



Date Received: \_\_\_\_\_

Fee: \$25.00

Town of Southwest Harbor, Maine
Application for Town Road Opening Permit

Applicant Information:

Map/Lot \_\_\_\_\_

Owner \_\_\_\_\_

Agent \_\_\_\_\_

Street Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

\_\_\_\_\_

Telephone \_\_\_\_\_

Email Address \_\_\_\_\_

Contractor \_\_\_\_\_

In accordance with State Law and the Town of Southwest Harbor Land Use Ordinance, application is hereby made to open a Town Way on the (North)(South)(East)(West) side of

(insert road name)

at a point approximately \_\_\_\_\_ feet (North) (South) (East) (West) from

\_\_\_\_\_ for the following purpose:

(insert landmark, town line, utility pole, road, other)

[ ] RESIDENTIAL [ ] COMMERCIAL [ ] SUBDIVISION [ ] OTHER (If other, please describe)

The following is information in regard to the location and requested entrance(s):

- 1. Number of Entrances requested \_\_\_\_\_
2. Proposed width of entrances \_\_\_\_\_ feet.
3. The surface of the driveway is proposed to be \_\_\_\_\_
4. Construction desired to commence on \_\_\_\_\_ and be completed by \_\_\_\_\_ (show dates)
5. Is this entrance part of a project/development requiring a DEP Site Location Permit? \_\_\_\_ YES \_\_\_\_ NO

THE OWNER HEREBY AGREES:

- 1. To provide, erect and maintain all necessary barricades, lights, warning signs and other devices to safeguard traffic properly while work is in progress.
2. To keep the Town road open to traffic at all times, except with prior written permission from the Road Commissioner.
3. Where the drive is located in a curb and gutter and/or sidewalk section, to completely remove the existing curb and gutter and/or sidewalk and replace it with a standard concrete or granite driveway terminal section.
4. To obtain and have delivered to the site any culverts and/or drainage structures which may be necessary for drainage, the size, type and length as called for in the permit. Said culverts and/or other incidentals to be installed by owner, subject to inspection by Code Enforcement Officer or Road Commissioner.
5. To notify the Southwest Harbor Town Office 24 hours before starting work on road opening by calling (207) 244-5404.
6. To construct and maintain said driveway approach in accordance with all MDOT and Town of Southwest Harbor Land Use Ordinance rules regulations and policies.
7. To abide by all other conditions in this permit.

FURTHER CONDITIONS OF THE PERMIT

The owner shall well and truly pay all damages, fines, and penalties for which they shall become liable, and shall indemnify and save harmless the Town of Southwest Harbor against all suits, claims, damages, and proceedings of every kind arising out of the construction and maintenance of said driveway approach, including snow removal.

SKETCH

(Show description from town line, road intersection or other landmark, including pertinent distances and measurements)

To the best of my knowledge, the above application represents a depiction of what the proposed road entrance will look like if completed.

Signature of Owner \_\_\_\_\_ Date \_\_\_\_\_

Submit this application to: Town Manager, Southwest Harbor Town Office, P.O. Box 745, Southwest Harbor, ME 04679.

APPROVAL

This application is hereby approved, subject to the following additional conditions:

\_\_\_\_\_

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DENIAL

This application is hereby denied, for the following reasons:

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Signature \_\_\_\_\_ Date \_\_\_\_\_  
SWH Water & Sewer District Superintendent

Signature \_\_\_\_\_ Date \_\_\_\_\_  
SWH Public Works Foreman

Signature \_\_\_\_\_ Date \_\_\_\_\_  
SWH Code Enforcement Officer

Signature \_\_\_\_\_ Date \_\_\_\_\_  
SWH Road Commissioner (Town Manager)