



**Town of Southwest Harbor  
Harbor Committee  
4/3/2023**

**Attendance**

**Committee members:** Anne Napier, Donald Sullivan , Nick Madeira, Corey Pettegrow,, Mike Brzezowski

**Excused Absences:** John Stanley, Ron Weiner

**Unexcused Absences:** None

**Harbor Master:** Jarod Kushla

**Public:** Piper Curtin

**Selectboard Liaison:** Jim Vallette

**Motions During Meeting**

- **Motion by Corey:** Approve March minutes (Anne Seconded) (5:0)
- **Motion by Corey:** Ask the town manager to proceed with purchasing an Amish-built turn-key harbor master office (complete with insulation, electric, interior finish, and bathroom of the largest possible footprint. (Mike Seconded) (5:0)
- **Motion by Donnie:** That all fees for the harbor are billed for, collected, and accounted for by the town office in conjunction with the harbor master. (Corey Seconded) (5:0)
- **Motion by Mike:** (Core Seconded) (5:0)

**I. Call to Order/Roll Call**

A. 6:04pm

**II. Visitors to be heard not on the agenda**

A. None

**III. Approval of Minutes- 03/13/2023**

A. Approved

**IV. Harbor Master Report**

A. Downeast Diesel repaired hoist bracket and line on lower town dock hoist.

B. Attended Maine Basic Harbormaster Association Training and received certification.

C. Attended Maine Shellfish Warden Basic Training and received certification.

D. Began purchasing items needed for Shellfish Warden duties (clam rings, boots,)

E. Sent clam rings to be certified by Bureau of Weights and Measures

F. Posted Mooring Waitlist as per state law. The list is posted on entrance door window to Harbormaster office.

G. Met with Chalmers to get mooring inspection reports. Updated records in online mooring for moorings that they service. Will begin notifying mooring permit holders who need their gear inspected.

H. Ordered 2023 dingy and parking decals through Tidal Graphics. Waiting on order to arrive.

I. Online Mooring is raising their application fees from \$6 to \$7.

J. Discussed float installation schedule with Chalmers and Ocean House. All floats to be installed by Jun 1st .

K. Large floats installed by Chalmers week of April 17 th . Small floats will be installed by the town starting May 1st.

**V. Harbor Master Office Presentation and Discussion**

A. Anne Napier

1. Spent the last few weeks investigating harbor master office.
2. Sturdy-built
  - a) 10x20 building = \$20k plus delivery
  - b) Solid and well built by her evaluation.
  - c) Spoke to the factory in Smyrna, ME
    - (1) Asked for 8'x15', insulated roof, side, and floor; 3' exterior door, paneled inside, siding outside, 5 windows = \$
    - (2) Also, another Amish builder in Unity (Tim Yoder, Backyard Builders)
      - (a) Backyard Builders Quote (Same as #1) = \$13,458.76
3. Heat pump = \$800
4. Composting toilet system = \$133-250
5. Pad: could be done by public works

**VI. Ordinance - edits/ ideas.**

A.

**VII. Comments from the Committee**

A. Donnie: suggested all billing in the future goes through the town office and not the harbor master.

**VIII. Suggestions for Next Meeting**

A. Dysart's have extended floats. The harbor committee has not been consulted or notified. Should we be getting this information? If so, why have we not received notification or consultation.

**IX. Adjournment**

A. 7:01pm