



SELECT BOARD MEETING
Town of Southwest Harbor
Town Office & Via Zoom*
6:00 p.m. ~ Tuesday, September 13, 2022

Minutes

1. **CALL TO ORDER:** 6:00 p.m.
2. **ROLL CALL:** All present. Chair Carolyn Ball, Vice Chair Natasha Johnson, George Jellison Jr., Jim Vallette, Manager Marilyn Lowell via Zoom, and Town Clerk Jennifer LaHaye.
 - A. **Excused Absences** None
3. **ADOPTION OF AGENDA:** *Request of the Town Manager for a motion to adopt the agenda as presented.*

Vallette motion to adopt amended agenda to include an update on the Comprehensive Plan update task force. Seconded by Johnson. Motion passed unanimously.

4. PUBLIC HEARING:

- A. **Liquor License Renewal -** *Request of Town Hill Bistro, LLC on behalf of Rogue, 1 Main Street, for an On-Premises Beer, Wine, and Spirits liquor license.*

Vallette motioned to recommend approval of the application of Town Hill Bistro, LLC on behalf of Rogue, 1 Main Street, for an On-Premises Beer, Wine, and Spirits liquor license. Seconded by Johnson. Motion passed unanimously.

- B. **Liquor License Renewal –** *Request of The Harbor Restaurant Group on behalf of Hearth & Harbor, 334 Main Street, for an On-Premises Beer, Wine, and Spirits liquor license.*

Johnson motioned to recommend approval of the application of The Harbor Restaurant Group on behalf of Hearth & Harbor, 334 Main Street, for an On-Premises Beer, Wine, and Spirits liquor license. Seconded by Vallette. Motion passed unanimously.

- C. **Liquor License Renewal –** *Request of Salvio Holdings, LLC on behalf of Harbour Cottage Inn, 9 Dirigo Road, for an On-Premises Beer, Wine, and Spirits liquor license.*

Johnson motioned to recommend approval of the application of Salvio Holdings, LLC on behalf of Harbour Cottage Inn, 9 Dirigo Road, for an On-Premises Beer, Wine, and Spirits liquor license. Seconded by Jellison. Motion passed unanimously.

- D. Liquor License Renewal** – *Request of The Upper Deck SWH, LLC, on behalf of the Upper Deck, 433 Main Street, for an On-Premises Beer, Wine, and Spirits liquor license.*

Johnson motioned to recommend approval of the application of The Upper Deck SWH, LLC, on behalf of the Upper Deck, 433 Main Street, for an On-Premises Beer, Wine, and Spirits liquor license. Seconded by Jellison. Motion passed unanimously.

- E. Special Amusement Renewal** - *Request of The Upper Deck SWH, LLC, on behalf of the Upper Deck, 433 Main Street, for a Class D Special Amusement Permit.*

Jellison motioned to recommend approval of the application of The Upper Deck SWH, LLC, on behalf of the Upper Deck, 433 Main Street, for a Class D Special Amusement Permit. Seconded by Vallette. Motion passed unanimously.

- 5. APPROVAL OF MINUTES:** *Request of the Town Manager for a motion “to approve the minutes of....*

- A. August 18, 2022 – Public Hearing**

Motion by Jellison to accept the August 18, 2022, Public Hearing minutes as presented. Seconded by Johnson. Vote 3/1. Vallette abstained.

- B. August 23, 2022 – Public Hearing/SB meeting**

Motion by Vallette to accept the August 23, 2022, Public Hearing/Select Board meeting minutes. Motion passed unanimously.

- C. September 1, 2022 – Special Town Meeting**

Motion by Vallette to accept the September 1, 2022, Special Town Meeting minutes as presented. Seconded by Johnson. Motion passed unanimously.

- 6. APPROVAL OF WARRANTS:**

21/22 FY Account Payables W# 136	Trust & Agency W# 21,22,24,25
22/23 FY Account Payables W 26	Town Payroll W# 0901,0908,0915
School Payroll W# 23	

Motion by Johnson to approve the warrants as presented. Seconded by Vallette. Motion passed unanimously.

- 7. APPOINTMENTS:**

- A. SWH Housing Tenant Representative:** *Request of the Town Clerk for a motion to appoint Thomas Mooreside as SWH Housing Tenant Representative for a 4-year term.*

Motion by Johnson to appoint Thomas Mooreside as a Tenant Representative for a term effective until September 14, 2026. Seconded by Vallette. Motion passed unanimously.

- B. Conservation Commission Associate Member:** *Request of the Town Clerk for a motion to appoint Kristin Hutchins and Ann Judd as Conservation Commission Associate Members for the remainder of a 3-year term.*

Motion by Johnson to appoint Kristin Hutchins and Ann Judd as non-voting Conservation Commission Associate Members for the remainder of a three-year term effective until June 30, 2025. Seconded by Vallette. Motion passed unanimously.

8. REGULAR BUSINESS:

- A. Ring's Paving Proposal:** *Request of Public Works Supervisor to discuss paving proposal for three roads, Herrick Road, Hill crest Circle and Fernald Point.*

Scott Alley presented the plan to finish paving on Fernald Point, Hillcrest, and Herrick Road. The proposed pricing from Ring's Paving included grinding, flaggers etc. needed to complete the project. Scott noted the prices have increased this year. Fernald Point Road was left over from the 2017 project that was not finished. The other two roads listed are more maintenance.

Select Board members questioned the timeline of the district's project on Herrick Road. Ball requested Town Manager Lowell follow up with Steve Kenney to obtain a better timeline of when they intend to complete their project.

Motion by Johnson to accept \$128,738 for Fernald Point Road Shim and Cap. Seconded by Vallette. Motion passed unanimously.

9. MANAGER REPORT:

Please review attached managers report filed at the town office.

10. SUGGESTIONS FOR NEXT MEETING: *No action will be taken, other than to place the requested item on the next agenda.*

- Liquor License – Peter Trout's Tavern.
- Request for Audit information related to debt service.

- Vallette attended the Harbor Committee meeting. It is the consensus that both the Harbor Committee and Comprehensive Plan Update Task Force would like the riprap moved and supplemented. This could be a discussion the first meeting in October.
- Johnson would like to see the cost associated with engineering for the past three years and compare the cost for an independent engineer to review materials for the town.

11. NEXT MEETING DATE: *Adoption of a motion to confirm the date of the next regular meeting for Tuesday, September 27th at 6:00 p.m. at the Town Office meeting room.*

Motion by Jellison to confirm the next regular meeting for Tuesday, September 27, at 6:00 p.m. at the Town office meeting room. Seconded by Johnson. Motion passed unanimously.

12. ADJOURNMENT:

Motion by Jellison to adjourn the meeting. Seconded by Johnson. Motion passed unanimously. 7:06 p.m.

Respectfully Submitted,

Jennifer E. LaHaye
Town Clerk

APPROVED

Carolyn Ball, Chair

Natasha Johnson, Vice Chair

George Jellison, Jr.

James Vallette

Vacant