



Board of Selectmen  
Tuesday January 14, 2020 @ 6:00 P.M.  
Town Office, Southwest Harbor

MINUTES

I. Chairwoman Lydia Goetze called the regular Selectmen's meeting to order at 6:00pm. In attendance Chad Terry, Kristin Hutchins, Ryan Donahue, Snap Willey, Manager Justin VanDongen and Assistant Town Manager Marilyn Lowell.

II. No guests to be heard.

III. Motion made by Ryan Donahue to approve the minutes from November 26, 2019, seconded by Chad Terry passed 4-0-1, Snap Willey abstained.

IV. See attached Manager's Report. There was further discussion about the Marijuana Committee meeting and how quickly the Board would have to act on drafting ordinances.

V. a. Town Manager VanDongen presented the first draft of the FY21 budget and reviewed the significant changes to each department. The agenda for the budget meetings was reviewed.

b. Motion made by Kristin Hutchins to reappoint Ralph Dunbar to the SW Harbor Water and Sewer District, seconded by Snap Willey, passed 4-0-1, Chad Terry abstained.

c. Assistant Town Manager Marilyn Lowell presented a list of residents that died in 2019 for listing in the Town Report. The Board was asked to review the list for omissions and think about the dedication. It was the consensus of the Board to put a historic photo of the library on the cover of the Town Report.

VI. a. The Board further discussed the two proposals for Manset engineering. Chad Terry made a motion to accept the proposal of Jeff Crafts for the Manset Engineering, seconded by Snap Willey. Kristen stated that she was impressed with the submittal of CES and staffing level they provide. Lydia stated that she was impressed with the range of expertise at CES and their work on the effects of sea-level rise. Snap Willey stated that he believes Mr. Crafts could do the work and work with people. Kristin Hutchins stated that she is confident in the recommendation of the interview committee. Chad Terry disagreed with the use of an interview committee. Ryan Donahue requested that more public comment be allowed on the proposals. The Board decided to allow public comment. Anne Napier updated the Board about the discussion of the Harbor Committee and the desire to move forward. Chip Reeves spoke about the experience and approach that CES would bring to the project. Jeff Crafts brought two clients, Don Ellis and Mike Mansolilli, with him to speak about his work. He stated that he could do all of the work needed on the project. Lydia asked what experience each firm had with planning for the

effects of climate change. Chip Reeves stated that his firm has drafted climate adaptability plans for other municipalities and planning for sea level rise is part of their process. Jeff Crafts stated that DEP allows him to calculate his own interpretive HAT (Highest Annual Tide) line and he would like to put the Harbormaster office in one building and the bathrooms in another. Mike Levesque suggested hiring both firms to do preliminary designs. Don Ellis stated that Jeff Crafts has done work for him for the last 20 years. Mike Mansolilli stated that Jeff Crafts has provided permit work for him over the past year. The motion failed 2-3-0 Ryan Donahue, Lydia Goetze and Kristin Hutchins opposed. Kristin Hutchins made a motion to select CES as the engineering firm for the Manset project seconded by Lydia Goetze, motion passed 3-2-0 Chad Terry and Snap Willey opposed.

b. Healthy Acadia supplied the Board with examples of tobacco use policies. The Board felt it was not currently a pressing issue.

VII. Manager VanDongen provided a municipal calendar contact list from MMA. The school board offered a meeting on the budget on February 12<sup>th</sup>. Chad Terry stated that the Board needs to have more than one option for a meeting date. Chad Terry stated his concern that the 5/8 paving will result in a worse road.

VIII. Kristin Hutchins made a motion to Accept & Sign Warrants:

General Fund Warrants: FY 19-20: 70 and 75

Payroll Warrants: FY 19-20: 69, 71, 73 and 74

School: FY 19-20: 67, 68 and 72

Seconded by Ryan Donahue, approved 5-0-0.

Kristin Hutchins has scheduled a Fiberight tour February 18<sup>th</sup>.

XI. Motion made by Lydia Goetze to enter executive Session pursuant to 1 M.R.S.A. § 405(6)(D) to discuss labor contracts, seconded by Kristin Hutchins, passed 5-0-0 at 7:52pm. Motion made to exit executive session by Ryan Donahue, seconded by Snap Willey, passed 5-0-0 at 8:08 pm

X. Next Meeting Date:            January 21, 22, 23, 2019 Budget Hearings  
   January 28, 2019 Selectmen's Meeting

XI. Motion made by Chad Terry to adjourn at 8:09pm, seconded by Ryan Donahue, approved 4-0-0.