



## **Water/Sewer Board Meeting**

Tuesday, September 8, 2015

Town Office @ 5:30 PM

- I. Call to Order/Roll Call  
Chairman George Jellison called the water/sewer board meeting to order at 5:30 PM. With David Minctons, Dan Norwood, Thomas Benson, Lydia Goetze, Town Manager Don Lagrange and Town Clerk Marilyn Lowell.
- II. Visitors to be heard not on the agenda  
Korey Goodwin requested sludge hauling from the sewer treatment plant be put out to bid. Manager Lagrange agreed that it will be addressed in the near future.
- III. District Charter acceptance  
The State Legislature approved a charter in June to form a Water-Sewer district subject to voter approval. Lydia Goetze moved to place on November ballot, seconded by Tom Benson and voted in favor 5/0/0. After the vote, Mr. Snow questioned when it would start and was answered by Manager to be determined after the vote.
- IV. Tom Benson moved to go into executive Session pursuant to 1 M. R. S. A. § 405 (6) (A) for discussions pertaining to Personnel issues relating to superintendent appointment. Seconded by David Minctons and voted in favor 5/0/0.  
Mr. Piconne and several members of the teamsters union from other towns, including (5) town employees interrupted the proceedings from entering into executive session and refused to vacate upon several requests. They were advised the water-sewer board was not the proper agenda for their grievance and to attend a regular Selectmen meeting.
- V. Dan Norwood moved to adjourn executive session at 6:05 PM, seconded by David Minctons and voted in favor 5/0/0.

## **Selectmen Board Meeting**

Tuesday, September 8, 2015

Town Office @ 6:00 PM

- I. Call to Order/Roll Call  
Chairman George Jellison called the meeting to order at 6:10PM with David Minctons, Dan Norwood, Thomas Benson, Lydia Goetze, Town Manager Don Lagrange and Town Clerk Marilyn Lowell
- II. Visitors to be heard not on the agenda  
Mr. Snow stated he couldn't find in previous minutes when the trenches on Freeman were set to be covered. Manager Lagrange stated the status will be discussed later in the meeting when discussing a proposed sewer line installation on Freeman Ridge to not incur additional costs. Mr. Snow also questioned the authority to modify the town website with new colors and designs and that it should have been discussed ahead of time.
- III. Approval of Minutes:  
Lydia Goetze moved to approve August 11, 2015 minutes, seconded by Tom Benson and voted in favor 5/0/0.  
Tom Benson move to approve the special meeting minutes of August 18, 2015, seconded by Lydia Goetze and voted in favor 5/0/0.
- IV. Manager's Report  
~ Several folks have expressed a concern all reference to Manset Village is lost especially with the renaming of the Manset Church. It has been suggested that all references are now made to Seawall and perhaps a sign at the beginning of 102A could be installed that states 'Welcome to Manset Village'.

~ A blower unit at the sewer treatment plant was replace a couple weeks ago but the bearings on the second blower unit has been inspected and determined that unit as well is close to failure. Advised Randy to replace unit. Approximate cost per unit at \$8,000. Funds from the reserve account.

~ A check valve failure at the water department caused manual pumping because the valve would not hold pressure on automatic pumping. This was a round the clock operation. The valve was replaced on Wednesday last week and Snap started automatic pumping on Thursday.

~ Last year, the Town paid a \$500 membership fee to Chamber of Commerce however this year, we will place an electrical service pedestal on the green in the horseshoe in front of the school for activities requiring electricity in lieu of paying a fee to the Chamber. Steve Stanley will do the work. Use of this pedestal will be monitored by the Harbor House since it is their electrical supply. This should satisfy the Chambers request for membership fees for the next 2-3 years while providing a fixed supply.

~ Patching on Freeman Ridge has been held off until decision regarding sewer line installation. There is a water repair trench as well as a trench at the beginning of Freeman Ridge.

~ Bob Salsbury was introduced to the Selectmen as the newly hired administrative assistant working at the Town office.

## V. Old Business:

### a. Police Chief Search

Allan Brown was formally introduced as the new police chief for Southwest Harbor. He will start his duties on October 5, 2015. Chairman Jellison expressed thanks on behalf of the Board to acting Chief Mike Miller for his administrative role since last October.

### b. Knot Parking Facility Update

Manager Lagrange stated the P & S agreement to purchase the Knot property on Shore Road was set at \$600,000 subject to voter approval. Lydia Goetze moved to place on the November ballot, seconded by Tom Benson and voted in favor 5/0/0.

### c. Public Bathrooms Update

Manager Lagrange indicated most prices have been received for the construction of the bathrooms, just waiting on concrete slab pricing. Start date on or about September 18<sup>th</sup>. Goodwin will move old structure to rear of municipal parking for police department storage.,

### d. Forest Avenue Water Line Installation

Manager Lagrange stated the only original bid was received from Goodwin Construction for replacing the water line on Forest Avenue at \$277,488. Discussions with Goodwin reduced the cost to \$226,824. Approximately \$78,000 remains from the Main Street Drinking Water program requiring the balance from the water/sewer infrastructure CIP reserve. Dan Norwood moved to accept Goodwin's bid of \$226,824, seconded by Tom Benson and voted in favor 5/0/0.

## VI. New Business:

### a. Confirm appointment of Charles Graham

Lydia Goetze moved to affirm the appointment of Charles Graham to the Police Department, seconded by Tom Benson and voted in favor 5/0/0.

### b. Michael Miller, USCG Operations Petty Officer

Officer Miller of the Coast Guard introduced himself as the go-to person for any communications between the Town and the Guard.

### c. Budget Summary amendment

Due to late invoices for the FY14-15 budget, Manager Lagrange requested to rescind the motion made at the previous meeting for disbursement of projected surplus funds and replace with following. Lydia Goetze moved to rescind previous motion of 8/11/15, seconded by Tom Benson and voted in favor 5/0/0.

Dan Norwood moved to debit the above noted budget line items listed (a) through (i) in the amount of ~~\$197,100~~ \$195,600 and credit the above noted Departments, Reserves and CIP accounts (j) through (r) totaling ~~\$197,100~~ \$195,600 with the approximate balance of ~~\$81,180~~ \$122,965 remaining to flow through to surplus funds.

d. Quarterly newsletter

Lagrange presented a draft of the next quarterly newsletter describing the water sewer district and the purchase of the Knot property for parking at the Manset pier. Lydia Goetze suggested two newsletters to well inform the residents and relook at the numbers for the sewer department for accuracy. Tom Benson suggested a sketch of the conceptual parking area be included as well. The first public hearing will be October 14<sup>th</sup> at the Fire Station.

e. Freeman Ridge Sewer Line

Lagrange presented a plan to install roughly 1200' sewer line at the beginning of Freeman Ridge to between East Ridge and Ridge Acres at a cost of approximately \$115,000. Lagrange presented a payback proposal based on anticipated hook ups to the town sewer which indicated the Town to get its money back by 2045. Lagrange indicated at least nine properties would eventually be hooked up plus development potential for a 25 acre vacant parcel. Benson felt other areas needed more attention. Dan Norwood agreed the payback was too long away. The consensus of the Board was to put this sewer line proposal on hold. As a result of that decision, the two exposed trenches will be patched for the winter with anticipated road pavement in the spring.

Mr. Snow was concerned the gravel in the boring test holes was gone and that the holes will become bigger. Highway foreman Scott Alley said he will patch as needed.

f. Permit Fee Waiver

Lagrange requested to amend the permit fee structure to eliminate the \$20 fee for wheelchair ramps permits usually required due to uncontrolled circumstances. A written permit will however continue to be required.

g. Backhoe Purchase

The best quote for a backhoe replacement came from Beaugard for a Case at \$65,565 with trade. Dan Norwood felt Scott of the highway department picked out the best machine for the Town's needs. Mr. Snow questioned the cost of a new machine in two years with depreciation. Lagrange suggested outright purchase due to sufficient CIP funds available and a lease program would cost an additional \$7,000. Scott stated repair costs are becoming expensive on the existing machine.

Dan Norwood moved to purchase the Case 580SNWT Loader/Backhoe for the trade price of \$65,565.00. Seconded by Tom Benson and voted in favor 5/0/0.

h. Octoberfest Liquor License

Dan Norwood moved to approve the special amusement permit and liquor license for the Octoberfest event. Seconded by Tom Benson and voted in favor 5/0/0.

VII. Other Business (Selectmen) NONE

VIII. Accept & Sign Warrants:

Tom Benson moved to accept the following warrants:

General Fund Warrants, FY 15-16: 23, 26, 27, 30, 32, 33, 34

Sewer FY 15-16: 31, 35

Water FY2015: 15, 16

Special Projects FY 15-16: 36, 37, 38, 39

School FY15-16: 24, 25, 28, 29

Seconded by Lydia Goetze and voted in favor 5/0/0.

IX. Next Meeting Date:

Regular Meeting,

September 22, 2015 @6:00, Town Office

Reminder: League of Towns for elected officials, Somesville, October 14th

X. Adjourn Meeting

Dan Norwood moved to adjourn meeting at 7:29. Seconded by Tom Benson and voted in favor 5/0/0.