



SELECT BOARD MEETING
Town of Southwest Harbor
Fire Station
5:00 p.m. ~ Thursday December 11, 2025

EXECUTIVE SESSION MINUTES

1. **CALL TO ORDER:** Burby called the meeting to order at 5:00 p.m.
2. **ROLL CALL:** Chair Noah Burby, Vice Chair Chapin McFarland, Carolyn Ball, Dan Norwood, and Town Clerk Jennifer LaHaye.
 - A. **Excused Absences** (*if any*) Johnson, and Town Manager Karen Reddersen.
3. **ADOPTION OF AGENDA:** *Request of the Town Manager for a motion to adopt the agenda as presented (or amended).*

Norwood motioned to amend the agenda to not enter Executive Session. Seconded by McFarland. Vote:4-0-0.

Burby stated that initially the Board would be entering executive session to discuss an appointee. Burby read an email from Maine Office of Community of Affairs sent to Town Manager Reddersen that confirmed Ms. Albright held valid certifications in the following areas: Legal Issues, Land Use ,Shoreland Zoning, Internal Plumbing, and Subsurface Wastewater. Burby noted after further consulting with the Maine Municipal Association Legal Department that the Town Manager Plan has been adopted giving the Town Manager complete authority to make such appointment. If the town wished to allow more oversight from the Select Board, then an ordinance would need to be established.

Members discussed possible future communication from the Town Manager when appointing a position so members can express any concern that may be had. Ball would like to have some more information related to appointing contracts. She is supportive of this decision tonight. The Board agreed this appointment is temporary. Interviews are underway to hire a permanent CEO. Members noted the Town Manager's efforts to find an interim CEO. McFarland said the Board hired a Town Manager to make these decisions. While some choices may need review, this is a short-term solution, and a permanent hire is expected soon.

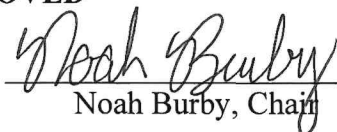
4. ADJOURNMENT

McFarland motioned to adjourn the meeting. Seconded by Norwood. Vote: 4-0-0.

Respectfully Submitted,

Jennifer E. LaHaye
Town Clerk

APPROVED

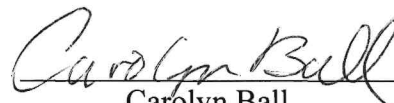


Noah Burby, Chair

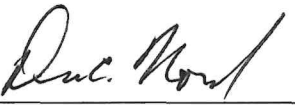


Chapin McFarland, Vice Chair

Natasha Johnson



Carolyn Ball,



Dan Norwood