



SELECT BOARD MEETING
Town of Southwest Harbor
Southwest Harbor Fire Station & Via Zoom*
6:00 p.m., Tuesday, April 13, 2021

MINUTES

1. CALL TO ORDER

Chair Kristin Hutchins called the meeting to order at 6:01pm.

- 2. ROLL CALL:** Board members; Kristin Hutchins, Carolyn Ball, Allen Willey, George Jellison, Jr., Town Manager Dana Reed via Zoom, Town Clerk Marilyn Lowell and members of the public.

A. Excused Absences None

- 3. ADOPTION OF AGENDA:** Ball requested to add discussion of Town Meeting as item F.

Motion by Ball to adopt as amended. Second Willey. Passed 5-0-0

4. PUBLIC HEARINGS:

A. Liquor License Renewal – Beal’s Lobster Pier: *Request of H.R. Beal’s & Sons, Inc., on behalf of Beal’s Lobster Pier, 182 Clark Point Road for a Restaurant Beer, Wine and Spirits liquor license renewal.*

Motion by Ball to approve Beal’s Lobster Pier Liquor License renewal application expiring May 4, 2022. Second Willey. Passed 5-0-0.

B. Liquor License Renewal – Eat-A-Pita: *Request of Cafe 2 Maine, LLC, on behalf of Eat-A-Pita, 326 Main Street for a Restaurant Beer, Wine and Spirits liquor license renewal.*

Motion by Ball to approve Eat-A-Pita Liquor License renewal application expiring June 17, 2022. Second Willey. Passed 5-0-0.

C. Liquor License Renewal – Red Sky Restaurant: *Request of The Lindquist Group, on behalf of the Red Sky Restaurant, 14 Clark Point Road for a Restaurant Beer, Wine and Spirits liquor license renewal.*

Motion by Ball to approve Red Sky Restaurant Liquor License renewal application expiring May 27, 2022, as amended. Second Willey. Passed 5-0-0.

D. Liquor License Renewal – Claremont Hotel: *Request of Claremont Hospitality, LLC, on behalf of The Claremont Hotel, 22 Claremont Road, for a Restaurant Beer, Wine and Spirits liquor license renewal.*

Motion by Ball to approve Claremont Liquor License application expiring 1 year from State approval. Second Terry. Passed 5-0-0.

- E. Special Amusement Permit – Claremont Hotel:** *Request of Tim Harrington, on behalf of the Claremont Hotel, 22 Claremont Road for a Class E Special Amusement Permit allowing one or more vocalists and/or instrumentalists, with or without amplification.*

Motion by Ball to approve Claremont Special Amusement Permit application. Second Willey. Passed 5-0-0.

- F. New Liquor License – MDI Lobster Pound & BBQ:** *Request of Sayre Debeck Holdings, LLC, on behalf of MDI Lobster Pound & BBQ, 126 Clark Point Road for a new Restaurant Beer and Wine license.*

Motion by Ball to approve MDI Lobster Pound & BBQ Liquor License application. Second Terry. Passed 5-0-0.

- 5. APPROVAL OF MINUTES:** *Request of the Town Manager for a motion "to approve the minutes of March 23, 2021 as proposed".*

Motion by Ball to approve the minutes of March 23, 2021, as amended. Willey second. Passed 4-0-1. Terry Abstaining.

6. APPROVAL OF WARRANTS:

Motion by Terry to approve GF W #103, Town Payroll W #401, 408, 415, 98, 99, 100, 102, School W #96, 97, 101. Second Jellison. Passed 5-0-0.

7. REGULAR BUSINESS:

- A. Town Garage:** *Request of the Chair for referral of the Pemetic Principal's school bus storage concerns to the Infrastructure Committee.*

~Rhonda Fortin and Larry Alley have asked to be included on any infrastructure Committee meetings regarding the Town Garage.

- B. Manset Project:** *Report by Select Board member Carolyn Ball and Harbor Committee chair Anne Napier on the status of the project to improve the functioning of the Manset Dock area for fishers and recreational users and replace the Harbor Building.*

~Anne Napier and Carolyn Ball gave the Board an update on the status of the Manset Dock area project.

~Anne mentioned CES is now Haley Ward.

~Chip Reeves is retiring and Chris Snowdeal will take over the project.

- C. Maine Historic Preservation Commission:** *Request of the Maine Historic Preservation Commission for comments on a proposal to nominate the MDI Hiking Trail System for listing on the National Register of Historic Places.*

Motion by Ball for Town Manager to write a letter to Maine Historic Preservation

Commission, regard questions and concerns about MDI Hiking Trail System, National Register nomination. Terry second. Passed 5-0-0.

- D. *Ambulance Service: Request of the Southwest Harbor/Tremont Ambulance Service for correction of the drainage problem at the Town Office.*

~ Hutchins informed Board of water lowing problem from stair side of building into the ambulance bay. The Ambulance Service is asking for this to be looked at to try to decide what need to be done to divert water towards storm drain instead of inside building. The bay has French drain but it is not adequate to disperse all the water on the property.

- E. *Maine Municipal Association: MMA Request for Vice-President and Executive Board nominations.*

None.

- F. *Town Manager Search: Discussion of the April 8 public hearing on desirable Town Manager attributes.*

~ Hutchins gave Board members a handout with the comments from the public on desirable Town Manager attributes.

- G. *Personnel Policy: Request of the Town Manager for a motion "to approve the proposed amendments to the Personnel Policy, Article V, Benefits, to reflect premium adjustments, clarify language and insert omitted provisions".*

Motion by Ball to approve Personnel Policy language as amended. Willey second. Passed 5-0-0.

- H. Ball stated Ingrid Kachmar offered the use of the Harbor House vans to transport residents from the Harbor House and Village Green on the day of Town Meeting. The Medivac site will also move to school ball field during meeting.

8. TOWN MANAGER'S REPORT

~ Reed gave the board an overview of what he has been working on and any progress made.

- 9. SUGGESTIONS FOR NEXT MEETING:** ~ Jellison asked to have Jim Wadman talk to board about the Audit.

~ Lowell would like to go over advertising fees in Liquor License Policy, which are under what paper now charges.

- 10. NEXT MEETING DATE:** *Possible adoption of a motion to confirm the date of the next regular meeting/or Tuesday, April 27 at 6:00p.m. at the Fire Station.*

Motion by Jellison to confirm the date of Tuesday, April 27, 2021, as net meeting date. Second Willey. Passed 5-0-0.

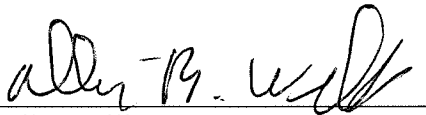
11. ADJOURNMENT

Motion by Terry to adjourn at 7:42pm. Second Willey. Passed 5-0-0.

Kristin Hutchins, Chair

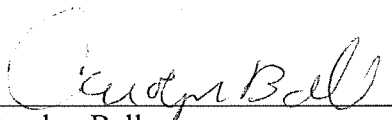


Chad Terry, Vice Chair



Allen Willey

George Jellison, Jr.



Carolyn Ball