



SELECT BOARD MEETING
Town of Southwest Harbor
Town Office & Via Zoom*
6:00 p.m. – Wednesday, April 15, 2026

Minutes

1. **CALL TO ORDER:** McFarland called the meeting to order at 6:00 p.m.
2. **ROLL CALL:** Vice Chair Chapin McFarland, Natasha Johnson, Carolyn Ball, Dan Norwood, Town Manager, Karen Reddersen, and Town Clerk Jennifer LaHaye.
 - A. **Excused Absences:** Chair, Noah Burby
3. **ADOPTION OF AGENDA:** *Request of the Town Manager for a motion to adopt the agenda as presented.*

Johnson motioned to adopt the agenda as presented. Seconded by Norwood. Vote: 4-0-0.

4. **APPROVAL OF MINUTES:** *Request of the Town Manager for a motion "to approve the minutes of...."*

- A. March 24, 2026-SB Minutes

Norwood motioned to approve the minutes as presented. Seconded by Johnson. Vote: 3-0-1
McFarland abstained. He was not present at the last meeting.

5. **APPROVAL OF WARRANTS:**

Town Payables: W# 100

Trust & Agency: W# 95, 96,99

School Payroll: W# 93,98

Town Payroll: W# 0402,0409,0416

Conservation: W# 0414-1, 0415-2

School Payables: W# 94,97

Johnson motioned to approve the warrants as presented. Seconded by Norwood. Vote: 4-0-0.

6. **APPOINTMENTS:**

- A. **Treasurer, Tax Collector, General Assistance Administrator, and Road Commissioner:** *Request of the Town Clerk to appoint Karen Reddersen as Treasurer, Tax Collector, General Assistance Administrator, and Road Commissioner for the Town of Southwest Harbor.*

Johnson motioned to appoint Karen Reddersen as Treasurer, Tax Collector, General Assistance Administrator, and Road Commissioner for the Town of Southwest Harbor. Seconded by Norwood. Vote: 4-0-0.

- B. Election Clerks:** *Request of the Town Clerk for a motion to confirm nomination of Election Clerks*

Johnson motioned to confirm the Election Clerk nominations for a 2-year term to be effective until April 30, 2028. Seconded by Norwood. Vote: 4-0-0.

7. REGULAR BUSINESS:

- A. Settlement Agreement and Release-90 Clark Point Road Southwest Harbor, ME:**
Request of the Town Manager to approve Settlement Agreement and Release regarding 90 Clark Point Road, Southwest Harbor, ME

Johnson motioned to approve the Settlement Agreement and Release as presented. Seconded by Norwood. Vote: 4-0-0.

- B. Land Use Ordinance and Subdivision Ordinance Audits:** *Request of the Town Manager to Approve Land Use Ordinance and Subdivision Ordinance Audit proposal of The Musson Group*

Johnson motioned to accept the proposal for Land Use ordinance and Subdivision Ordinance Audits and updates, as presented by The Musson Group, in the amount of \$38,125, of which \$33,500 is grant funded, and \$4,625 Town funded through Account # 410-1000-10 CEO Salaries. Seconded by Norwood. Vote: 4-0-0.

- C. Axon Enterprise, Inc. Five-Year Contract for Police Safety Equipment:** *Request of the Town Manager to approve 5-year contract for police safety equipment*

Johnson motioned to direct the Town Manager to enter into a five-year contract with Axon Enterprise Inc, for police tasers, bodywear equipment and cruiser camera equipment for FY27-FY31. Seconded by Norwood.

- D. Town Warrant:** *Request of Town Manager to present and adopt the final draft of the FY27 Town Warrant*

Norwood motioned to adopt the final draft of the FY 27 Town Warrant as presented. Seconded by Johnson. Vote: 4-0-0.

~ Ball discussed Article 26, noting that several community service organizations previously approved for funding showed their dollar amounts struck through, which could be confusing. She confirmed that the funds had been approved in the prior fiscal year. Town Clerk LaHaye amended the warrant as suggested, and the warrant the was signed.

E. Discussion of Extension of Moratorium on Tobacco Specialty Stores: Request of Town Manager to discuss extension of Ordinance

Johnson recused herself from the discussion due to her ownership of Meristem LLC and sat with the public during the discussion. Town Manager Reddersen provided an overview of the status of the current moratorium related to tobacco specialty stores. The Board has the authority to extend the moratorium if it chooses. An extension would allow the Code Enforcement Officer to focus additional attention on this matter and potentially consult with the Musson Group as they continue working with the Town on the Land Use Ordinance. Norwood stated that scheduling a public hearing to explore an extension would be a good idea.

Norwood motioned to schedule a special hearing on Wednesday, April 29, 2026, at 6:00 p.m. at the Town Office meeting room for public comment on the 180-day extension. Seconded by Ball. Vote: 3-0.1 Johnson recused herself from the discussion.

F. Discussion of Parking Management: Request of the Town Manager to discuss aspects of the parking management project

Manager Reddersen provided an overview of the Parking Kiosk Plan. She advised the Select Board that several decisions must be made to move forward. She offered examples, including the languages the kiosks should support, and provided related recommendations. She also discussed potential features the Town may wish to include. These decisions will need to be made at the next meeting. She noted that she had provided the Board with the current parking ordinance for review and explained that future amendments would be necessary to reflect fees, permits, and other policy decisions made by the Board. The Harbor Committee will hold a special meeting prior to the next select board meeting and will provide recommendations to the Board.

8. LIAISON REPORT:

Harbor Committee – Norwood was unable to attend the last meeting due to illness. Town Manager Reddersen reported that the committee will be holding a special meeting and then coming to the next Select Board meeting with recommendations related to parking.

Board of Appeals- Ball reported that the Acadia Disposal District representative was found to not have standing. No action taken by Board of Appeals Board.

9. MANAGER REPORT: See filed report.

10. PUBLIC COMMENT:

George Swetz – Mr. Swetz thanked the Board for signing the Settlement Agreement. He stated that the agreement assigns certain responsibilities to the Town. He expressed a desire for improved collaboration with the Town, particularly regarding future permitting, and emphasized the importance of the Town's compliance with its ordinances. Swetz noted his support for the Town's efforts to review and update those ordinances.

11. SUGGESTIONS FOR THE NEXT REGULAR MEETING: *No action will be taken, other than to place the requested item on the next agenda.*

- Parking Decisions/ Recommendations from the Harbor Committee
- Liquor License
- Public Hearing scheduled for Wednesday 4.29.2026 for the possible extension of the Moratorium related to Tobacco Specialty Stores.
- A Climate to Thrive

12. NEXT MEETING DATE: *Adoption of a motion to confirm the date of the next meeting for Tuesday, April 28th at 6:00 p.m. at the Town Office Meeting Room*

Johnson motioned to confirm the next meeting for Tuesday, April 28th at 6:00 p.m. at the Town Office meeting room. Seconded by Norwood. Vote: 4-0-0.

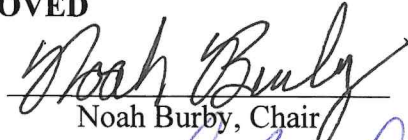
13. ADJOURNMENT:

Norwood motioned to adjourn the meeting at 7:35 p.m. Seconded by Johnson. Vote: 4-0-0.

Respectfully Submitted,

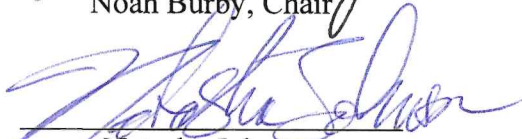
Jennifer E. LaHaye
Town Clerk

APPROVED




Noah Burby, Chair


Chapin McFarland, Vice Chair



Natasha Johnson



Carolyn Ball



Dan Norwood