



SELECT BOARD MEETING
Town of Southwest Harbor
Southwest Harbor Town Office & Via Zoom*
6:00 p.m. ~ Tuesday, July 13, 2021

MINUTES

1. CALL TO ORDER

Vice Chair Chad Terry called the meeting to order at 6:00 pm.

2. ROLL CALL:

Board members: Chad Terry, George Jellison, Jr., Carolyn Ball, Allen Willey, Dan Norwood, Interim Town Manager, Dana Reed and Town Clerk Marilyn Lowell.

A. Excused Absences - None

3. EXECUTIVE SESSION:

Motion by Norwood to go into executive session at 6:06 pm, for the Select Board to find that public discussion of these personnel matters could be reasonably expected to violate the individual's right to privacy, and therefore, to go into executive session to discuss the employment of an individual, as permitted by 1 MRSA 405.6.A. Second Willey. Passed 5-0-0.

A. Town Manager Search: *Possible adoption of a motion for the Select Board to find that public discussion of these personnel matters could be reasonably expected to violate the individual's right to privacy, and therefore, to go into executive session to discuss the employment of an individual, as permitted by 1 MRSA 405.6.A.*

Motion by Norwood to exit executive session at 6:15 pm. Second Willey. Passed 5-0-0.

4. ELECTION OF OFFICERS:

A. Select Board Chair

Nomination by Willey to elect George Jellison, JR. as Chair. Second Norwood. Passed 4-0-1. Jellison abstaining.

B. Select Board Vice-Chair

Nomination by Norwood to elect Carolyn Ball as Vice Chair. Second Terry. Passed 5-0-0.

5. **ADOPTION OF AGENDA:** *Request of the Town Manager for a motion to adopt the agenda as presented (or amended).*

Motion by Norwood to adopt agenda with amendment of visitor discussion after 6A. Second Terry. Passed 5-0-0.

6. **PUBLIC HEARING:**

- A. **Liquor License Renewal – Rogue:** *Request of Town Hill Bistro, LLC, on behalf of Rogue, 1 Main Street, for a Restaurant On-Premises Beer, Wine and Spirits liquor license renewal.*

Motion by Terry to approve Liquor License Renewal request of Town Hill Bistro. LLC, on behalf of Rogue. Second Ball. Passed 5-0-0.

VISITORS:

~Connie Walsh is concerned with safety issues on Seawall Road. With deer crossing, speeding, curve before trailer park, people can't see what is ahead until too late. Families are walking in the middle of road, vehicles are parking up to edge of driveways and sometimes in them, which hinders entering, exiting and vision.

~Amie Williams met with CEO and Charlotte's take out has no permits for amplified music or entertainment. Police Dept. put out cones and they were moved. Concerned with the parking and danger of it.

~ George Jellison has had several residents stop at his residence and complain about this very situation

~Dana Reed stated the Parking Ordinance has provision for Emergency Police Order. We could order signs from State for deer/congestion.

Motion by Norwood to give Police Chief authority & request to investigate parking and then report back to Select Board. Second Willey. Passed 5-0-0.

7. **APPROVAL OF MINUTES:** *Request of the Town Manager for a motion "to approve the minutes of . . .*

A. **June 22, 2021**

Motion by Ball to approve the minutes of June 22, 2021. Second Terry. Passed. 4-0-1. Norwood abstaining.

B. **June 29, 2021**

Motion by Ball to approve the minutes June 29, 2021. Second Willey. Passed 3-0-2. Norwood and Terry abstaining.

8. **APPROVAL OF WARRANTS**

Motion by Terry to approve GF 20/21W#132, 133; 21/22 W#6, Town Payroll 20/21 W#

130; 21/22 W#1, 2, 3, 5, 701, 708 & 715, School 20/21 W# 131; 21/22 W#4 & 6, Conservation Commission 20/21 W# 713. Second Willey. Passed 5-0-0.

9. APPOINTMENTS:

- A. Conservation Commission:** *Possible reappointment of Susan Allen and Jane Ayres Peabody for terms expiring on June 30, 2023.*

Motion by Terry to re-appoint Susan Allen & Jane Ayres Peabody to Conservation Commission for terms expiring on June 30, 2023. Second Norwood. Passed 5-0-0.

- B. Fire Chief:** *Possible confirmation of the Town Manager's appointment of Thomas Chisolm as Fire Chief for a term expiring June 30, 2024.*

Motion by Terry to confirm Town Manager's appointment of Thomas Chisholm as Fire Chief for a term expiring June 30, 2024. Second Norwood. Passed 5-0-0.

- C. Committee Liaisons:** *Appointment of individual Select Board members to act as liaisons to the following committees:*

- i. **Conservation Commission**
- ii. **Harbor Committee**
- iii. **Historic Cemetery Committee**
- iv. **Planning Board**
- v. **School Board**
- vi. **Shellfish Committee**
- vii. **Water & Sewer District**

Motion by Terry to do away with liaisons for the current FY. Second Willey. Passed 5-0-0.

10. REGULAR BUSINESS:

- A. Tax Collection:** *Town Treasurer's request for approval of the Certificates of Settlement for tax years 2019 and 2020.*

Motion by Norwood to approve the Certificates of Settlement for tax years 2019 & 2020. Second Terry. Passed 5-0-0.

- B. Select Board Meeting Schedule:** *Possible modification of the Select Board meeting schedule for the summer months.*

Motion by Jellison to take 7.27.2021 Select Board meeting off & meet at regular Select Board meeting on 8.10.2021. Second Terry. Passed 5-0-0.

- C. Appeals Board:** *Request of the Town Manager for assistance in finding*

volunteers to serve on the Board of Appeals.

Advertise for 1 week and put on the website.

11. TOWN MANAGER'S REPORT

- ~ Police Chief search finalization ~ Main street moving as planned
- ~ Harbor Master search getting close ~ White line disappearing by Wood Street
- ~ Parking at (Charlottes Food Take Out) ~ Tax commitment just under 2%
- ~ Harbor issues with parking, grading & floats not in
- ~ Cedar Ave. complaint will be meeting with homeowners.

12. SUGGESTIONS FOR NEXT MEETING: *No action will be taken, other than to place the requested item on the next agenda.*

- ~ Carolyn would like discussion on parking signs
- ~ Carolyn would like discussion on professional policy

13. ADJOURNMENT

Motion by Terry to adjourn at 7:24 pm. Second Norwood. Passed 5-0-0.

George Jellison Jr., Chair

Carolyn Ball, Vice Chair

Allen Willey

Chad Terry

Dan Norwood

* *To access the meeting using Zoom, please click the meeting link on the home page of the Town's website www.southwestharbormaine.org*

