



Board of Selectmen
Tuesday, May 14, 2013 @ 6:00P.M.
Southwest Harbor Town Office

MINUTES

- I. Call to order/Roll Call: The meeting was called to order at 6:00 p.m. Present: George Jellison, Jr., David Minctons, Ralph Dunbar, Jr., Dan Norwood, Tom Benson, and Town Manager, Donald Lagrange.
- II. Visitors to be heard not on the agenda:
Parking Discussion: Mary Beal addressed the BOS to reconsider their decision that was previously made concerning the parking spaces down at the lower town dock. Parking affects her business at Beal's Lobster Pier. After a brief discussion amongst the BOS and Mrs. Beal, Lagrange will look into measuring some possible potential parking areas in the vicinity of the lower town dock to help increase the parking spaces. He will get back to the BOS with news at the next BOS meeting. Mrs. Beal did ask if the painting of the white lines would be finished in the future because it helps to distinguish parking spaces. She also expressed her appreciation to the BOS for them looking into this matter.
- III. Approval of Water/Sewer Board Minutes of April 23, 2013: It was Moved Dunbar, Jr. and Seconded Jellison, Jr. to approve the minutes of April 23, 2013 as presented. Vote 5/0.

Approval of Board of Selectmen Meeting Minutes of April 23, 2013: It was Moved by Jellison, Jr. and Seconded by Norwood to approve the minutes of April 23, 2013. Vote 5/0.
- IV. Manager's Report: Lagrange said that he had heard from the Teamster's about a union meeting on negotiations to begin on Sept. 18th. He discussed with them about using Bernstein Shur labor attorney Matt Tarasevisch for this process. Dunbar asked what the cost of his services would be. He would like an idea of the cost. Lagrange will check into this and get back to them. He asked them about a purchasing policy that Beatty had found. He is looking for guidance from the BOS to enhance, change or modify the purchasing policy. It was never signed by the Selectmen at the time it was introduced. Dunbar suggested giving it a consideration a couple of meetings down the road. Lagrange asked the BOS for their input concerning the annual report booklet. If they had any suggestions or changes they would like to see done for the future booklets. He spoke briefly about relocating a telephone pole at the upper town dock. The town is checking for a price from a local contractor to replace the electrical lines for the job of relocation of the pole. He should have an estimate of the costs at the next BOS meeting.
- V. Old Business:
 - a. Sign Warrant for School Security and Fire Works Ordinance Straw Poll: Lagrange asked the BOS to sign the previously approved warrant.
 - b. Appointment to Housing Authority: Benson asked Ms. Field why she was interested on being appointed to the Housing Authority. Ms. Field responded by saying that she came into contact through the Island Connections in the past and she likes the people. She feels connected to them. A Motion by Dunbar, Jr. and Seconded by Norwood to appoint Sonia Field to the Housing Authority for a three year term. Vote 5/0.

- VI. New Business:
- a. Street Name Approval: Lagrange explained to the BOS that they needed to consider authorizing some street names for M16, Lot 1 Village at Ocean's End and M 13, lot 25-10 Evangelista Subdivision. After a brief discussion the following motions were made:
- Map 16, Lot 1: A Motion by Norwood and Seconded by Dunbar, Jr. to name the street at Map 16, Lot 1 as Village at Oceans End. Vote 5/0.
- Map 13, Lot 25-10: A Motion by Dunbar, Jr. and Seconded by Minctons to name the street at Map 13, Lot 25-10 as Milky Way. Vote 5/0.
- b. Top of the Hill Liquor License Renewal: A Motion by Norwood and Seconded by Minctons to accept the application from Top of the Hill for liquor license renewal. Vote 5/0.
- c. Sips Liquor License Renewal and Amusement Permit: A Motion by Dunbar, Jr. and Seconded by Minctons to accept the application from Sips for liquor license renewal. Vote 5/0.
A Motion by Dunbar, Jr and Seconded by Norwood to accept the Amusement Permit from Sips. Vote 5/0.
- d. Jonathan Walker, dba Walker's (formerly Dockside) New Liquor License and Amusement Permit: A Motion by Dunbar, Jr. and Seconded by Norwood to accept the new liquor license application from Jonathan Walker dba Walker's on 48 Shore Road. Vote 5/0.
A Motion by Dunbar, Jr. and Seconded by Norwood to accept the Amusement Permit from Jonathan Walker dba Walker's on 48 Shore Road. Vote 5/0.
- e. School Board Participation Agenda: Norwood addressed the BOS about improving the line of communication between the BOS and the school board. He suggested that each board attend each other's monthly meetings and to rotate amongst the BOS so that each would attend the meeting every 5 weeks. He thinks it would provide more clarity and resolutions especially concerning the school budget. He asked the BOS for any input of his school board participation agenda before sending to the school board. All BOS agreed that it would be worthwhile to have better communication with the school board. Lagrange will pass on a letter to the school board concerning Norwood's suggestion about participation.
- f. Public Works: Corrigan addressed the BOS with his report. He said that he was notified by Sargent's that they will becoming soon to paint the tank and landscape around it. He spoke to DOT about Seal Cove Road paving and they said it was on the list to be done this year. He said the time frame was approximately at the end of the month with a 2 wks. Notice given ahead of time. He also said that he had not received the 2 wks. Notice as of yet. He spoke briefly about attending a class in Augusta (Drinking Water Course). He is waiting for preliminary plans for Main Street. Dunbar, Jr. asked if anyone had heard anything from Homeland Security concerning a fence around the new water tank. Lagrange explained that he had emailed the congressional people within the State of Maine and has not heard anything back from any of them. He will follow up on the issue. Dunbar, Jr. added that Bar Harbor had benefited greatly from Homeland Security funding for their town projects. Lagrange also added that he would be meeting with a DOT rep. in the next few days concerning rebuilding the lower town dock funding. We will get back to the BOS at the next meeting to discuss the details from the meeting.
- VII. Other Business: Chief Chapais spoke briefly to the BOS about what was happening at the Police Dept. He talked about the Bike Rodeo which is scheduled for June 8th. Tip-a-Cop which will be held on May 25th at Brandon & Laura's in town. They money tipped goes to Special Olympics.

He spoke briefly about the Good Morning Project that his dept. is instituting. A police officer is away for 3 day ACO training. He also noted that an officer will be trained in doing child safety seat inspections. He added that there will be a drug drop off box for expired medicines that will be in the Police Dept. lobby which is funded through the program Healthy Acadia. He is trying to put the work out about the program and he said that the MDEA will come and pick up the medicine and take it away. He thinks it is good public relations for the community. His dept. recently had some training using tasers.

- III. Accept & Sign Warrants: Administration: 164, 167, 168, 173, Water: 8, Sewer: 172, School: 165, 166, 170, 171.
A Motion by Dunbar, Jr. and Seconded by Jellison, Jr. to accept & sign warrants as written. Vote 5/0.

- VIII. Next Meeting Date: Water/Sewer, May 28, 2013 (5:30 pm)
Selectmen Meeting, May 28, 2013 (6:00 pm)

- X. Adjourn: A Motion by Dunbar, Jr. and Seconded by Norwood to adjourn the meeting. Vote 5/0.