



**SELECT BOARD MEETING**  
**Town of Southwest Harbor**  
**Public Hearing**  
**SWH Fire Dept. & Via Zoom**  
**6:00 p.m. ~ Tuesday, August 23, 2022**

**Minutes**

1. **CALL TO ORDER:** Called to order by Chair Carolyn Ball @ 6:00 p.m.
2. **ROLL CALL:** All present. Chair Carolyn Ball, Vice Chair Natasha Johnson, George Jellison Jr., Jim Vallette, Manager Marilyn Lowell, and Town Clerk Jennifer LaHaye.

**A. Excused Absences** *None*

3. **ADOPTION OF AGENDA:** *Request of the Town Manager for a motion to adopt the agenda as presented.*

Jellison motioned to adopt the agenda as presented. Seconded by Johnson. Unanimously passed.

4. **PUBLIC HEARING:**

**A. Special Town Meeting:** *Request of Town Manager to have discussions with public comment on the need for a Special Town Meeting regarding the Main Street Project.*

Ball opened the public hearing and named the project, while noting the \$802,769 gap needed in added funds to move forward on the Main Street Sidewalk, Drainage, Water & Sewer Improvements Project. Ball reiterated to the audience that this project is not just a sidewalk and discussed the water and sewer improvements from the plan. Ball explained to the audience that if the project did not move forward the town will still owe money to the state for the work that had been completed thus far.

~ Mill rate projected (estimate based off this past fiscal year).01467 - .01478

~ Future projects such as the Town Garage, and Wastewater Treatment Plant will be put out for bid in the future. These will be larger projects.

~ The contractor contingency for this project is 5%, this is modest however both Olver & the DOT have reviewed this.

~Steve Kenney from the Water & Sewer District clarified that there would be no cost to the residents hooking into the 12-inch water main. Kenney also noted that there were errors in the design. However, changing those errors could save money.

~ By October of 2029, the town will have paid off three of its bonds we currently owe on.

**5. APPROVAL OF MINUTES:** *Request of the Town Manager for a motion “to approve the minutes of....*

**A. July 26, 2022 - SB meeting**

Vallette motioned to approve the minutes of July 26, 2022, Select Board meeting. Seconded by Johnson. Vote: 3-0-1 Jellison abstained.

**B. August 9, 2022 - SB meeting**

Jellison motioned to approve the minutes of August 9, 2022, Select Board meeting. Seconded by Vallette. Motion passed unanimously.

**6. APPROVAL OF WARRANTS:**

Town Payroll: W#0818, 0825  
School Payables: W#15, 18  
Town Payables: W#20

Trust & Agency: W#16, 19  
School Payroll: W#17

Johnson motioned to approve the warrants as presented. Seconded by Vallette. Motion passed unanimously.

**7. REGULAR BUSINESS:**

**A. Special Town Meeting Warrant:** *Request of Town Clerk for Select Board to sign original Special Town Meeting Warrant.*

Johnson motioned to have Select Board members sign the Special Town Meeting Warrant for September 1, 2022, Special Town Meeting on the Main Street Project. Seconded by Vallette. Motion passed unanimously.

~ Jellison confirmed the Special Town Meeting would be located at the fire station with the option of conducting the meeting in the truck bay.

~ Voters will vote by secret ballot using the yes, no ballot paper as normally done at town meeting.

**B. Notice of Violation and Order to Correct Violations:** *Request of John Larson for authorization from Select Board to initiate an 80K action in District Court.*

Jellison motioned to authorize John Larson, CEO, to initiate an 80K action in district court against Tina Louise Lawson. Seconded by Johnson. Motion passed unanimously.

**C. Maine’s Adult Use Cannabis Municipal Reimbursement Fund and Application:** *Request of Natasha Johnson to discuss and determine if the Select*

*Board would like the Town Manager to proceed with looking into the cannabis municipal reimbursement fund and application.*

Jellison motioned to authorize Town Manager to use her discretion to compile qualifying expenses and submit expenses for reimbursement to Office of Cannabis Policy (OCP). Seconded by Johnson. Motion passed unanimously.

**D. Sand Salt Shed Wall Repair Project:** *Request of Town Manager to discuss bid for the sand salt shed wall repair.*

Johnson motioned to award the Sand and Salt Shed wall repair project to Lupo Construction, Inc. for \$267,000 with a start date of April 2023. Seconded by Vallette. Motion passed unanimously.

**8. MANAGER REPORT:**

Please refer to the Managers report. Filed at the Town Office.

**9. SUGGESTIONS FOR NEXT MEETING:** *No action will be taken, other than to place the requested items on the next agenda.*

- Marilyn will be on vacation and attend by Zoom.
- Liquor Licenses
- Appointments.
- Audio Equipment

**10. NEXT MEETING DATE:** *Adoption of a motion to confirm the date of the next regular meeting for Tuesday, September 13<sup>th</sup> at 6:00 p.m. at the Town Office meeting room.*

Johnson motioned to confirm the date of the next regular meeting for Tuesday, September 13<sup>th</sup> at 6:00 p.m. at the Town Office meeting room. Seconded by Vallette. Motion passed unanimously.

**11. ADJOURNMENT:**

Jellison motioned to adjourn the meeting. Seconded by Johnson. Motion passed unanimously. 7:20 p.m.

Respectfully Submitted,  
Jennifer E. LaHaye  
Town Clerk

**APPROVED**

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Carolyn Ball, Chair

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Natasha Johnson, Vice Chair

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George Jellison, Jr.

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James Vallette

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Vacant