



SELECT BOARD MEETING
Town of Southwest Harbor
Town Office & Via Zoom*
6:00 p.m. ~ Tuesday, January 10, 2023

Minutes

- 1. CALL TO ORDER:** Called at 6:00 p.m. by Chair Carolyn Ball.
- 2. ROLL CALL:** All present. Chair Carolyn Ball, Vice Chair Natasha Johnson, George Jellison Jr., Jim Vallette, Luke Damon, Manager Marilyn Lowell, and Town Clerk
- 3. Jennifer LaHaye.**

4. ADOPTION OF AGENDA:

Johnson motioned to adopt the agenda as presented. Seconded by: Damon Vote: 5-0.

- 5. APPROVAL OF MINUTES:** *Request of the Town Manager for a motion "to approve the minutes of...."*

A. December 29, 2022 – SB Meeting

Jellison motioned to approve the December 29, 2022, Select Board Meeting Minutes. Seconded by Johnson. Vote: 5-0.

6. APPROVAL OF WARRANTS:

Town Payables: W#70 Trust & Agency: W#67,69
Town Payroll: W#0105,0112 School Payroll: W#68

Johnson motioned to approve the warrants as presented. Seconded by Damon Vote: 5-0.

7. REGULAR BUSINESS:

- A. Town Garage:** *Request of Town Manager to discuss updated Town Garage design with Annaleis Hafford & Eric Hardy from Olver Associates.*

Annaleis Hafford, and Eric Hardy from Olver Associates attended the meeting in person to answer questions of the Board. Annaleis advised they are at the point they are ready to bid. Eric presented an overview of some of the changes made to the Town Garage plans. Hardy noted they have reduced the size of the plans to help minimize cost. He highlighted some of the changes made. In general, the improvements to the site itself have not changed as much. The generator has been relocated with an updated location of the propane tank to be compliance with code

regulations. The original garage building remains about the same size. They relocated what would have been the extended office building that would have been attached to the garage and combined to just one building.

Hardy noted the building attached to the garage is more open storage where equipment can be stored, this is not enclosed, but has a roof on it. It will be paved, and equipment can be stored undercover but not actually inside of the building. There is EV charging built into the structure. This could be used for the buses.

Eric Hann operations manager with the superintendent's office was present in the audience. He confirmed the question that Pemetic Elementary has been in fact awarded an electric bus. It will be arriving in February. Currently there is no three-phase power at the location of the garage. Hann stated that the bus will be stored at the school for now. Further discussion of three phase power took place. Concerns for the potential cost of three phase power being put in were discussed. Damon suggested Hann check to see if the bus charger could be switched over to single phase 220. Hann will investigate that.

The consensus of the board was they would like another time to ask Olver Associates further questions as they have time to review the plans.

B. Solid Waste Task Force Update: *request of James Vallette to discuss and review the recommendations of the Solid Waste Task Force.*

Lio Cook Chair, of the Solid Waste Reduction Task Force presented the recommendation of the task force. Cook discussed the recommendation of rejoining the Acadia Disposal District for one year to be better prepared for the 2024 EMR contract renewal negotiations. It was noted that the ADD is looking to site a Hazardous Waste facility within SWH. Other recommendations were to mandate the Task Force's work, request EMR produce a comprehensive quote for cardboard-only recycling in partnership with ND Paper, consider renewing the 2024 contract with EMR to cover trash only and opt-out of recycling, commit to supporting public education efforts on the benefits of reducing the amount of waste we are producing.

~Vallette shared waste is often managed by municipalities, or a nonprofit organization. Vallette also noted that cardboard could be diverted within the contract.

~Jellison expressed he is not ready to increase the budget by \$80,000, where MRC & Hampden Facility is still up in the air. Jellison expressed concern for extending the Task Force and noted that the purpose of a task force is to be short term. As Jellison is appreciative for their work, the purpose of a task force is short term.

Vallette motioned to establish a solid waste committee, with a minimum of 5 people. Seconded by Johnson. Vote 2-3. Ball, Damon, and Jellison voted no.

Vallette motioned to continue work of the Solid Waste Reduction Task Force through February 1, 2024. Seconded by Johnson. Vote: 4-1. Jellison no.

C. Harbor Ordinance Changes & Combining of Float & Dock Ordinance:

Request of Nick Madeira to present Harbor Ordinance changes and the combining of Float & Dock Ordinance together.

Nick Madeira Chair, and member Anne Napier of the Harbor Committee were present to present the recommendations to change the Harbor Ordinance as well as combine the two current ordinances into one. Madeira advised that the Harbor Committee met the night before and have a couple more additions to what was given in the Select Board packet.

Jellison suggested this should be tabled till next regular scheduled meeting for review as they have not had time to review the most recent updates. Others of the board were in favor of reviewing the information currently, without deciding.

Madeira went line by line of the changes. He noted items were simple grammatical errors, typos, along with specific changes within the ordinance. Other changes were additions to the lines already in the ordinance. Madeira advised that the Harbor Committee was unanimous in making these changes.

Members would like the time to review more and hear from the Harbor Committee as well as the Harbormaster.

D. MEMA, FEMA Funds for Critical Infrastructure Generator Project:

Manager Lowell reported continued generator issues with the town office and dispatch generator. Lowell wishes to apply for the Critical Infrastructure Generator Project. This is a match grant and could pay for half of the cost. Lowell has been in contact with Steve Stanley. The projected cost for a 60 KW generator is \$32,500. It will take about 12 weeks to receive. The money is available and could come out of the CIP.

Johnson motioned to authorize Town Manager to move forward with funding opportunity by applying for a Critical Infrastructure Generator Project matching grant. Seconded by Damon. Vote: 5-0.

E. Introduction of FY23/24 Budget:

Manager Lowell presented a general overview of the FY23/24 Budget. The schedule for the next couple of days was discussed.

~Vallette requested that Tony Smith from Acadia Disposal District be invited to Thursday nights, budget meeting, along with Lee Worcester from EMR.

~It was the consensus of the board to tentatively schedule Monday January 23rd as an overflow night to have time to recap the budget before voting on the presented budget and sending the to the Warrant Committee.

8. MANAGER REPORT:

~Nahum Kelley’s boat that is currently beached in the harbor. Lowell stated she had heard from harbormaster, Jarrod Kushla that Mr. Kelley’s brother David regarding a plan to pull it from the water. Hinckley has agreed to hoist the boat from the water and provide storage up to one month at no cost for the boat for it to be dismantled.

~ Last day of work is on January 20th for the main street project and will pick up in March.

9. SUGGESTIONS FOR NEXT MEETING:

*Invite Henry Barendse, and Housing Authority Director – Dwayne Bartlett for a future meeting after the budget season.

*Vallette would like to discuss the Harbormaster building January 24th, 2023. Members noted Jarrod would be available the following budget meeting to discuss.

*Right of Way on North Causeway Lane.

*Comp Plan Update – revisions.

10. NEXT MEETING DATE:

Johnson motioned to confirm the next regular meeting for Wednesday, January 11th at 6:00 p.m. at the Pemetec School Library. Seconded by Vallette Vote: 5-0.

11. ADJOURNMENT:

Johnson motioned to adjourn at 9:37p.m. Seconded by Damon. Vote 5-0.

Respectfully Submitted,

Jennifer E. LaHaye
Town Clerk

APPROVED

Carolyn Ball, Chair

Natasha Johnson, Vice Chair

George Jellison, Jr.

James Vallette

Luke Damon