



Selectmen Meeting
Tuesday, August 13, 2013 @ 6:00 PM
Southwest Harbor Town Office

MINUTES

- I. Call to Order/Roll Call:** The meeting was called to order at 6:00 p.m. Present: David Minctons, Ralph Dunbar, Jr., Tom Benson, Town Manager, and Donald Lagrange. George Jellison and Dan Norwood were excused.
- II. Visitors to be heard not on the agenda:** No Visitors made any comments
- III. Approval of Minutes:** A Motion by Mincton and Seconded by Benson to approve the BOS Meeting Minutes of July 13, 2013 as written. Vote 3/0. Another motion by Mincton, second by Benson to accept the minutes of a special meeting on August 16, 2013. Voted 3/0
- IV. Manager's Report:** Lagrange indicated the Town is not taking any action regarding the vendors at the Manset corner turn out. This appears to be a property dispute. Recording fees at the Registry of Deeds will be increased from \$13 to \$19/page, effective October. A memo from Dalen Mills was submitted with his opinions of traffic issues. The most notable one being ingress and egress at the Post Office. Lagrange stated signage and road markings will be put in place. A fill permit was issued to the Town for the area adjacent to the Lewis property as a result of the trees being cut, leaving a dangerous area for pedestrians. The Kelley property on Norwood Road is being considered for the Historic National Registry. Both loans, ie the lower town dock and the USDA police station have been discharged due to recent payoff. The Planning Board is having a public hearing on the land use ordinance amendments on August 22 at the Fire Station. A newsletter has been developed to be mailed out the end of this week. The lower portion of the sewer plant driveway needs to be resurfaced and is being prepped. A copy of a memo from County treasurer to Commissioner Brown indicates some irregularities within the County budgeting office. Two (4) benches have been affixed to the floats at the Manset pier.
- V. Old Business:**
A list including all recipients of the final Main Street construction plans was included for Selectmen review. Also, Lagrange summarized the Main Street project:
The Selectmen approved putting the plans out to bid at the July 9th meeting. As a result of plan approval, Olver calculated costs based on the final plans after all submittals, resulting in a higher estimate than originally submitted on the preliminary review. Olver re-addressed the design and came up with following solutions to reduce estimate:
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|----|---|-----------|
| a. | Increase grinding versus total reconstruction | \$175,000 |
| b. | Reduce size of driveway aprons | 40,000 |

c.	Limit sewer extensions as an alternate bid	25,000
d.	Reduce contingency, soft cost	60,000
	Total estimated reduction	\$300,000

Also include an alternate bid to replace granite with concrete curbing would save an additional \$83,000. We received DOT final approval last Thursday, August 8 for a \$500,000 partnership grant. Due to increased road construction costs, we have requested they consider another partnership grant in the next billing cycle, which we would request another \$259,000. They did not say no, reluctantly, but did request to review the final bids before more discussions on that request. First loan application for sewer line replacement has been submitted for \$440,000. Second application for a general obligations bond in amount of \$846,000 submitted in July for October review. This amount may be reduced pending bid results. At that time, the requests will be reviewed that may adjust the water bond request which has 45% forgiveness. To proceed with a specific financial plan, we need the final bids which will determine our direction. The bid opening is August 22 at 2:00 PM with a presentation to the Selectmen on August 27 meeting.

VI. New Business:

a. A presentation by Janet and Wayne Patton to install an antique horse watering trough next to the bell in front of the Harbor House. Harbor House did not have any objections and the Board of Selectmen consensus was to allow this trough to be installed.

b. XYZ Liquor license was approved with a motion by Benson, second by Minctons, Voted 3/0.

c. Chamber of Commerce, Octoberfest Liquor license and amusement permit was approved with a motion by Mincton, second by Benson. Voted 3/0

d. An amusement permit for Joey’s Place was approved subject to outside entertainment limited to the hours of 2PM to 6PM, and evening hours indoors from 8PM to 11PM. All abutters were notified but did not attend the meeting. Motion by Benson, second by Mincton. Voted 3/0

e. The Harbormaster Adam Thurston discussed the ‘no-fishing’ policy in the Harbor Ordinance. The Selectmen are in favor of some changes to the ordinance. No Harbor Committee meeting this week to discuss the issues so Adam will place on the next agenda then present it again to the Selectmen.

f. The Selectmen voted to authorize the Town Manager to vote on their behalf in the MMA election of officers and directors. Motion by Mincton, second by Benson. Voted 3/0

g. Issuing a name for a street off Seal Cove has been tabled until the next meeting due to a lack of a quorum. Since Selectman Benson is involved with the property, he could not vote on the new name.

VII. Other Business: Chairman Dunbar questioned the butt container project and both the Public Works Director and the Police Chief responded that the containers have been delivered and the Chief will get all the children together as a group to place the containers when they return to school.

VIII. Accept & Sign Warrants: Motion by Mincton and Seconded by Benson Voted 3/0: General Fund Warrants, **FY12-13** 203 & 205; **FY13-14** 5, 6, 12 & 13, 14, 15, 17, 20, 21; Water **FY2013** 14 & 15; Sewer **FY12-13** 202, **FY13-14** 11 & 19; School **FY13-14** 7, 8, 9 & 16; Special Projects **FY12-13** 200, 201 & 204 **FY13-14** 10 & 18 ;

IX. Next Meeting Dates: A special meeting will be held Monday, August 26 at 5:00 PM at the Muncipal Town office to discuss the bids with Annaleis of Olver Engineering. A regular meeting and a public hearing will be held at the Fire Station on Tuesday, August 27, 2013 at 6:00 PM.

X. Adjourn Selectmen Meeting: Motion by Mincton, Seconded by Benson to adjourn meeting at 6:51 PM voted 3-0.

DRAFT