



## Select Board

Monday July 13, 2020 @ 5:30 P.M.

Remote Via Zoom Meetings

Public Hearing & Regular Select Board Meeting

Southwest Harbor

### MINUTES

I. Chairwoman Lydia Goetze called the Public Hearing on the Municipal Budget to order at 5:39 pm. In attendance, Kristin Hutchins, Chad Terry, Ryan Donahue, Snap Willey, Manager Justin VanDongen, and Assistant Town Manager Marilyn Lowell.

II. Municipal Budget Referendum – A member of the public asked questions about the proposed town garage project, discussion was had regarding the proposed heating system. Discussion was had on scheduling an additional public hearing on the municipal budget closer to August 11<sup>th</sup>. Ryan Donahue asked about the time frame for construction should the project be approved tomorrow, Justin VanDongen felt there was still sufficient time to complete it before the deadline in the contract. Discussion was had regarding the Towns current debt load and what that would increase to with the addition of the garage, as well as the debt services in relation to the budget as a percentage.

Motion to close public hearing by Lydia Goetze , seconded by Snap Willey Passed 5-0-0

I. Chairwoman Lydia Goetze called to order the Regular Select Board Meeting at 6:19PM. In attendance, Kristin Hutchins, Chad Terry, Snap Willey, Ryan Donahue, Town Manager Justin VanDongen, and Assistant Town Manager Marilyn Lowell.

II. Visitors to be heard - none

III. Motion to approve minutes of June 9<sup>th</sup>, by Lydia Goetze Seconded by Snap Willey Passed 4-0-1

Motion to approve minutes of June 23<sup>rd</sup>, by Lydia Goetze Seconded by Kristin Hutchins. Discussion, remove sentence about fees in harbor ordinance, public hearing July 6 was school budget, correct the spelling of names of abutters to Williams. Moved by Kristin Hutchins. Seconded by Chad Terry, Passed 4-0-1, Original Motion to approve minutes of June 23<sup>rd</sup> as amended passed 4-0-1.

IV. Manager's Report was given by Justin VanDongen.

Update on Manset town dock was given. Still moving forward, nothing is on hold. Ryan added that the extra dingy float has been added and is being used.

Covid-19 Grant- Justin is working on the budget forms with DHHS to get the funding secured by the end of next week.

Office Reorganization – We have been moving things around, the Election has been making things really busy. Justin offered Jesse Dunbar the position for Boards Coordinator, which he has accepted.

#### V. New Business

Liquor License Renewal Rogue Cafe – Motion made to approve the renewal of Rogue Café’s Liquor License for one year by Kristin Hutchins. Seconded by Chad Terry, passed 5-0-0.

Liquor License Renewal XYZ – Motion made to approve the renewal of XYZ’s Liquor License for one year by Kristin Hutchins. Seconded by Lydia Goetze, passed 5-0-0.

#### Appointments –

Motion made by Lydia Goetze to approve the appointment of Darren Nadeau as a Reserve Officer for the term July 1, 2020-June 30, 2021, Seconded by Kristin Hutchins, passed 5-0-0

Motion made by Lydia Goetze to approve the appointment of John Larson as LPI and CEO for the term July 1, 2020-June 30, 2021, Seconded by Kristin Hutchins, passed 5-0-0

Motion made by Lydia Goetze to approve the appointment of Jesse Dunbar as Alternate LPI and Deputy CEO for the term July 1, 2020-June 30, 2021, Seconded by Kristin Hutchins, passed 5-0-0

Motion made by Lydia Goetze to approve the appointment of Sam Chisholm as Deputy Fire Chief for the term July 1, 2020-June 30, 2022, Seconded by Snap Willey, passed 5-0-0

Motion made by Lydia Goetze to approve the appointment of Matt Caldwell as Assessor for the term July 1, 2020-June 30, 2021, Seconded by Kristin Hutchins, passed 5-0-0

Motion made by Lydia Goetze to approve the appointment of Elizabeth Dilley as Election Clerk for the term July 1, 2020-June 30, 2021, Seconded by Snap Willey, passed 5-0-0

Covid-19 Signs – part of grant funding is to put up covid-19 signs to promote social distancing, and promoting the use of masks. Discussion was had on enforcement procedure for adhering to covid-19 mandates. Discussion was had on what the signs should display. Size would be 24” x 30”  
Motion made by Kristin Hutchins to allow Covid-19 signs to be installed after approval of the State grant funding, Seconded by Lydia Goetze. Passed 5-0-0

Downtown Parking Spaces – Possible location for handicap parking spaces and doing away with the parking space at the corner of Wesley Ave. was discussed. Anne Napier, has suggested the first space on Clark Point would be suitable for a handicap space. The space in front of Sawyers Market has been turned into a handicap space already. Justin proposed that the Island Explorer bus stop can be converted to a loading zone for this summer.

Motion made by Lydia Goetze to create a handicap parking space in the first parking space on Clark Point Road. Seconded by Kristin Hutchins, Passed 5-0-0

Motion made by Chad Terry to eliminate the parking space in front of the Acadia Corporation on Main Street. Seconded by Kristin Hutchins. Passed 5-0-0

VI. Other Business:

VII. Accept:

Motion by Kristin Hutchins to approve:

General Fund Warrant FY20 139

School Bills Warrant FY20 137

Seconded by Snap Willey, Passed 5-0-0

Motion by Lydia Goetze

General Fund Warrant FY21 2

Payroll Warrant FY21 July 2, 2020, July 9, 2020

School Payroll Warrant FY21 1

Seconded by Snap Willey

Passed 5-0-0

Motion by Lydia Goetze

General Fund Warrant FY20 138

Seconded by Snap Willey

Passed 5-0-0

VIII. Next Meeting Date:

Tuesday July 28, 2020 Regular Select Board Meeting

IX Adjourn: Motion made by Ryan Donahue to adjourn the meeting at 7:51 pm, seconded by Lydia Goetze passed 5-0-0.