

## Selectmen Special Budget Meeting

Monday, January 11, 2016

Town Office @ 5:30 PM

### I. Call to Order/Roll Call:

The Selectmen special meeting to review the FY 16-17 budget was called to order at 5:30 PM by Chairman George Jellison. In attendance: David Minctons, Tom Benson, Dan Norwood, Lydia Goetze and Town Manager Don Lagrange.

### II. Budget summary/Recap:

The municipal budget review for FY16-17 was approved with an increase of 1.47% increase over the previous budget for a total of \$3,223,326. The individual departments were approved as follows:

~ Tom Benson moved to approve the anticipated revenue in the sum of \$766,275, seconded by Dan Norwood and voted in favor 5/0/0. This was a 3.9% due to anticipated revenue from the water/sewer district.

~ Dan Norwood moved to approve Administrative Expenses in the amount of \$303,203, or an increase of \$59,203 (25%) due to increased apportionment of salaries from the water and sewer departments. Seconded by Tom Benson and voted in favor 5/0/0.

~ Lydia Goetze moved to approve CEO/LPI expense budget of \$46,167, an increase of 11% due to apportionment of Manager/CEO wages. Seconded by Tom Benson and voted in favor 5/0/0.

~ Lydia Goetze moved to approve the Boards & Committees Budget for the sum of \$2,000. This was a 50% decrease due to moving a \$2,000 tree fund to a reserve account. Seconded by Dan Norwood and voted in favor 5/0/0.

~ Dan Norwood moved to approve Contracted Services expense at \$635,775, a slight decrease of \$425. This account includes Emera street lights, hydrant rental, assessors cost, parks & cemeteries and solid waste. Seconded by Lydia Goetze and voted in favor 5/0/0.

~ Tom Benson moved to approve Debt Service expense in the amount of \$408,970 which includes Main Street Construction bonds, Fire Station, Ferrer Fire Truck, Wesley-Mansell road construction bond and Water Tank bond. Seconded by Lydia Goetze and voted in favor 5/0/0.

~ Tom Benson moved to approve Insurance Expense at the same as the previous budget at \$35,700. Seconded by Dan Norwood and voted in favor 5/0/0.

~ Dan Norwood moved to approve the Municipal Building Expense at \$28,580, an increase of \$2,590 primarily due to the anticipated additional labor for regular maintenance of the new public bathrooms. Seconded by Tom Benson and voted in favor 5/0/0.

~ Dan Norwood moved to approved Community Services Organizations at \$200,664, a slight decrease due to a reduced requested funding by the SWH/Tremont Nursing Services (ambulance). Harbor House requested an increase of \$3,300 from last year's request, however the numbers provided by them indicated Harbor House should have requested more from Tremont and less from SWH which would have reduced this fund from last budget, however the Selectmen decided to flat fund the request the same as last year at \$56,340.

~ Tom Benson moved to approve the Highway Expense budget at \$323,100, a decrease of 2%. Primary cost reductions include transferring the HRA portion of the health insurance to a reserve account as well as utilizing a balance credit in the 401K plan to reduce that line item amount. Seconded by Lydia Goetze and voted in favor 5/0/0.

~ Dan Norwood moved to approve a 2% increase in the Police Expense budget for the total sum of \$462,976. Seconded by Tom Benson and voted in favor 5/0/0.

~ Dan Norwood moved to approve the budget for Dispatch for a sum of \$255,940, a decrease of 2% due to moving HRA health insurance to a reserve and

utilizing a credit balance against 401K contributions. Seconded by Lydia Goetze and voted in favor 5/0/0.

~ Dan Norwood moved to approve the Fire Department budget of \$80,931, a decrease of 4% due to lower utility costs and a reduction in equipment and maintenance. Seconded by Tom Benson and voted in favor 5/0/0.

~ Tom Benson moved to approve the Harbor Expense budget in the sum of \$105,183, a 1% decrease due to transferring the HRA portion of health insurance to a reserve. Seconded by Lydia Goetze and voted in favor 5/0/0.

~ Dan Norwood moved to approve Capital Improved Reserve (CIP) for Administrative Capital reserve in the sum of \$8,825. This resulted from the request of \$24,000 added to computers/printer to include the purchase of a Spillman system for the Police department. This was offset by a reduction in revaluation by \$15,000 and \$2,175 from the Comprehensive line item. Additional \$2,000 was allowed to Cable Access. Seconded by Lydia Goetze and voted in favor 5/0/0.

~ Dan Norwood moved to approve \$12,400 to be added to Municipal Building CIP in anticipation of the demolition of the Rhoades house and replacement with a small storage facility with bathroom. Seconded by Tom Benson and voted in favor 5/0/0.

~ Lydia Goetze moved to approve the Police CIP request in the sum of \$12,500 including \$5,000 for each vehicle and \$2,500 for weapons/Tasers.

~ Tom Benson moved to not add any sum to the existing Dispatch CIP which has a balance of \$12,585. Seconded by Dave Minctons and voted in favor 5/0/0.

~ Tom Benson moved to approve the Fire CIP in the sum of \$11,130, a decrease of \$2,083 from the previous year. Seconded by Dan Norwood and voted in favor 5/0/0

~ Dan Norwood moved to net increase Harbor CIP by \$5,000 adding \$9,396 to the Upper Town Dock line item to increase those funds to \$73,218 for the replacement of the cat walk, steps and finger floats. The boat trailer line item of \$344 and the mooring update plan with \$4,052 were deleted. Seconded by Tom Benson and voted in favor 5/0/0.

~ Lydia Goetze moved to approve the Highway CIP at \$143,782, a decrease from last budget of \$21,588. Anti-icing equipment was budgeted for purchase in the fall of 2016 which costs \$28,450. Seconded by Tom Benson and voted in favor 5/0/0.

~ Tom Benson moved to approve adding \$75,000 to the water-sewer infrastructure CIP. Seconded by Dave Minctons and voted in favor 5/0/0.

~ Tom Benson moved to approve the total sum of \$65,500 for Reserve Account Allocations which include the following:

Wage & Benefit Reserve	- (\$2,000)
Tax Abatement	- (\$1,000)
Legal and Accounting	\$10,000
Professional Development	\$ 8,000
Comprehensive Plan	- (\$ 500)
Unemployment Reserve	- (\$5,100)
General Assistance	\$ 1,500
Conservation, Rhoades Park	\$ 4,500
Tree Fund	\$ 2,000
HRA Insurance Fund	\$48,000
Mapping Update	\$ 300

### III. Adjourn:

Tom Benson moved to adjourn meeting at 8:05 PM, seconded by Lydia Goetze and voted in favor 5/0/0.

