



Town of Southwest Harbor  
Harbor Committee  
5/8/2023  
6:00pm

**Attendance**

**Committee members:** Anne Napier, Nick Madeira, Mike Brzezowski, John Stanley

**Excused Absences:**, Ron Weiner, Donald Sullivan, Corey Pettegrow

**Unexcused Absences:** None

**Harbor Master:** None

**Public:** None

**Selectboard Liaison:** Jim Vallette

**Motions During Meeting**

- **Motion by Anne:** Approve April minutes (Mike Seconded) (3:0) (John abstained due to absence at the last meeting)
- **Motion by Nick:** Someone address the overgrowth on the banks of the upper town dock (John Seconded) (4:0)
- **Motion by Mike:** Town should add information on the website about public parks and shore access sites such as Lawler Lane, Harbor Avenue, etc (Anne Seconded) (4:0)
- **Motion by John:** Adjourn(Mike Seconded) (4:0)

**I. Call to Order/Roll Call**

A. 6:09pm

**II. Visitors to be heard, not on the agenda.**

A. None

**III. Approval of Minutes- 04-03-2023**

A. Approved

**IV. Harbor Master office update**

A. Harbor Master and Anne Napier worked together on plans and designs.

1. White vinyl siding, green metal roof, window overlooking parking and window overlooking harbor, bathroom with utility sink, heat pump, kitchenette, large tv with camera feed.
2. Anne will complete drawings
3. Counter and cabinets will be installed onsite by Jarod, Nick raised serious concern about it not being complete on delivery as was the request by the harbor master.
4. Jim voiced concern over the look and durability of vinyl siding and would personally prefer cedar shingles or clapboards (Mike and John voiced agreement).
5. The committee agrees that the building needs to come as complete as possible (toilet, sink, cabinets, counter, etc). Any work that needs to be done on site needs to be under contract and not the responsibility of the harbor master.
6. Nick wanted to make sure that sewer and water was ready to connect upon delivery and not use a temporary toilet.

B. 12'x16' designed

- C. The former police storage building in the lot above the town office will be moved to the public works lot for large item storage for the Harbormaster (Mooring balls, etc).
- D. Will need sewer and water hookup work.
- E. No ETA.

**V. Harbor Master Report May 2023**

- A. Harbor Master Monthly Update May 2023
- B. Started in full time role on May 1 st , 2023.
- C. Chalmers installed the four large floats, ramps, and bridges for Manset pier.
- D. May 1st storm caused damage to one Manset float. The SW corner of float is riding low in water. Chalmers will pull float for inspection and repair.
- E. 2023 dingy and parking decals arrived from Tidal Graphics. Colors for all decals will rotate throughout the years for easy identification from a distance.
- F. Working with Public Works to install Manset small floats mid-May. Work is morning tide dependent.
- G. Meeting with Anne on May 8 th to continue discussion on floor plan for new Harbormaster Office.
- H. Working with Town Office to update Fisherman Permit roster through list provided by Donald Sullivan as well as printed report of permits issued for past 6-7 years. Will be ordering window decals so that vessels can be easily identified as being paid for current season. Color to match parking/dinghy permits. Payments have been made and tracked on this roster.

- I. Conducted interview with two candidates for open Deputy Harbormaster Position

**VI. Ordinance - edits/ ideas.**

A.

**VII. Comments from the Committee - mooring list, 3:1**

A. Upper town dock bank is overgrown again. It was cleaned up a few years ago and needs to happen again.

B. Lawler Lane

- 1. Path is not passable and no parking.
- 2. Many shore access points lack accessibility and parking

C. There is no place on our website or other for finding local parks and shore access points.

D. Mooring List

- 1. The list is multiple lists: Resident, commercial, non-resident, etc.
- 2. No clear system of how to handle new mooring permits from this list.

E. Anne: May edition of Landings has an article about grants that may help with cable crossing erosion and other potential project work.

- 1. Coastal planning grants, applications due in June.
- 2. Anne passed the paper and information on to Jim to give to Caroline Wall.

F. Selectboard Harbor Committee liaison Jim has been very helpful to the committee.

**VIII. Suggestions for Next Meeting**

A. Should we not charge launch fees for residents?

B. Revisit harbor fees supporting the harbor vs. the general fund.

- C. Clarity on who is handling harbor fee billing (Harbor master or town office).
- D. How much does the harbor fees generate in a year vs how much is budgeted to the harbor?
- E. What changes in the harbor (piers, floats, dredging) needs to be presented to the Harbor Committee?

**IX. Adjournment**

- A. 7:25pm