



SELECT BOARD MEETING
Town of Southwest Harbor
Town Office & Via Zoom*
6:00 p.m. ~ Tuesday, August 9, 2022

MINUTES

- 1. CALL TO ORDER:** Chair Carolyn Ball opened meeting at 6:00 p.m.
- 2. ROLL CALL:** Chair Carolyn Ball, Vice Chair Natasha Johnson, George Jellison Jr., and Jim Vallette, Manager Marilyn Lowell, and Town Clerk Jennifer LaHaye present.

A. Excused Absences *(if any)*

- 3. ADOPTION OF AGENDA:** *Request of the Town Manager for a motion to adopt the agenda as presented.*

Vallette motioned to amend the agenda, Section E: Conduct Policy changed to “request of Natasha Johnson” instead of Carolyn Ball. Seconded by Johnson. Vote 4-0.

4. NEW EMPLOYEE INTRODUCTIONS:

Mike Tinker & Jarrod Kushla were introduced to the Select Board. Mike has been hired to work in the Highway Department, he has been working three weeks. Jarrod will start his job as Harbormaster in November.

5. PUBLIC HEARING:

- A. Liquor License Renewal – The Causeway Club:** *Request of Causeway Club Inc., on behalf of The Causeway Club, 10 Fernald Point Rd., for an On-Premises Beer, Wine, and Spirits liquor license renewal.*

Vallette motioned to recommend approval of the application of Causeway Club, Inc., on behalf of The Causeway Club, 10 Fernald Point Rd., for an On-Premises Beer, Wine, and Spirits liquor license renewal. Seconded by Johnson. Vote 4-0.

- B. Special Amusement Permit Renewal-** *Request of Causeway Club Inc., on behalf of The Causeway Club, 10 Fernald Point Rd., for a Special Amusement Permit renewal.*

Jellison motion to recommend approval of the application of Causeway Club Inc., on half of The Causeway Club, 10 Fernald Point Rd., for a Special Amusement Permit Renewal. Seconded by Johnson. Vote 4-0.

- C. Liquor License Renewal-** *Request of The Lindquist Group, LLC on behalf of the Red Sky Restaurant, 14 Clark Point Rd., for an On-Premises Beer, Wine, and Spirits liquor license renewal.*

Johnson motion to recommend approval of the application of The Lindquist Group, LLC, on behalf of Red Sky Restaurant, 14 Clark Point Rd., for an On-Premises Beer, Wine, and Spirits liquor license renewal. Seconded by Jellison. Vote 4-0.

6. APPROVAL OF MINUTES: *Request of the Town Manager for a motion “to approve the minutes of....*

A. July 12, 2022, SB meeting

Vallette motioned to approve the minutes from July 12, 2022. Seconded by Johnson. Vote 4-0.

B. July 26, 2022, SB meeting

Ball noted one word needing to be changed in the July minutes. Once this correction is made, they will approve at the next meeting.

7. APPROVAL OF WARRANTS:

FY 21/22 Warrant:
W#135

FY 22/23 Warrants:
Accounts Payable: W# 11,13, and 14
Town Payroll: W# 0804, and 0811
School Payroll: W# 12

Johnson motioned to approve warrants as presented. Vallette seconded. Vote 4-0.

8. APPOINTMENT:

A. Harbormaster: *Request of the Town Manager for a motion to confirm appointment of Jarrod Kushla as Harbormaster.*

Johnson motioned to confirm Town Manager appointment of Jarrod Kushla as Harbormaster term to be effective until June 30, 2023. Seconded by Vallette. Vote 4-0.

9. COMMITTEE LIAISONS:

- A. Planning Board:** No Liaison established
- B. Harbor Committee:** Jim Vallette
- C. Shellfish Committee:** George Jellison Jr.
- D. Conservation Commission:** Natasha Johnson
- E. Historic Cemetery:** No Liaison established
- F. Warrant Committee:** Town Manager/Jim Vallette
- G. Comprehensive Committee Update Task Force:** Carolyn Ball

10. FINANCIAL REPORTS: *Presentation of the monthly Budget Variance Report, Reserves Report and Revenue Variance Report.*

Manager Lowell presented the financial reports. Lowell noted that the electricity for all departments is over budget. The contract for electric supply rates will reduce in November. Currently the charge for Kilowatts continues to rise.

11. REGULAR BUSINESS:

- A. Recycling – Lee Worcester:** *Request of Jim Vallette to review and discuss the recycling and single sort.*

Vallette motioned to establish a task force on waste reduction. Seconded by Johnson. Vote 4-0.

- B. Special Town Meeting:** *Request of Town Manager to review and discuss the need of a Special Town Meeting regarding the Main Street Project.*

Johnson motioned to hold two public hearings on August 18th & 23rd for the main street project. Seconded by Jellison. Vote 4-0.

Jellison motioned to advertise for the Special Town Meeting September 1, 2022, in the MDI Islander, and other publication to hold a Special Town Meeting. Seconded by Johnson. Vote 4-0.

- C. No Parking Signs on Shore Road:** *Request of Town Manager to review and discuss “No Parking Signs” on both sides of Shore Road from 96 Shore Road to Ocean House Road.*

Vallette motioned to put up no parking signs on both sides of Shore Road from 46 Shore Road to Ocean House Road. No seconded made. No action taken.

- D. Task Force Bylaws:** *Request of Carolyn Ball to review amendment to adopted Bylaws of the Comprehensive Plan Update Task Force.*

Johnson motioned to approve the Task Force Bylaws. Seconded by Vallette. Vote 4-0.

- E. Conduct Policy:** *Request of Carolyn Ball to review and discuss amended draft Conduct Policy for All Committee, Board and Select Board Members with invited members of other boards and committee members of SWH.*

Johnson motioned to pass the conduct policy with amendments. Seconded by Vallette. Vote 4-0.

- F. Harbor Avenue Bench:** *Request of Natasha Johnson to discuss bench at end of Harbor Avenue from prior Harbor Committee meeting.*

The conservation commission will further investigate this. The Harbor Committee is in support.

12. MANAGER REPORT:

Manager Lowell presented her managers’ report. Please see attached report.

13. SUGGESTIONS FOR NEXT MEETING: *No action will be taken, other than to place the requested item on the next agenda.*

- John Larson has an 80K action request.
- Liquor Licenses
- Further investigation related to improvement of media audio.

14. NEXT MEETING DATE: *Adoption of a motion to confirm the date of the next regular meeting for Tuesday, August 23 at 6:00 p.m. at the Town Office meeting room.*

Johnson motioned to confirm the next meeting for Thursday, August 18, at 6:00 p.m. at the SWH Fire Dept. meeting room. Seconded by Vallette. Vote: 4-0.

15. ADJOURNMENT:

Johnson motioned to adjourn meeting @ 8:28 p.m. Seconded by Jellison. Vote 4-0.

Respectfully Submitted,
Jennifer E. LaHaye
Town Clerk

APPROVED

Carolyn Ball, Chair

Natasha Johnson, Vice Chair

George Jellison, Jr.

James Vallette

Vacant