town Report.

Motion made by Kristin Hutchins to have separate articles for any outside organization appropriations of \$10,000 or more, seconded by Ryan Donahue, approved 5-0-0.

The Board discussed the debt service and the upcoming debt obligations. The Board asked what the recommended debt limit is for a Town. The manager will research the issue and report back.

The Town Manager updated the Board about the costs of the sidewalk project and informed the Board that the Town Meeting has not yet approved the monies for the project and if the Board wants to move forward then there has to be an article for the bond funding.

The Board had a lengthy discussion about limiting the amount of money given to outside organizations.

Ryan Donahue made a motion to fund the Mt. Desert Nursing Association at \$2,000, seconded by Lydia Goetze, approved 5-0-0.

Lydia Goetze made a motion to fund the Southwest Harbor Historical Society at \$2,000, seconded by George Jellison, the Board discussed the immediate needs of the Historical Society. Ryan Donahue made a motion to amend the motion to \$2,500, seconded by Kristin Hutchins, amendment approved 5-0-0, motion approved 5-0-0.

George Jellison made a motion not to fund Families First, seconded by Lydia Goetze for discussion. Kristen expressed interest in how ambitious the model was. Chad was glad to see the strict standards and need for commitment from the clients. Motion failed 0-5-0.

Lydia Goetze made a motion to approve the Community Services Organizations for \$31,159, seconded by Kristin Hutchins, approved 5-0-0.

Ryan Donahue made a motion to fund the Island Explorer, Library, Ambulance, and Harbor House as requested, seconded by Lydia Goetze, 4-0-1 Kristin Hutchins abstained.

The Board discussed the employee's wages and the Municipal Operations budget. Chad Terry expressed that a policy should be developed to increase salaries based on the cost of living.

Kristin Hutchins made a motion to fund the Municipal Operations at \$2,443,237, seconded by Ryan Donahue, 5-0-0.

Kristin Hutchins made a motion to fund the Capital Improvement Plan at \$448,775, seconded by Ryan Donahue, 5-0-0.

Kristin Hutchins made a motion to fund the Reserve Accounts at \$194,500, seconded by Ryan Donahue, 5-0-0.

Kristin Hutchins made a motion to fund the Debt Service at \$769,640, seconded by Lydia Goetze, 5-0-0.

Ryan Donahue made a motion to reduce the budgeted amount of unassigned fund balance to reduce the tax commitment to \$75,000, seconded by Lydia Goetze, failed 1-4-0.

Kristin Hutchins made a motion to approve the Revenue and Fund Balance to be used to reduce the tax commitment at \$1,255,849, seconded by Lydia Goetze, 5-0-0.

VIII. Ryan Donahue made a motion to approve warrants:

General Fund Warrants, FY 18-19: 76

Payroll Warrants: FY 18-19: 72, 75

School FY 18-19: 71, 73, 74

seconded by Lydia Goetze, approved 5-0-0.

IX. Next meetings set for February 12, 2019 at 6:00pm.

X. Kristin Hutchins made a motion to adjourn at 8:30 pm, seconded by Lydia Goetze, approved 5-0-0.