



Board of Selectmen
Tuesday, June 11, 2013 @ 6:00P.M.
Southwest Harbor Town Office

MINUTES

- I. **Call to order/Roll Call:** The meeting was called to order at 6:00 p.m. Present: George Jellison, Jr., David Minctons, Ralph Dunbar, Jr., Dan Norwood, Tom Benson, and Town Manager, Donald Lagrange.

- II. **Visitors to be heard not on the agenda:** Kristin Hutchins asked the BOS how the Route 102 project was coming along. She has been in contact with concerned business owners about the scheduling of the project. She asked if the project could be staged to not be under windows of the inns in the early hours of the mornings. Visitors do contact Trip Advisor on their trip results and it does hurt businesses in the town with bad reviews due to construction issues. Chairman Benson addressed her by saying that the town is making every effort to be conscious of the businesses and that the project will be starting in the spring.

- III. **Approval of Minutes of May 28, 2013:** It was Moved Norwood and Seconded Jellison, Jr. to approve the minutes of May 28, 2013 as presented. Vote 5/0.

- IV. **Manager's Report:** Lagrange addressed the BOS about the first bond application for the Main Street for sewer portion in the amount of \$440,00.00. He noted that he specified for a 20 year note rather than a 30 year note due to a very low interest rate. He spoke briefly about placing live cameras around town for residents to observe live feeds on our town website. He is looking for other bids to relocate a utility pole in the upper town dock due to one that he received was higher than he had anticipated. He also spoke about purchasing new a/c units for the town office. He did purchase 2 units but one needed a 220 line for electricity. He spoke to a local contractor about the electrical needs of the town for the a/c unit. The contractor suggested installing a heat pump and he spoke briefly to Lagrange about the pump and how it worked. He wrote up an estimate to install the heat pump in the amount of \$3,677.00. Lagrange asked the BOS what they thought of the idea. Dunbar, Jr. spoke up saying that these units are the wave of the future, they are very efficient and he highly suggested that we go with the heat pump. He told Lagrange to take the a/c units back to the store. Lagrange told the BOS that he appreciated their support on the heat pump. He expressed some concern with parking in the lower town dock area. Seems to be some destruction of town property with forklifts markings left in the new pavement. He wanted to bring it to the BOS attention and it will be followed up on. He also spoke briefly about the cost for Main Street electrical to be underground would cost in the range of \$503,000.00.

V. **Old Business:**

a. **Signatures, Assessors Contract:** Lagrange explained to the BOS that he needed their signatures on the Assessing Contract with RJD Appraisal covering FY 07/01/13 thru 06/30/14. A Motion by Dunbar, Jr. and Seconded by Norwood to accept and sign the Assessing Contract covering fiscal year 07/01/13 thru 06/30/14. Vote 5/0. There was a brief discussion amongst the BOS concerning the services that they are receiving from this assessing company. Lagrange added that he had to remind them about the quarterly reports. The BOS would like to look into the matter of putting out to bid possibly in the future for the assessing of the town. They will discuss this issue in December/January.

b. **Parking Limit Authority(Lagrange):** Lagrange had presented the BOS with a copy from the SWH Parking Ordinance to let them know that they do have authority to change the hourly limits on parking spaces around town.

c. **Main Street Meeting (Norwood):** Norwood addressed the BOS about a meeting he had attended with Olver Associates on the preliminary designs for the Main Street project. He reported that it should be 2 weeks before the drawings will be complete. Anywhere from 240-270 days of construction is estimated for this project. At the same time, Olver Associates brought the fact that there is an issue with drainage from Sawyer's Market and the flowing of the drainage to the Clark Point Road storm water drain. The BOS talked about the issues concerning the drainage issues that are present and Olver Associates had talked about possibility correcting the issues when Main Street is dug up and there will be changes made and upgrades need to be done. Dunbar, Jr. added that he thought that the drainage issue was a completely separate project in itself. Benson agreed with Olver that this is the time to take care of this problem while the street is all dug up. Norwood noted that Olver will be bring proposals to the full board in the future regarding this issue. Benson would like to see the time period condensed. The plan is to start in September and stop for the winter. Final pavement is projected for spring of 2015. It is known that the pavement can have a better finish for the final project because they let the first layer settle down over the winter.

d. **Public Works Report:** Corrigan reported to the BOS that Sargent's was completed with the water tank construction and pictures were submitted for them to see the newly painted and landscaped water tank. He also reported that DOT had begun the Light Capital Paving project. It will include Seawall Road, Rt 102, from Tremont to SWH and Seal Cove Road. He noted that the town crew has been working on cleaning out the Gateway Planters and some volunteers have offered to re-landscape along with the Conservation Committee. He addressed the BOS with final cost quotes for reconstruction the Seal Cove Road and replacing the box culvert. (The town crew will be installing all the cross culverts and catch basins). Dunbar, Jr. asked to see the bid specifications for the job. He also asked Corrigan if he was satisfied with the bid. No loopholes, no dumping, how are the shoulders to be constructed? The BOS asked if there would be an inspector on site? Corrigan replied that he will be overseeing the construction part of the project. After a brief discussion on the items of the quote, A Motion by Norwood and Seconded by Jellison, Jr. to proceed with Seal Cove Reconstruction and West Branch Marshall Brook Culvert project in the amount of \$198,351.83. Vote 5/0. BOS would like reports of the project on a day to day progress from Corrigan.

VI. **New Business:**

a. **Sign at Corner of Village Green (Lagrange):** Lagrange asked the BOS for suggestions to possibility making upgrades to the sign that you see when you drive into town located on the corner of Village Green Way. Lagrange would like to put together some proposals for a new sign. Direction of Businesses and Parking alert for the

tourists. The BOS asked if the Chamber would be interested in partaking with this project. Lagrange will get back to the selectmen with proposals in the future.

b. **Tax Sale Procedure (Lagrange):** Lagrange had provided the BOS with some information in their packets pertaining to four properties owned by the town due to non-payment of taxes. He wanted them to know that another notice will be going out to the owners to give them one more opportunity to settle the issue, otherwise a bid opening will be scheduled for August 20 at 5:00 p.m.

VII. Other Business: Norwood asked Lagrange if we had received any reply from the School Board as of yet? Lagrange said that he was waiting on a memo from Erika Lindquist and had not received one yet. Jellison, Jr. asked if Lagrange still gets the School Agendas and Meeting Minutes. Lagrange said that we do still receive the items. On another note, Norwood did mention that he had recently been in Bar Harbor and saw the cigarette butt cans that they have in their town. They were being utilized and hopes the project will do well in SWH. Chapais is working with the school on this project and he noted that the News had approached him about doing a section on it when it happens. He thought it would be good PR for SWH and Pemetec School.

VIII. Accept & Sign Warrants: Admin: 182, 183, 187, Water: 10, Sewer: 186, School: 184, 185, Special Projects: 188,
A Motion by Minctons and Seconded by Jellison, Jr. to accept and sign warrants as presented. Vote 5/0.

IX. Next Meeting Date: Selectmen Meeting, June 25 @ 6:00 p.m.

X. Adjourn Selectmen Meeting: A Motion by Dunbar and Seconded by Jellison, Jr. to adjourn the meeting. Vote 5/0.