



**SELECT BOARD MEETING**  
**Town of Southwest Harbor**  
**Town Office & Via Zoom\***  
**6:00 p.m. – Tuesday, May 13, 2025**

**AGENDA**

**1. CALL TO ORDER:**

**2. ROLL CALL:**

**A. Excused Absences** *(if any)*

**3. ADOPTION OF AGENDA:** *Request of the Town Manager for a motion to adopt the agenda as presented.*

**4. APPROVAL OF WARRANTS:**

**PUBLIC HEARING:**

**A. Liquor License Renewal – The Upper Deck SWH, LLC:** *Request of The Upper Deck SWH, LLC on behalf of The Upper Deck, 433 Main Street, SWH for an On-Premises Beer, Wine, and Spirits liquor license renewal.*

**B. Special Amusement Permit - The Upper Deck SWH, LLC:** *Request of The Upper Deck SWH, LLC on behalf of The Upper Deck, 433 Main Street, SWH for a Class D/E Special Amusement Permit.*

**5. APPOINTMENTS:**

**A. Assessor:** *Request of Town Clerk to appoint Matt Caldwell and Jeremy Frye as Assessors.*

**B. Treasurer, Tax Collector, GA Administrator, and Road Commissioner:** *Request of Town Clerk to appoint Karen Reddersen as Treasurer, Tax Collector, GA Administrator, and Road Commissioner.*

**C. Deputy Tax Collector/Treasurer:** *Request of Town Clerk to appoint Becky L. Gatcomb, Jennifer E. LaHaye, and Madilynn Michaud as Deputy Tax Collectors/Treasurers.*

**D. Public Access Officer:** *Request of Town Clerk for to appoint Jennifer E. LaHaye as the Public Access Officer.*

\* *To access the meeting using Zoom, please click the meeting link on the home page of the Town's website [www.southwestharbormaine.org](http://www.southwestharbormaine.org).*

**6. REGULAR BUSINESS:**

**A. Appointment Confirmation:**

- a. **Deputy GA Administrator:** *Request of Town Clerk to confirm Town Manager's appointment for Jennifer LaHaye as Deputy GA Administrator.*
- b. **Animal Control Officer:** *Request of the Town Clerk to confirm the Town Manager's appointment for James Kamorski as the Animal Control Officer.*
- c. **Code Enforcement Officer, Plumbing Inspector, E911 Addressing Officer, and Health Officer:** *Request of Town Clerk to confirm Town Managers appointment for John Larson as Code Enforcement Officer and Plumbing Inspector, E911 Addressing Officer, and Health Officer.*
- d. **Harbormaster:** *Request of Town Clerk to confirm Town Manager's appointment for Robert Leavitt as Harbormaster.*
- e. **Deputy Harbormaster:** *Request of Town Clerk to confirm Town Manager's appointment for Michael Slater as Deputy Harbormaster.*
- f. **Fair Hearing Officer (General Assistance):** *Request of Town Clerk to confirm Town Manager's appointment for Jesse Dunbar as Fair Hearing Officer (GA).*

**B. Discussion of Harbor Committee Structure and Criteria for Appointment:** *Request of the Select Board Chair to discuss the structure of the Harbor Committee and the criteria for selection of members*

**C. Southwest Harbor Fee Schedule:** *Request of the Town Manager to present and adopt updated transient mooring fee schedule.*

**D. Discussion of Bid Submissions for Manset Pier Repairs and FEMA Support for Related 2024 Storm Damage:** *Update by the Town Manager on the Manset Pier bid submissions and the level of support anticipated from FEMA on the 2024 storm related damage.*

**E. Water/Sewer District 12" Main Pipe Project Request-Manset:** *Request of the Water/Sewer District Manager to approve funds for completion of current phase of Manset 12" main pipe upgrade between Kings Road and Ocean House Road.*

**F. MOU with Town of Tremont for use of Hot Box Paving Trailer:** *Request of Town Manager, Town of Tremont to enter into Memorandum of Understanding for Use of Hot Box Paving Trailer*

**G. Town Meeting Recap:** *Request of Select Board Chair to have a recap of the Town Meeting.*

**7. ELECTION OF OFFICERS:**

**A. Select Board Chair:**

**B. Select Board Vice-Chair:**

**8. DETERMINATION OF SELECT BOARD LIAISONS:**

**9. LIAISON REPORT:**

**10. MANAGER REPORT:**

**11. SUGGESTIONS FOR THE NEXT REGULAR MEETING:** *No action will be taken, other than to place the requested item on the next agenda.*

**12. NEXT MEETING DATE:** *Adoption of a motion to confirm the date of the next meeting for Tuesday, May 27<sup>th</sup> at 6:00 p.m. at the Town Office Meeting Room*

**13. ADJOURNMENT:**