



SELECT BOARD MEETING
Town of Southwest Harbor
Town Office
5:30 p.m. ~ Wednesday, July 17, 2024

EMERGENCY SESSION & EXECUTIVE MINUTES

1. **CALL TO ORDER:** Ball called the meeting to order at 5:30 p.m.
2. **ROLL CALL:** Chair Carolyn Ball, Vice Chair Johnson, James Vallette, Chapin McFarland, Noah Burby, Town Manger Marilyn Lowell.

A. Excused Absences: None

3. **ADOPTION OF AGENDA:** *Request of the Town Manager for a motion to adopt the agenda as presented.*

Burby motioned to adopt the agenda as presented. Seconded by Johnson. Vote: 5-0-0.

4. **SEAWALL ROAD TEMPORARY WORK AGREEMENT:** *Request of the Town Manager for a motion to authorize the Town Manager to sign a Temporary Work Agreement.*

Johnson moved to authorize the Town Manager to sign the agreement with DOT for SW Harbor to oversee the work consistent with the scope outlined in the Seawall Road (Route 102A) – Temporary Work Letter. Seconded by Burby. Vote: 5-0-0.

~Discussion consisted of reviewing the process and steps, for the Select Board and members of audience, that the contractors would be following in the scope of work on behalf of the Town and for the DOT. The Town will oversee the process and Manager Lowell is comfortable with the scope of work spelled out for the Town to follow. All paperwork was in place and the final go ahead from DOT was the last piece. As of meeting time Manager Lowell had not heard back from DOT regarding her question, “If agreement is signed will the contractors be allowed to start ASAP?”

5. **EXECUTIVE SESSION:**

Johnson made a motion to enter executive session at 5:40 p.m., pursuant to 1 MRSA 405 (6) (d) to discuss Police & Dispatch Union Contract MOA. Seconded by McFarland. Vote: 5-0-0.

A. Police & Dispatch Union Contract MOA: *(To be considered in executive session, as permitted by 1 MRSA 405 (6) (D).*

Burby moved the board exit executive session at 5:55 p.m. Seconded by Johnson. Vote: 5-0-0.

McFarland made a motion to recommend approval of the Police & Dispatch Union Contract Memorandum of Agreement (MOA) and authorize the Town Manager to sign. Seconded by Johnson. Vote: 5-0-0.

6. EXECUTIVE SESSION: 1 MRSA 405 (6)(A) to discuss a new town manager candidate.

Johnson moved that the Select Board go into Emergency Executive Session, after a short break, pursuant to 1 MRSA 405 (6) (A) to discuss town manager candidate at 5:56 p.m. Seconded by Burby. Vote: 5-0-0.

A. Personnel Matter: *Possible adoption of a motion for the Select Board to find that public discussion of this personnel matter could be reasonably expected to violate the individual’s right to privacy, and therefore, to go into executive session to discuss the employment of an individual, as permitted by 1 MRSA 405.6.A.*

McFarland moved that the Select Board exit Emergency Executive Session at 6:14 p.m. Seconded by Johnson. Vote: 5-0-0.

7. ADJOURNMENT

Johnson made a motion to adjourn the meeting at 6:15 p.m. Seconded by Burby. Vote 5-0-0.

Respectfully Submitted,

Marilyn J Lowell
Town Manager

APPROVED

Carolyn Ball, Chair

Natasha Johnson, Vice Chair

James Vallette

Chapin McFarland

Noah Burby