



Special Board of Selectmen
Tuesday, September 4, 2012 @ 5:30 P.M.
Southwest Harbor Town Office

MINUTES

- I. **Call to order/Roll Call:** The meeting was called to order at 5:30 p.m. Present: George Jellison, Jr., David Minctons, Ralph Dunbar, Jr., Dan Norwood, Tom Benson, and Town Manager, Donald Lagrange.
- II. **Visitors:** David Corrigan, Annaleis Hafford.
- III. **Review Olver Inspection Agreement.** The Board of Selectmen met to go over details of the agreement from the engineer firm. Annaleis Hafford represented the Olver Engineer Firm and explained to the Selectmen on how the process works for inspecting the current contraction jobs. She explained that the engineers can not accept the responsibility of work done on site by the contractor. If a problem arises at the job site, the inspector has full authority to call the engineer's office, talk it over with the engineers and resolve the issue at that time. Make the contractor fix the issue right then and there. The engineers are here to look after the Town of Southwest Harbor. The General Contractor is responsible for the contracted work. They should be bonded with insurance to cover the contracted job. The engineer has to be added to the Contractor's insurance not the Town of Southwest Harbor's insurance. After a short discussion,
1.) A motion was made to authorize the Town Manager to sign contract between the Town of Southwest Harbor and Olver Engineering for Professional Services effective August 29, 2012, in the amount of \$34,800.(not to exceed that amount.) Motion by Jellison and Seconded by Minctons. Vote 5/0/0.
- IV. **Adjournment:** It was Moved by Dunbar, Jr. and Seconded by Norwood to adjourn the meeting at 5:53 p.m.