



## **Select Board**

### **Budget Meeting**

Tuesday January 12, 2021 @ 4:00pm

Via Zoom Remote Access

## **MINUTES**

I. Chair Kristin Hutchins called the meeting to order at 4:00 pm;

Present: Board members Carolyn Ball, Chad Terry, George Jellison, and Allen Willey. Warrant Committee Members Lydia Goetze, Carl Wrubel, Don Lodge, Priscilla Ksionzyk, Alan Rosenquist, Ellen Pope, Jim Vallette, and John Williams.

Town Manager, Justin VanDongen, and Admin Assistant Jesse Dunbar.

### **II. Budget Hearings:**

#### **Community Service Organization Funding Requests**

Harbor House – The Director Ingrid Kachmar presented the funding request from Harbor House and answered questions.

MDI Campfire Coalition – Ingrid Kachmar presented the funding request from the MDI Campfire Coalition and answered questions.

Eastern Area Agency on Ageing – A presentation was given from Dyan Walsh of Downeast Community Partners regarding their organization and funding request

Island Housing Trust – The Board reviewed the funding request from Island Housing Trust.

Southwest Harbor / Tremont Chamber of Commerce – President of the Chamber Ruth Davis gave an update on Chamber operations and presented their funding request to the Board.

Downeast Community Partners – A presentation was given from Downeast Community Partners regarding their organization and funding request

Families First – A presentation was given from Terri Ouelette Families First regarding their organization and funding request

Mt Height Cemetery – A presentation was given from Amy Young for Mt Height Cemetery regarding their organization and funding request

Southwest Harbor Historical Society – Patty Pinkham presented the funding request from the Historical Society.

### **III. Dinner Break**

Select Board  
Regular Meeting

Chair Kristin Hutchins called the meeting to order at 6:00 pm;  
Present: Board members Carolyn Ball, Chad Terry, George Jellison, and Allen Willey.  
Town Manager, Justin VanDongen, and Town Clerk Marilyn Lowell.

IV. Motion by Ball to go into Executive Session pursuant to 1 MRSA § 405 (6)(a) for personnel matters. Second by Terry. Passed 5-0-0.

Motion by Terry to leave Executive Session Second by Willey. Passed 5-0-0. No further action at this time.

V. Visitors – None

VI. Minutes of December 22, 2020

Motion by Jellison to approve the Minutes of December 22, 2020. Second by Terry. Passed 4-0-1 with Willey abstaining.

VII. Managers' Report –

The Managers report was given by VanDongen and included an update on new hires Becky Gatcomb as bookkeeper and Jesse Gilley as Harbormaster. An update on the Police Consolidation was given to the Board.

Motion by Ball to spend up to \$2000 to investigate consolidation with the manager as the liaison. Second by Hutchins. Vote 2-3-0 with Jellison, Terry and Willey opposed. Motion Failed.

Motion by Terry to advertise for a Police Chief. Second by Willey. Passed 5-0-0.

The manager will look for advice from the State Police Chiefs Association for direction related to the search for a Police Chief.

VanDongen gave an update on the Town Garage including discussion from the Infrastructure Committee meeting on January 11<sup>th</sup>.

Motion by Jellison to have the manager go back to the contractor with \$1.5 - \$1.6 Million figure and see what he could give as a design. Second by Hutchins. Terry thinks if the contractor lists out his adjustments then we need to check them with Olver to see if those adjustments are viable. Hutchins rescinds her second based on discussion, Jellison rescinds his motion. The Board would like the design to go back to the Infrastructure Committee for more work.

VIII. New Business:

a. Liquor License Renewal: Joey's Place

Motion by Hutchins to renew the liquor license for Joey's Place from December 31, 2020 to December 31, 2021. Discussion was had regarding written police report regarding a fight, hospitalization, noise violations, and intoxication. Second by Willey. Vote 1-4-0. Motion fails with Terry, Hutchins, Ball, and Willey opposed.

Motion by Hutchins to deny Select Board approval of the liquor license for Joey's Place based on the written police record regarding the fight, hospitalization, and noise violations. Second by Terry. Passed 5-0-0.

- b. Water/Sewer District Trustee Appointee  
Motion by Ball to renew the appointment of Daniel Farley as Water/ Sewer District Trustee for the term beginning January 12, 2021 and ending December 31, 2023. Second by Willey. Passes 4-0-1 with Terry abstaining.
- c. Quitclaim Deed: Map 13 Lot 25-16 Theodore Fletcher and Ann Kidder  
Motion by Terry to approve Quitclaim deed for Theodore Fletcher and Ann Kidder, Map 13 Lot 25-16. Second by Willey. Passed 5-0-0.

IX. Other Business:

Terry informed the Board that one marijuana applicant has resolved issues with her landlord signing the landlord document in the application, but suggested the wording in this area of the application should be looked at.

X. Approve Warrants

Motion by Jellison to approve warrants:  
General Fund Warrants FY21 #66  
Payroll Warrants FY 21 #62, #64, #65, #107, #114, #1231  
School FY 21 #63  
Conservation Commission FY21 #112  
Second by Terry. Passed 5-0-0.

Next Meeting January 13, 2021 at 4pm at the Southwest Harbor Fire Station for budget meeting.

X. Adjourn

Motion by Terry to adjourn the meeting at 8:52 pm. Second by Hutchins. Passed 5-0-0

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Kristin Hutchins, Chair

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Chad Terry, Vice Chair

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Allen Willey

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George Jellison, Jr.

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Carolyn Ball

