



SELECT BOARD MEETING
Town of Southwest Harbor
Town Office & Via Zoom
6:00 p.m. ~ Tuesday, September 27, 2022

Minutes

1. CALL TO ORDER: 6:01 p.m.

2. ROLL CALL:

All present. Chair Carolyn Ball, Vice Chair Natasha Johnson, George Jellison Jr., Jim Vallette, Manager Marilyn Lowell via Zoom, and Town Clerk Jennifer LaHaye.

3. ADOPTION OF AGENDA: *Request of the Town Manager for a motion to adopt the agenda as presented.*

Jellison motioned to adopt the agenda as presented. Seconded by Vallette. Vote: 4-0

4. PUBLIC HEARING:

A. Liquor License Renewal - Request of Peter Trout, LLC on behalf of Peter Trout's Tavern & Inn, 44 Shore Road, for an On-Premises Beer, Wine, and Spirits liquor license.

Vallette motioned to recommend approval of the application of Peter Trout, LLC on behalf of Peter Trout's Tavern & Inn, 44 Shore Road, for an On-Premises Beer, Wine, and Spirits liquor license. Seconded by Johnson. Vote 4-0

5. APPROVAL OF MINUTES: *Request of the Town Manager for a motion "to approve the minutes of..."*

A. September 13, 2022 – SB Meeting

Johnson motioned to adopt minutes as amended. Seconded by Jellison. Vote: 4-0.

- 1.) Page 2 August 18th Minutes – Vallette abstained as he was not present.
- 2.) Page 4 riprap removed and supplemented in November.

6. APPROVAL OF WARRANTS:

Town Payroll: W# 0922, 0929
Trust & Agency: W#29, 30
Town Payables: W#31

School Payroll: W#28
School Payables: W#27

Vallette expressed concern for warrant #31 Town Payables. He wished to hear more information from Lee Worchester on increase in service for recycling. He noted he would sign this warrant,

however, in the future, did not support the increase in service fee and would not be signing any future warrants related to this increase. Vallette noted he did not agree the Town should have to pay \$700 a ton when it could go to the Mill and make money. Manager Lowell will follow up with Lee to further explore this.

7. FINANCIAL REPORTS: *Presentation of the monthly Budget Variance Report, Reserves Report and Revenue Variance Report.*

Manager Lowell reported the variance report being slightly higher, however after this quarter things will fall into line.

Discussion raised about touch fees, dinghy permits, and commercial fishing permits and comparing from last year to this year. Manager Lowell recommended it may be something to look at in the next coming months and noted that the office is still receiving payments. Concerns raised that there are barges that have not provided payment.

8. REGULAR BUSINESS:

A. Ring's Paving Proposal: *Request of Public Works Supervisor to discuss paving proposal for two roads, Hill Crest Circle and Herrick Road.*

Jellison motioned to accept Ring's Paving Proposal of \$56,931, for Hill Crest Circle and Herrick Road. Seconded by Vallette. Vote 3-1. Johnson voted against.

B. Board of Appeals Ordinance Amendments: *Request of BOA for Select Boards opinion on the lawyer's suggested amendments.*

Jellison motioned to authorize the BOA to continue work on suggested ordinance amendments. Seconded by Johnson. Vote 4-0.

G. #11 take out "or directly with the permission of the Chairperson."

9. MANAGER REPORT:

Please see manager's report filed at the Town Office.

10. SUGGESTIONS FOR NEXT MEETING: *No action will be taken, other than to place the requested items on the next agenda.*

- Discussion related to mini strategic plans and priorities.
- Solid Waste Reduction Task Force – (discuss priorities, define purpose, and set date for completion.)
- Riprap at Manset Lot- request of Harbor Committee to discuss being moved and supplemented.

11. NEXT MEETING DATE: *Adoption of a motion to confirm the date of the next regular meeting for Tuesday, October 11th at 6:00 p.m. at the Town Office meeting room.*

Vallette motioned to confirm the date of the next meeting for Tuesday, October 11th at 6:00 p.m. in the Town Office meeting room. Seconded by Johnson. Vote 4-0.

12. ADJOURNMENT:

Johnson motioned to adjourn the meeting. Seconded by Vallette. Vote 4-0. 7:45 p.m.

Respectfully Submitted,

Jennifer E. LaHaye
Town Clerk

APPROVED

Carolyn Ball, Chair

Natasha Johnson, Vice Chair

George Jellison, Jr.

James Vallette

Vacant