

Manager's Memo

To: Southwest Harbor Select Board
From: Marilyn J Lowell, Town Manager
cc: Staff, Media, Other Interested Parties
Date: 6.24.2022

Re: **Select Board Meeting of June 28, 2022**

Items To Bring with You

To save paper and staff time, we have not copied the following documents, since you have received them previously. If you need another copy, please call the Manager, Marilyn Lowell, at 244-5404 or email her at manager@southwestharbor.org.

CALL TO ORDER – 6:00 P.M.

Excused Absences

At this time, no Select Board member has advised us that they will miss the meeting. However, should that happen, it is best to pass a motion excusing anyone who advises us that they will be unable to attend.

APPOINTMENTS

Comprehensive Plan Update Task Force:

I respectfully suggest passage of a motion to appoint Nancy Weingarten, Lydia Goetze, and Kenneth Rozsahegyi as Comprehensive Plan Update Task Force Members for term effective until October 15, 2022.

REGULAR BUSINESS

Harbor House Roof Maintenance:

I received a call from Ingrid Kachmar from Harbor House regarding some deterioration off the roof when shingle replacement was being done. Ingrid would like to discuss this repair expense with the Select Board. Should you wish to approve this request, I respectfully suggest passage of a motion to authorize reimbursement to Harbor House for repairs completed to Harbor House roof in an amount not to exceed \$26,240.

Harbor Committee Bylaws: I went to a Harbor Committee meeting and discussed the updates to the bylaws with them. Everyone agreed with the changes except the initial paragraph, which they voted to have remain the same. Should you wish to approve the Harbor Committee Bylaws, I respectfully suggest passage of a motion to approve the updated Harbor Committee Bylaws as presented.

Westside Food Pantry Donation: I was contacted by Jill Freundlich, who runs the Swap Shop at the Transfer Station. She would like to donate \$300.00 to the Westside Food Pantry. Should you wish to approve this donation, I respectfully suggest passage of a motion to approve the \$300 donation from the Swap Shop to the Westside Food Pantry.

No Parking Signs: I have several conversations with John Devin from ME DOT. Even though there is no Right of Way, and is considered a Wrought Way and the residents own to the white line of the road, there is a 10' Clear Zone which cannot have any obstacles. There is a possibility of the owners getting a waiver for the boulders and fence to stay, but boulders or fence would still need to be moved back 10' from the white pavement edge line with the waiver. The other option given by ME DOT was cones, removable flexible delineators, or No Parking Signs, all needing to be 3' from the white pavement edge line. Should the board wish to approve the No Parking Signs, I respectfully suggest passage of a motion to approve the installation of No Parking Signs on both sides of the road, from the Trap Mill Road to Balsam Way.

2018A/2019A General Bond Transfer: The GB account balance of \$292,793.38 was closed and the balance transferred into the Town General Fund G 1-100-00 account. The balance was to be used for the remaining paving projects of the original bond. The GF is not an expense account and cannot pay invoices. I am asking to transfer this balance to the paving reserve to have the ability to pay related paving invoices. Should the board wish to approve this transfer, I respectfully suggest passage of a motion to authorize \$292,793.38 to be transferred from the General Fund account G 1-100-00 to the Paving Reserve account R 1-220-39.

Resignation Letter: I have received Michael Faulkingham's resignation letter, effective June 30th. Should the board wish to accept the resignation, I respectfully suggest passage of a motion to accept Michael Faulkingham's resignation with a sincere thank you for his work and time spent at SW Harbor.

NEXT MEETING DATE

You have previously scheduled your next meeting for Tuesday, July 12th at 6:00 p.m. in the Town Office meeting room. Should you wish to keep with this same schedule, I respectfully suggest passage of a motion to confirm the date of the next meeting for Tuesday, July 12th at 6:00 p.m. in the Town Office meeting room.

ADJOURNMENT
See You Tuesday!