



**SELECT BOARD MEETING  
Town of Southwest Harbor  
Town Office & Via Zoom\*  
6:00 p.m. – Tuesday, July 22, 2025**

**Minutes**

1. **CALL TO ORDER:** Burby called the meeting to order 6:45 p.m.
2. **ROLL CALL:** Chair Noah Burby, Carolyn Ball, Natasha Johnson, Dan Norwood, Town Manager Karen Reddersen, and Town Clerk Jennifer LaHaye.
  - A. **Excused Absences:** Vice Chair Chapin McFarland is excused from this meeting.
3. **ADOPTION OF AGENDA:** *Request of the Town Manager for a motion to adopt the agenda as presented.*

Burby motioned to amend the agenda to include discussion for retroactive moratorium related to intoxicating hemp derived products, and tobacco smoke shops. Seconded by Johnson. Vote: 4-0-0.

4. **APPROVAL OF MINUTES:** *Request of the Town Manager for a motion "to approve the minutes of...."*
  - A. July 8, 2025  
Johnson motioned to approve the July 8<sup>th</sup> minutes as presented. Seconded by Norwood. Vote: 4-0-0.

**5. APPROVAL OF WARRANTS:**

Town Payables 24/25FY: W# 141  
Town Payroll: W# 0717  
School Payroll: W# 7

Town Payables 25/26FY: W# 9  
Trust & Agency: W# 6  
School Payables: W# 5,8

Johnson motioned to approve the warrants as presented. Seconded by Norwood. Vote: 4-0-0.

**6. PUBLIC HEARING:**

- A. **Liquor License Renewal – The Lindquist Group, LLC:** *Request of The Lindquist Group, LLC on behalf of Red Sky, 14 Clark Point Rd., SWH, for an On-Premises Beer, Wine, and Spirits liquor license renewal.*

Johnson motioned to approve the application of The Lindquist Group, LLC on behalf of Red Sky, 14 Clark Point Rd., SWH, for an On-Premises Beer, Wine, and Spirits liquor license. Seconded by Norwood. Vote: 4-0-0.

- B. Liquor License Renewal- Lindenwood Inn:** *Request received from James King on behalf of Lindenwood Inn, 118 Clark Point Road, SWH, for an On-Premises Beer, Wine, and Spirits liquor license renewal.*

Johnson motioned to approve the application of James King on behalf of Lindenwood Inn, 118 Clark Point Road, SWH, for an On-Premises Beer, Wine, and Spirits liquor license. Seconded by Norwood. Vote: 4-0-0.

## 7. REGULAR BUSINESS:

### A. Discussion of intoxicating Hemp derived products, and Tobacco Shops:

Johnston motioned requesting the Town Manager Karen Reddersen to research a retroactive moratorium related to Intoxicating Hemp Derived Products. Seconded by Ball. Vote: 4-0-0.

Johnston motioned requesting the Town Manager Karen Reddersen to research a retroactive moratorium related to Tobacco Smoke Shops. Seconded by Ball. Vote: 4-0-0.

Burby motioned to instruct the Town Manager, in consultation with Town's counsel, to notify individuals potentially affected by a Tobacco Shop moratorium, and an Intoxicating Hemp Derived Products moratorium. Seconded by Johnson. Vote: 4-0-0.

- B. Work Session on Southwest Harbor Ordinances:** *Request of the Town Manager to review Southwest Harbor Ordinances to prioritize updates and provide recommendations.*

Select Board members had a chance to review all current ordinances. Members identified several ordinances they wish to focus on:

- Harbor Ordinance
- Wireless Telecommunications Ordinance
- Marijuana Ordinance
- Appeals Board Ordinance
- Water Ordinance

~ Johnson advised she felt the board should work closely with the Water and Sewer when the time came to discuss the Water Ordinance.

#### *Harbor Ordinance:*

Nick Madeira Chair of the Harbor Committee was present. He had provided some suggestions that the Harbor Committee had. These were included in the packets prior to the meeting. An additional more in-depth discussion of proposed changes will take place at the August 12<sup>th</sup> Select Board meeting.

Mr. Madeira ~~great~~ expressed concern with the Harbormaster presenting documents the night of a meeting directly to the Select Board without going through the Harbor Committee. Mr. Madeira

suggests that this not happen. Town Clerk LaHaye advised Harbormaster Rob Leavitt that he took his best shot in drafting up the Harbor Committee's suggested changes so the board could review in the workshop. LaHaye clarified this document was not the official document. Madeira still expressed continued frustration and expressed his concern towards the Harbormaster not running proposed suggestions through the committee.

Ball stated she has several suggestions in changing the responsibilities of the Harbormaster. She references what the board had witnessed earlier in this workshop between the Chair and Harbormaster. Ball would provide the suggestions to Madeira for committee review.

*Wireless Telecommunications Ordinance:* general discussion took place. Minor changes requested by the board for possible placement on the November 4<sup>th</sup> ballot.

*Marijuana Ordinance:* members identified possible amendments in the future, and this ordinance would likely be presented at the May Annual Town Meeting.

**8. LIAISON REPORTS:**

~Conservation Commission: The Butterfly release is on Thursday July 31<sup>st</sup>

**9. MANAGER REPORT:**

~Town Manager Reddersen reported from her recent meeting with League of Towns. She noted Acadia National Park reported on bear management on the island and provided handouts for municipalities to share with their residents. They have seen more bear activity recently.

~Tremont's Town Manager Jesse Dunbar is pulling together a memo to discuss moratoriums further.

~Manager Reddersen reported concerns for the durability of a fence placed on Wood Street. Reddersen is working with the engineer to see how this can be addressed.

~October 16<sup>th</sup> was noted to be the second League of Towns meeting for the year that will include elected officials with the Musson Group. Topics include housing, transportation, and other regional issues.

**10. SUGGESTIONS FOR THE NEXT REGULAR MEETING:** *No action will be taken, other than to place the requested item on the next agenda.*

- Audit Review
- 80K Review Directing the CEO to move forward on possible legal action.
- Lee Worchester requested discussion of town taking over road connected to his subdivision.

**11. NEXT MEETING DATE:** *Adoption of a motion to confirm the date of the next meeting for Tuesday, August 12<sup>th</sup> at 6:00 p.m. at the Town Office Meeting Room*


Burby motioned to confirm the next date of the next meeting for Tuesday, August 12<sup>th</sup> at 6:00 p.m. at the Town Office Meeting Room. Seconded by Johnson. Vote: 4-0-0.

12. ADJOURNMENT:

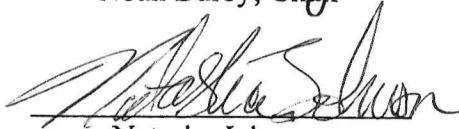
Johnson motioned to adjourn the meeting at 9:01 p.m. Seconded by Norwood. Vote: 4-0-0.  
Respectfully Submitted,

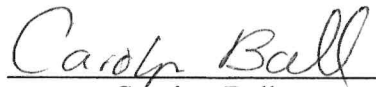
Jennifer E. LaHaye  
Town Clerk

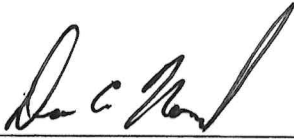
APPROVED

  
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Noah Burby, Chair

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Chapin McFarland, Vice Chair

  
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Natasha Johnson

  
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Carolyn Ball,

  
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Dan Norwood