



Selectmen Meeting

Tuesday, April 22, 2014 @ 6:00 PM
Southwest Harbor Town Office

I. Call to Order/Roll Call

The meeting was called to order by Ralph Dunbar, Chairman at 6:00 PM. Present were Chairman Dunbar, George Jellison, Tom Benson, Dan Norwood, David Mincton and Town Manager Don Lagrange

II. Visitors to be heard not on the agenda

No comments were presented by the visitors

III. Approval of Minutes:

A motion was made by Dan Norwood to approve the minutes of the January 13-16 2014 workshop; seconded by David Mincton and voted in favor 5/0/0.

A motion was made by Thomas Benson to approve the minutes of April 8, 2014 as written; seconded by Dan Norwood and voted in favor 5/0/0.

A motion was made by Thomas Benson to approve the minutes of April 10, 2014 as written; seconded by David Mincton and voted in favor 5/0/0.

IV. Manager's Report

~ Notified Maine Forest Rangers regarding the cutting of (15) trees behind highway garage and he has identified the person involved and issued a citation with an accessed \$750 fine. After discussions, we agreed \$200 to be sufficient deterrent not to cut further.

~ This year's dividend check from our MMA Property and Casualty pool is \$3,849. Last year receipt was \$4,600.

~ We had indication the Willey building will be rented, used for dog grooming and training.

~ Due to Tabby's efforts with in house printing of town report, this year's expense is anticipated to be less than \$1,000. Last year it was approximately \$2,600 due to the purchase of the binding machine. The year prior to that, the printing cost was over \$4,000 due to private printing.

Note: The warrant by itself as well as the complete town report is posted on the web site. It might be time to consider not delivering house to house except for special requests and supplying local markets, retirement communities and other public facilities.

~ An ad is placed in the Islander for porta potty bids for a term beginning May 1, 2014 to June 30, 2016. There have been some discrepancies in the past for consistent pricing. This bid will be for any town use to be supplied by one vendor at a set fee.

~ Went price searching for generator maintenance contracts as well as improved service. Last years proposal from FM Generator was \$3,425. This

year, it appears we will be reducing that cost by at least \$1,425 from another vendor.

~ Truck bids are in and the best price received is \$1,800. The Selectmen suggested getting a quote to repair truck to get a sticker so the highway garage could continue to use as a secondary vehicle.

~ Press Release from Acadia National Park they are eliminating the shoulder season pass rate of \$10.00 and charging a straight \$20.00 to raise \$225,000. The Selectmen questioned the use of certain park roads needing a sticker. Manager to get more information.

~ On your behalf, sent a thank you note to the Pemetec School for extra effort to present latest budget.

~ As required by statute, I am informing you of my Southwest Harbor Ballot Clerk appointments for the upcoming town meeting.

~ A copy of Water & Sewer news included in this packet has been sent out to customers in their utility statements. Chairman Dunbar raised concerns about the ongoing problem with wipes being flushed and causing damage to the pump station. Manager indicated since issuing public statements not to flush, the Norwood pump station has not had as many issues.

~ A phone answering system to provide a generic construction message is possible without much expense. The phone contractor estimated \$2-300 for travel and time to reprogram our phone system. Chief Chisholm identified an alternative which only needs a certain answering machine (less than \$50) that can be connected at the fire station with simple message changes done from the town office.

~ There has been a request for a specific email address for Selectmen. A link on the web site will provide direct email access to the town office. Any email submitted will be passed on for your review. This address is not specific to any one Board member.

V. Old Business

a. Main Street (Change Order & Construction Scheduling)

- Three crews are installing temporary water lines
- One crew is digging test pits to determine ledge
- Chlorination of water lines scheduled for Wed – Friday
- Testing of water lines after chlorination must be done twice
- Anticipated to hook up service to properties on Friday and Saturday
- Projected to excavate water lines on Monday.
- Detour signs not placed yet due to light traffic. Last week they suggested the specific signs were not completed.

b. Planning Board Review

At the Planning Boards April 10th meeting, they discussed the sign ordinance and the licensing of mobile and permanent commercial vendors. The Planning Board agreed the sign ordinance was in need of an overhaul however they felt the vendor licensing at this time was not warranted; that enforcement of such a program would be more costly than effective; the town should not impose any vendor fees or permits, and a business

directory was agreed a good idea, however they felt it should be a product of the Chamber of Commerce.

VI. New Business:

a. Town Clerk nominations

A motion was made Dan Norwood to accept Mary Jellison, Richard Atlee and David Kessner as nominated by the Town Clerk to served as Election Clerks. Seconded by Thomas Benson and voted in favor 5/0/0.

b. May Town Meeting, (procedural discussion)

The Town Clerk suggested all non-voters who wished to comment on any particular article at the Town meeting be recognized and approved at the beginning of the meeting. The Selectmen felt in years past, there were very few who needed to be voted in and agreed to continue to recognized non-voter comments as in the past when the applicable article is discussed.

The Town Clerk also suggested passing out a one page summary of the moderator's rules of procedure at the Town meeting. Selectmen agreed this to be beneficial. The Clerk needed clarification that the Selectmen would be voting for the moderator nominated by the Town Clerk.

Chairman Dunbar suggested the same format as last year with each Selectman presenting subsequent articles. Also, the Selectmen would make the initial recommendation for the school articles with the School Board following up with their recommendation. A reminder to have Richard change the timer for the lights was made due to last years dark walkways after the meeting.

c. Army Corp Float Requirements (Discussion Only)

The Harbormaster discussed the effort to comply with Army Corp requirements regarding floats in the federal channel. More review is required including liability if the Town decides to take ownership

d. Mooring Plan (Update)

The Harbormaster presented a plan to relocate 65 moorings to make room for another 45 new spots as engineered by Ames Engineering. The cost of moving the moorings has not been resolved however it is recommended the owners of those moorings are responsible. A waiting list of approximately 140 people for moorings and the inefficiency of the current layout is the catalyst and additional revenue of approximately \$3,700 is the benefit. The Harbormaster is planning this project after this boating season.

e. Red Sky, Liquor License

Dan Norwood moved to approve Red Sky license, seconded by David Minton and voted in favor 5/0/0.

f. Fiddlers Green, Liquor License and Amusement Permit

Dan Norwood moved to approve Fiddlers liquor license, seconded by Thomas Benson and voted in favor 5/0/0. Dan Norwood moved to approve Fiddlers amusement permit application, seconded by Tom Benson, voted in favor 5/0/0.

g. Little Notch Bakery, Liquor License

Dan Norwood moved to approved Little Notch liquor permit, seconded by Tom Benson and voted in favor 5/0/0.

h. Café Drydock, Liquor and Special Amusement

Tom Benson moved to approve Drydock liquor license, seconded by Dan Norwood and voted in favor 5/0/0. Dan Norwood moved to approve Drydock amusement permit, seconded by George Jellison and voted in favor, 5/0/0.

i. Sips Liquor, License and Amusement Permit

Tom Benson moved to approve Sips liquor license, seconded by David Mincton and voted in favor 5/0/0. Tom Benson moved to approve Sips amusement permit application, seconded by David Mincton and voted in favor 5/0/0.

j. State Construction Agreement (Route 102 Overlay)

The State DOT submitted a request of heavy equipment authorization from the town for the asphalt paving project scheduled between Pretty Marsh Road and Fernald Point Road. A consensus of agreement by the Board was reached to authorize.

k. Gordon Wissinger (Resignation, Comp Plan Implementation)

Gordon submitted his resignation by email due to change in location of residency to Mount Desert. The Board accepted his resignation with regret.

l. Water Commitment

A motion was made by George Jellison to approve the water commitment for the period of January 1, 2014 to March 31, 2014 in the sum of \$129,773.20 with interest being charged at a rate of 11.25% per annum on any unpaid balance beginning 30 days after the billing date of April 18, 2014. Seconded by Tom Benson and voted in favor 5/0/0.

m. Sewer Commitment

A motion was made by Tom Benson to approve the Sewer commitment for the period of January 1, 2014 to March 31, 2014 in the sum of \$104,374.92 with interest being charged at a rate of 7% per annum on any unpaid balance beginning 30 days after the billing date of April 18, 2014. Seconded by David Mincton and voted in favor 5/0/0.

n. Outstanding Bonds (Principal Balance)

The Manager reported the status of outstanding debt obligation to the Town including the school at \$8,092,211.45. Of that amount, \$6,927,073.41 is municipal debt. Not accounted for is the water bond debt which will be determined after the completion of construction since the Town in utilizing construction financing until October. All bonds cannot be paid down however there is one debt at Androscoggin Bank for the fire truck that could be paid early and Chairman Dunbar suggested the Town look into this possibility.

VII. Other Business

Chairman Dunbar suggested skirting be placed around the public restrooms until such time they can be rebuilt and that they should be up and running.

VIII. Accept & Sign Warrants:

A motion was made by Thomas Benson to accept and sign the warrants as listed below. It was seconded by David Mincton and voted in favor, 5/0/0.

General Fund Warrants, **FY13-14: 144, 147, 148**

Sewer **FY13-14: 149**

Water **FY2014: 8**

School **FY13-14: 145, 146**

IX.

Next Meeting Date:

May 5, 2014 at 6:00 PM, Annual Town Meeting, Pemetic School

May 13, 2014 at 6:00 PM, Selectmen Regular Mtg, Town Office

X

Adjourn Selectmen Meeting: Motion by Tom Benson, second by
Dave Mincton and voted to adjourn at 7:45 PM. Voted in favor 5/0/0.