



SELECT BOARD MEETING
Town of Southwest Harbor
Town Office & Via Zoom*
6:00 p.m. ~ Tuesday, November 8, 2022

MINUTES

- 1. CALL TO ORDER:** Chair Carolyn Ball called meeting to order at 6:00pm.
- 2. ROLL CALL:** All present. Chair Carolyn Ball, Vice Chair Natasha Johnson, George Jellison, Jr. Jim Vallette, Manager Marilyn Lowell.

A. Excused Absences (*if any*)

- 3. ADOPTION OF AGENDA:** *Request of the Town Manager for a motion to adopt the agenda as presented.*

Johnson motioned to adopt the agenda as presented. Seconded by Vallette. Vote 4/0/0.

- 4. NEW EMPLOYEE INTRODUCTIONS:**

Michael Boucher is our newly hired and appointed Police Officer. Michael attended meeting with Chief Hall to answer any questions from the board. He was welcomed by board members.

- 5. APPROVAL OF MINUTES:** *Request of the Town Manager for a motion “to approve the minutes of...”*

A. October 25, 2022 – SB Meeting

Vallette motioned to approve minutes with amendments to 4B to read “any night of the week”. Seconded by Johnson. Vote 4/0/0.

- 6. APPROVAL OF WARRANTS:**

Town Payables W#47, Trust & Agency W#37, 41, 44 & 46, Town Payroll W#1027, 1103 & 1110, School Payroll W#42, School Payables W#43 & 45 & Conservation Comm. W#1108.

Johnson motioned to approve the warrants as presented. Seconded by Jellison. Vote 4/0/0.

* To access the meeting using Zoom, please click the meeting link on the home page of the Town’s website www.southwestharbormaine.org

7. FINANCIAL REPORTS: *Presentation of the monthly Budget Variance Report, Reserves Report and Revenue Variance Report.*

Reports reviewed by Select Board.

8. REGULAR BUSINESS:

A. Zetron Console Quote for Dispatch: *Request of Chief John Hall to discuss dispatch console quote and information with board.*

Jellison motioned to accept Radio Communications Management, Inc. quote for \$68,657.17 for dispatch console. Seconded by Vallette. Vote 4/0/0.

B. Comprehensive Plan Update Task Force: *Request of Carolyn Ball for board members to discuss questions or suggestions with the Task Force regarding their recommendations.*

Vallette motioned to extend Comprehensive Plan Update Task Force to the end of November, enabling another Task Force meeting to provide all members of Task Force with out come of 11.8.2022 select board meeting.

Vallette motioned to have another Public Hearing on 12.13.22 for additional public comment. No second. Failed.

Original motion seconded by Johnson. Vote 4/0/0.

C. SWH Transfer Station Trash & Treasures Donations: *Request of the Town Manager for a motion to approve donations to the Harbor House Heating Oil Fund, Harbor House Weekend Backpack Fund, SWH/Tremont Ambulance Service, Common Good Soup Kitchen and SWH Public Library from the SWH Transfer Station Trash & Treasures.*

Johnson motioned to approve the donations, totaling \$450, from the SWH Transfer Station Swap Shop as presented. Seconded by Vallette. Vote 4/0/0.

D. FY24 Budget Timeline: *Review and possible adoption of budget deadlines and timeline.*

Jellison motioned to adopt the budget timeline and calendar as suggested. Seconded by Johnson. Vote 4/0/0.

E. Town Office Hours: *Request of the Town Manager to close the Town Office at 2:00 p.m. on Wednesday, November 23rd.*

Jellison motioned to close the Town Office @ 12 noon on Wednesday, November 23rd and waive the use of vacation time. Seconded by Johnson. Vote 4/0/0.

9. MANAGER REPORT:

See managers' report attached.

10. SUGGESTIONS FOR NEXT MEETING: *No action will be taken, other than to place the requested item on the next agenda.*

- ~ Comprehensive Plan Update Task Force final update.
- ~ Share update of League of Towns meeting, regarding Climate to Thrive.
- ~ Discuss remote policy.

11. NEXT MEETING DATE: *Adoption of a motion to confirm the date of the next regular meeting for Tuesday, November 22nd at 6:00 p.m. at the Town Office meeting room.*

Johnson motioned to confirm the date of the next meeting for Tuesday, November 22nd at 6:00 p.m. in the Town Office meeting room.

12. ADJOURNMENT:

Johnson motioned to adjourn the meeting at 8:09 pm. seconded by Vallette. Vote 4/0/0.

Respectfully Submitted,

Marilyn J Lowell
Town Manager

APPROVED

Carolyn Ball, Chair

Natasha Johnson, Vice Chair

George Jellison

James Vallette

Luke Damon