



Town of Southwest Harbor
Harbor Committee
12/12/2022

Attendance

Committee members: Anne Napier, Donald Sullivan, Nick Madeira, John Stanley, Ron Weiner, Mike Brzezowski

Excused Absences:

Unexcused Absences: None

Harbor Master: Jarrod Kushch

Public: Piper Curtin

Selectboard Liaison: Jim Vallette

Motions During Meeting

- **Motion by John:** Approve November minutes (Ron Seconded) (6:0)
- **Motion by John:** Approve November minutes (Ron Seconded) (6:0)
- **Motion by John:** Adjourn meeting (Ron Seconded) (6:0)

I. Call to Order/Roll Call

A. Nick Madeira called meeting to order at

II. Visitors to be heard not on the agenda

III. Code of Conduct

A. Agreed code of conduct to refrain from personal attacks.

IV. Approval of Minutes- 11/14/2022, 10/10/2022, 9/12/2022, 8/8/2022, 7/11/2022, 6/13/2022

A. 11/14/2022 & 10/10/2022 were presented and approved.

V. 2023 Budget

A. Nick suggested we replace a float a year.

B. \$25,000 currently allocated to replacing the harbor master building.

C. Donnie noted that finding a contractor and planning a building replacement is the responsibility of the Select Board. The Harbor Committee is an advisory committee.

D. Jim Vallette will pass on the request to the Select Board to contact location contractors for quotes.

E. Anne suggested that the Select Board also looks into prefab tiny homes and new style “unfolding” homes.

F. Mike suggested that a charter be created for the Harbor Master building replacement including owner of the project, requirements, etc.

VI. Harbor Master Report

A. Completed online mooring system training.

B. Working on an updated email list for moorings.

C. Complete cleaning of truck and office.

D. Boat winterization was delayed, MDI will be picking it up this week.

E. Jarrod removed all equipment from the boat and covered the outboard and console.

F. Ghost gear/lost gear log created

G. Will attend the March Harbormaster Training with Elon

H. New Harbor Master shirts and jackets.

- I. Elon labeled floating docks with numbers to track location and maintenance. Float will be rotated yearly.
- J. Organizing waitlist and will update those on the list.
- K. Was there a daily weather log asked of the committee? No.
- L. How often should the Harbormaster come to meetings? Group consensus was please send a report, but it is not necessary to come.
- M. Mike suggested that the committee gets a Harbormaster report a week before the meeting to give the committee time to ask questions of the Harbormaster.
- N. Nick submitted a plan to Jarrod to change the line that is a tripping hazard at the Lower Town Dock.
- O. Harbormaster annual reports - not requested by the committee, but for the town office.
- P. Town Harbormaster cell phone 207-610-2177

VII. Manset Town Dock (Formerly Hook Lot) development plan

- A. Anne asked if there was erosion after the heavy rains. Nick and Jarrod did not see any erosion yet.
- B. Nick and Anne discussed the suggestion that the new Harbormaster office be portable to allow a more suitable, permanent structure to be built as part of an integrated Manset Town Dock Lot plan in the future.
- C. Jim Vallette noted that the Harbormaster office replacement is near the top of the Select Board's priority list.

VIII. Ordinance - edits/ ideas.

- A. Any changes must be decided on by next month in order to meet the timeline.

B. Nick will submit the edits from Anne to the Select Board. They have been reviewed and agreed upon by the committee in previous meetings.

IX. Comments from the Committee

- A. Mike commented that he was thankful to see the order and maintenance schedules Jarrod is creating.
- B. Donnie suggested that a list of those who have not paid their fees and send them notices that their privileges will be revoked if not paid.
- C. Donnie presented signage from Bernard Harbor “Town Dock Regulations: For the safety and convenience of everyone please observe the following: Commercial use of these facilities requires a permit, additional regulations apply. Please see the harbor ordinance form the HBR master or town clerk on the town website.”
- D. Nick asked about the wait list. There are actually four wait lists: resident recreational, non-resident recreational, resident commercial, and non-resident commercial.
- E. Nick presented concerns brought to him that some barges have not been paying their fees.

X. Suggestions for Next Meeting -

- A. Make final review of ordinance a top priority for the next meeting.
- B. Ron will not be able to attend the next meeting in January due to a conflict.

XI. Adjournment

- A. Meeting adjourned at 7:10pm

1/9/2023
Date/approved


Chair Signature