

Town of Southwest Harbor  
Planning Board Minutes, November 16, 2023  
Town Office and via Zoom 6:00 PM

**I. Call to Order:** Eric Davis called the November 2, 2023, Planning Board to order at 6:05pm

**II. Roll Call** – Eric Davis, John Williams, Michael Levesque, Joel Wolak, and Deputy CEO Katie Higgins.  
Absent was Lee Worcester, Ken Salvatore, and Priscilla Ksionzyk.  
Others attending: Chapin McFarland, Paul Monyok w/Haley Ward, Kirk Ritter w/Talaria.

**III. Approval of Minutes of November 2, 2023.**

Eric Davis motioned to approve the minutes November 2, 2023.  
Second by Mike Levesque. Motion passed unanimously.

**IV. Old Business:** None

**V. New Business:**

Completeness Review For:

Talaria Company LLC/Haley Ward  
130 Shore Road - B Zone  
Storage Building  
Tax Map 017 Lot 065

1. Scale, north arrow, and names of abutting property owners:

Met  Not Met  N/A

*Scale and north arrow shown on site plan C101. List of abutting property owners found in appendix D.*

2. Dimensions and area of each lot to be build upon or otherwise used:

Met  Not Met  N/A

*Shown on site plan C101.*

3. Location of any wells on the lot or within 100; of property lines:

Met  Not Met  N/A

*None shown on site plan, town water.*

4. Name and location of any abutting water body:

Met  Not Met  N/A

*None shown on site plan.*

5. Location of any streams, brooks, and wetlands:

Met  Not Met  N/A

*None shown on site plan.*

6. Areas to be cleared and areas of any cut, fill, grading, or other earthmoving activity:

Met  Not Met  N/A

*Shown on site plan C101.*

7. Size, shape, and location of existing and proposed building and/or structures including dumpsters, piers, docks and floats, noting setbacks from lot lines, rights of ways, water bodies, etc.:

Met  Not Met  N/A

*Shown on site plan C101.*

8. Outdoor lighting and signs: Existing and proposed locations:

Met  Not Met  N/A

*None shown on site plan.*

9. Sewer & water facilities & connections: Existing and proposed:

Met  Not Met  N/A

*Shown on Site Plan C101.*

10. Locations and layout of parking areas, and all existing and proposed parking spaces (including spaces for commercial vehicles) measured to the standards in the Ordinance. Legally non-conforming spaces must be noted:

Met  Not Met  N/A

*None shown on site plan.*

11. Location of existing and proposed roads/driveways and the distance of each from the nearest lot lines:

Met  Not Met  N/A

*None shown on site plan.*

12. Name and location of existing or proposed rights of way and easements on site, or abutting the property:

Met  Not Met  N/A

*Made part of application, see appendix A, page 11, exhibit A.*

13. Existing grades and any proposed changes in grades:

Met  Not Met  N/A

*Shown on site plan C101.*

14. A soil erosion and sedimentation control plan:

Met  Not Met  N/A

*Made part of application, see appendix B.*

VI. CEO Items: None.


VII: Next Meeting Date: December 7th, 2023 at 6:00pm.

VIII: Adjourn Meeting

Motion to adjourn at 6:20pm by Michael Levesque.

Second by Eric Davis. Motion passed unanimously.

APPROVED

  
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Planning Board, Chair

*Dec 07 2023*  
\_\_\_\_\_  
Date