



**SELECT BOARD MEETING**  
**Town of Southwest Harbor**  
**Southwest Harbor Fire Station & Via Zoom\***  
**6:00 p.m. ~ Tuesday, May 25, 2021**

**MINUTES**

**1. CALL TO ORDER:**

Vice Chair Chad Terry called the meeting to order at 6:00pm.

**2. ROLL CALL:**

Board members: Chad Terry, George Jellison, Jr., Carolyn Ball, Allen Willey, interim Town Manager, Dana Reed via ZOOM and Town Clerk Marilyn Lowell.

**A. Excused Absences - None**

**3. ADOPTION OF AGENDA:**

Motion by Jellison to approve amending agenda to include/add Public Comment on Line 8A. Second Willey. Passed 4-0-0.

**4. SELECT BOARD ORGANIZATIONAL MATTERS:**

**A. Resignation:** *Possible adoption of a motion “to accept the resignation of Select Board Member Kristin Hutchins”*

Motion by Willey to accept the resignation of Select Board Member Kristin Hutchins. Second Jellison. Passed 4-0-0.

**B. Officers:** *Possible election of a chair and/or vice-chair.*

**5. Motion by Jellison to accept Terry as Chair for remainder of FY 20/21 term. Second Willey. Passed 3-0-1. Terry abstained.**

**6. APPROVAL OF MINUTES:** *Request of the Town Manager for a motion “to approve the minutes of May 11, 2021”.*

Motion by Jellison to approve the minutes of May 11, 2021 as presented. Second Willey. Passed 4-0-0.

**7. APPROVAL OF WARRANTS:**

Motion by Jellison to approve GF W#119, Town Payroll W# 520, 527, 115, & 118, School W# 114, 116 & 117, and Conservation Commission W# 525. Second Willey. Passed 4-0-0.

\* To access the meeting using Zoom, please click the meeting link on the home page of the Town’s website [www.southwestharbormaine.org](http://www.southwestharbormaine.org)

**8. FINANCIAL REPORTS:** *Presentation of the monthly Revenue Variance Report*

Review of Revenue Variance Report. Collected about \$200K more in revenue than budgeted.

**9. REGULAR BUSINESS:**

- A. Town Meeting 2021:** *Possible action to rescind the Town Meeting Warrant signed on March 23 and adopt a revised Warrant eliminating Article 43, the “Chris’ Pond/Manset Recreation Project”.*

There was lengthy discussion on this item with several residents speaking on behalf of keeping Article 43 on the Town Warrant.

Motion by Terry to rescind the Town Meeting Warrant signed on March 23 and adopt a revised Warrant including a revised Article 43, the “Chris’ Pond Project” and excluding the Manset Project. Second Ball. Failed 2/2/0. Jellison & Willey opposed.

- B. Island Explorer Bus Route:** *Request of the SWH/Tremont Chamber of Commerce for a letter endorsing its proposal that Downeast Transportation offer bus service to a Quietside Loop.*

Motion by Ball to have Town Manager to write letter for Proposal for a SWH-Tremont Island Explorer Bus Loop. Second Willey. Passed 4-0-0.

- C. Surplus Property:** *Request of Fire Chief Tom Chisolm for authorization to sell a 2006 White brand cargo trailer and a 1988 Ford/Transtech Mini Pumper fire truck by sealed bid and to assign the receipts to the Fire Department.*

Motion by Willey to authorize Fire Chief Tom Chisholm to sell a 2006 White brand cargo trailer and a 1988 Ford/Transtech Mini Pumper fire truck by sealed bid and to assign the receipts to the Fire Department. Second Jellison. Passed 4-0-0.

- D. Municipal Review Committee:** *Request of Jim Vallette that the Select Board vote to request a special meeting of the MRC membership for the purpose of obtaining clarifications from the MRC about our town's concerns about the deal with Delta Thermo Energy and submitting one or more of the proposed Fundamental Changes to a vote of the members.*

No action required or taken by Board after lengthy discussion with residents and MRC Representatives.

- E. Sick Leave Bank:** *Request of Jim Piccone, business agent for Teamsters Union Local #340, representing the Southwest Harbor police officers, for approval of a memorandum of understanding to allow for the transfer of unused sick leave.*

Motion by Ball to approve a memorandum of understanding to allow for the transfer of unused sick leave. Second Willey. Passed. 4-0-0.

- F. Heating Oil:** *Review and possible approval of a method for purchasing fuel oil for FY22.*

Motion by Terry to have Town Manager follow through with the school's bid process for fuel oil. Second Willey. Passed 4-0-0.

- G. Covid Guidelines:** *Report of the Town Manager on changes made to the Town's face masking and social distancing policies.*

Manager asked Board if the mask signs could be taken down from around town.

Motion by Terry to remove mask signs posted around town. Second Willey. Passed 4-0-0.

#### **10. TOWN MANAGER'S REPORT:**

Reed went over several points of continued work progress since last Board meeting. The Police Chief search being at the fore front. It is anticipated to have interviews set up for the week of May 31<sup>st</sup>.

- 11. SUGGESTIONS FOR NEXT MEETING:** *No action will be taken, other than to place the requested item on the next agenda.*

~Meet back at Town Office. ~Masks not required. ~Appointments for Boards & Committees.

- 12. NEXT MEETING DATE:** *Possible adoption of a motion to confirm the date of the next regular meeting for Tuesday, June 15 at 6:00 p.m. at the Fire Station.*

Motion by Jellison to confirm the date of the next regular meeting for Tuesday, June 15 at 6:00 p.m. at the Town Office meeting room. Second Willey. Passed 4-0-0.

#### **13. ADJOURNMENT:**

Motion by Jellison to adjourn at 8:40 p.m. Second Willey. Passed 4-0-0.