

**Town Meeting Warrant
And
Secret Ballot Election**

**Monday, May 2, 2022
And
Tuesday, May 3, 2022**

County of Hancock, ss.

State of Maine

To: Chief John Hall, a Constable of the Town of Southwest Harbor, in the County of Hancock, State of Maine.

Greeting:

In the name of the State of Maine you are hereby required to notify and warn the inhabitants of the Town of Southwest Harbor, in said county and state, qualified by law to vote in Town affairs, to meet in the Pemetic Elementary School, First Floor Auditorium, in said Town, on **Monday, the 2nd day of May, 2022 A.D. at seven o'clock in the evening**, then and there to act on Articles numbered one [1] through forty-seven [47].

And to notify and warn said inhabitants to meet in the Southwest Harbor Fire Station Meeting Room on **Tuesday, the 3rd day of May, 2022 A.D. at ten o'clock in the forenoon**, then and there to act upon Articles numbered forty-eight [48] through fifty [50] by secret ballot, the polling hours therefore to be from 10:00 a.m. to 8:00 p.m.

Article 1: Election of Moderator – To choose a Moderator to preside at the meeting.

Article 2: To fix compensation for the Board of Selectmen, Members of the Superintending School Committee and Members of the Board of Trustees of the Mount Desert Island Regional School District.

Article 3: To authorize the Selectmen to choose and appoint all other non-elected municipal positions.

SOUTHWEST HARBOR SCHOOL DEPARTMENT

Note: Articles 4 through 14 authorize expenditures in cost center categories

Article 4 To see what sum the School Committee is authorized to expend for **Regular Instruction** for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

School Committee, Select Board, and Warrant Committee recommends **\$ 1,693,883**

Note: 2021-22 Amount was \$1,612,705

Article 5

To see what sum the School Committee is authorized to expend for **Special Education** for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

School Committee, Select Board, and Warrant Committee recommends **\$ 899,310**

Note: 2021-22 Amount was \$ 887,058

Article 6

To see what sum the School Committee is authorized to expend for **Career and Technical Education** for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

School Committee, Select Board, and Warrant Committee recommends **\$ -0-**

Note: 2021-22 Amount was \$ -0-

Article 7

To see what sum the School Committee is authorized to expend for **Other Instruction** for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

School Committee, Select Board, and Warrant Committee recommends **\$ 94,044**

Note: 2021-22 Amount was \$ 94,866

Article 8

To see what sum the School Committee is authorized to expend for **Student & Staff Support** for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

School Committee, Select Board, and Warrant Committee recommends **\$ 463,456**

Note: 2021-22 Amount was \$ 416,647

Article 9

To see what sum the School Committee is authorized to expend for **System Administration** for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

School Committee, Select Board, and Warrant Committee recommends **\$ 102,786**

Note: 2021-22 Amount was \$ 90,642

Article 10

To see what sum the School Committee is authorized to expend for **School Administration** for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

School Committee, Select Board, and Warrant Committee recommends **\$262,064**

Note: 2021-22 Amount was \$ 272,723

Article 11

To see what sum the School Committee is authorized to expend for **Transportation & Buses** for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

School Committee, Select Board, and Warrant Committee recommends **\$208,585**

Note: 2021-22 Amount was \$ 276,681

Article 12 To see what sum the School Committee is authorized to expend for **Facilities Maintenance** for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

School Committee, Select Board, and Warrant Committee recommends **\$ 592,634**

Note: 2021-22 Amount was \$ 504,152

Article 13 To see what sum the School Committee is authorized to expend for **Debt Service and Other Commitments** for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

School Committee, Select Board, and Warrant Committee recommends **\$ -0-**

Note: 2021-22 Amount was \$ -0-

Article 14 To see what sum the School Committee is authorized to expend for **All Other Expenditures** for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

School Committee, Select Board, and Warrant Committee recommends **\$ 65,000**

Note: 2021-22 Amount was \$65,000

Note: Articles 4 – 14 authorize a total budget of \$ 4,381,762

Note: 2021-22 Amount was \$4,220,474

Note: Articles 15 – 17 raise funds for the Proposed School Budget

Hand Count

Article 15 To see what sum the voters of the Town of Southwest Harbor will appropriate for the total cost of funding public education from Kindergarten to grade 12 as described in the Essential Programs and Services Funding Act (**Recommend \$1,978,305**) and to see what sum the voters of the Town of Southwest Harbor will raise as the Town's contribution to the total cost of funding public education from Kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688 for the period July 1, 2022 to June 30, 2023.

School Committee, Select Board, and Warrant Committee recommends **\$1,619,272**

Explanation: The Town of Southwest Harbor's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise to receive the full amount of state dollars.

Hand Count

Article 16

To see what sum the voters of the Town of Southwest Harbor will raise and appropriate for the annual payments on debt service previously approved by the legislative body for non-state-funded school construction projects, non-state funded portions of school construction projects and minor capital projects in addition to the funds appropriated as the local share of the Town of Southwest Harbor's contribution to the total cost of funding public education from Kindergarten to grade 12 for the period July 1, 2022 to June 30, 2023.

School Committee, Select Board, and Warrant Committee recommends \$ -0-

Explanation: Non-state-funded debt service is the amount of money needed for the annual payments on the Town of Southwest Harbor's long-term debt for major capital school construction projects and minor capital renovation projects that are not approved for state subsidy. The bonding of this long-term debt was approved by the voters on November 2, 1999.

Written Ballot Vote Required

Article 17

To see what sum the voters of the Town of Southwest Harbor will raise and appropriate in additional local funds for school purposes (**Recommend: \$2,095,740**) for the period July 1, 2022 to June 30, 2023, which exceeds the State's Essential Programs and Services allocation model (**Recommend: \$2,095,740**) as required to fund the budget recommended by the school committee.

The School Committee recommends **\$2,095,740** for additional local funds and gives the following reasons for exceeding the State's Essential Programs and Services funding model by **\$2,095,740**: The State funding model underestimates the actual costs to fully fund the 2022-2023 budget.

Explanation: The additional local funds are those locally raised funds over and above the Town of Southwest Harbor's local contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the Town of Southwest Harbor's budget for educational programs.

Note: Articles 15, 16, & 17 raise a total town appropriation of **\$3,715,012**

Note: 2021-22 Total Town Appropriation was \$3,485,154

Note: Article 18 summarizes the proposed school budget and does not authorize any additional expenditures

Hand Count

Article 18

To see what sum the voters of the Town of Southwest Harbor will authorize the School Committee to expend for the fiscal year beginning July 1, 2022 and ending June 30, 2023 from the Town’s contribution to the total cost of funding public education from Kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools.

School Committee, Select Board, and Warrant Committee recommends **\$4,381,762**

Note: 2021-22 Total Budget was \$4,220,474

Article 19

In addition to the amount in Articles 4 – 18, shall the School Committee be authorized to expend such other sums as may be received from federal or state grants or programs or other sources during the fiscal year 2022-2023 for school purposes provided that such grants, programs, or other sources do not require the expenditure of other funds not previously appropriated?

School Committee, Select Board, and Warrant Committee recommends passage

Note: Current Year Totals: \$ 343,963

GENERAL GOVERNMENT

Article 20: To see what sum the Town will vote to raise and appropriate for **Administration** for the period July 1, 2022 to June 30, 2023.

Requested: \$ 2,852,511

Department	Approved FY 21/22	Requested FY 22/23 Appropriation
Administration	457,148	474,022
CEO/LPI	52,914	45,089
Boards and Committees	4,975	3,475
Contracted Services	665,100	714,265
Insurance	48,700	43,917
Municipal Buildings	39,036	38,361
Highway	281,235	307,306
Police	576,599	651,640
Dispatch	318,146	328,778
Fire	111,042	122,262
Harbor	119,424	123,396
Total	\$2,674,319	\$2,852,511

Select Board and Warrant Committee recommends passage.

Article 21: To see what sum the Town will vote to raise and appropriate for the Southwest Harbor Public Library for the period July 1, 2022 to June 30, 2023.

Requested: \$ 60,000

Select Board and Warrant Committee recommends passage.

Note: 2021-22 Amount was \$60,000

Article 22: To see what sum the Town will vote to raise and appropriate for Harbor House Youth Center and Recreation Programs for the period July 1, 2022 to June 30, 2023.

Requested: \$ 59,640

Select Board and Warrant Committee recommends passage.

Note: 2021-22 Amount was \$59,640

Article 23: To see what sum the Town will vote to raise and appropriate for the Mount Height Cemetery for the period July 1, 2022 to June 30, 2023.

Requested: \$ 12,500

Select Board and Warrant Committee recommends passage

Note: 2021-22 Amount was \$12,500

Article 24: To see what sum the Town will vote to raise and appropriate for the Southwest Harbor / Tremont Nursing Service for the period July 1, 2022 to June 30, 2023.

Requested: \$ 78,000

Select Board and Warrant Committee recommends passage.

Note: 2021-22 Amount was \$78,000

Article 25: To see what sum the Town will vote to raise and appropriate for Community Service Organizations for the period July 1, 2022 to June 30, 2023.

Requested: \$ 27,161

Organization	Approved FY 21/22	Requested FY 22/23 Appropriation
Bar Harbor Food Pantry	2,500	2,500
Downeast Health/WIC	1,035	1,035
Downeast Horizons/Health	1,800	1,800
Eastern Agency on Aging	1,500	1,500
Northern Light Home Care	1,870	1,870

Hospice of Hancock County	1,000	1,000
Island Connections	2,500	2,500
MDI Community Campfire Coalition	3,000	3,000
Westside Food Pantry	2,500	2,500
Downeast Community Partners	3,574	3,574
Families First	1,000	n/a
Life Flight	882	882
MT Desert Nursing Association	2,000	n/a
SWH Historical Society	2,500	2,500
Island Housing Trust	2,500	2,500
Total	\$30,161	\$27,161

Select Board and Warrant Committee recommends passage

Note: 2021-22 Amount was \$30,161

Article 26: To see what sum the Town will vote to raise and appropriate for the Reserve Accounts for the period July 1, 2022 to June 30, 2023 with the Municipal Officers being authorized to draw funds from these accounts to be used in accordance with the purpose of the account.

Requested: \$ 350,450

Account	Goal Balance	Projected FY21/22 Year End Balance	Requested FY 22/23 Appropriation
State Revenue Sharing	200,000	164,477	n/a
Wage & Benefit	15,000	30,231	0
Tax Abatement	8,000	12,887	0
Legal & Accounting	45,000	54,376	0
Professional Development	20,000	11,241	8,759
Road Crossing Safety	20,000	1,680	18,320
Water & Sewer Infrastructure	200,000	276,559	0
D.A.R.E. Program		396	604
School Playground		30,000	0
Town-wide Planning	15,000	14,878	0
Unemployment Reserve	10,000	15,772	0
Rhoades Park	25,000	13,995	7,500
Tree Fund		0	2,250
Health Retirement Acct.	72,000	65,994	6,007
Historic Cemetery	15,000	17,500	0
Shellfish Conservation		6,982	0
Contract Snow Removal	10,000	9,500	2,500
Highway Small Projects	50,000	26,650	24,350
Culvert Replacement	5,000	4,841	20,000
Highway Salt & Sand	45,000	51,716	5,000
Paving	220,000	112,300	107,700

General Assistance	5,000	9,386	0
Records Preservation	15,000	6,600	8,400
Junior Fire Department	1,000	2,460	0
Sidewalk		234	0
Mapping Update	1,500	4,207	0
PD Cruiser Emergency Repair	8,000	11,064	7,000
Police Recruitment Reserve	40,000	24,000	26,700
Swap Shop	0	434	0
FD Equipment Emergency Repair	12,000	6,640	5,360
Property Revaluation (NEW)	n/a	0	92,500
Total:		\$987,000	\$342,950

Select Board and Warrant Committee recommends passage

Note: \$65,021 will be transferred from the CIP Administration Records & Documents to the Property Revaluation Reserve line.

Article 27: To see what sum the Town will vote to raise and appropriate for the **Capital Improvement Plan Accounts** for the period July 1, 2022 to June 30, 2023 with the Select Board being authorized to draw funds from these accounts to be used in accordance with the purpose of the account.

Requested: \$ 395,686

Account	Projected FY21/22 Year End Balance	Requested FY 22/23 Appropriation
Administration Equipment	51,441	(7,023)
Administration Records & Documents	65,021	(55,298)
Administration Municipal Buildings	464,158	49,117
Highway Vehicles & Machinery	359,186	134,386
Highway Sidewalks	-22,566	0
Highway Equipment	52,117	12,288
Police Vehicles	46,985	14,626
Police Protective Equipment	8,510	20,766
Police Dispatch Equipment	29,458	3,094
Fire Vehicles	209,392	51,021
Fire Equipment	48,001	19,552
Harbor General	0	47,178
Harbor Upper Town Dock	119,638	15,146
Harbor Lower Town Dock	101,005	26,315
Harbor Manset Dock incl. Hook Property	197,114	64,518
Total		\$395,686

Select Board and Warrant Committee recommends passage

Note: 2021-22 Amount was \$403,125

Note: Credit amount \$7,023, for Administration Equipment is allocated towards Administration Municipal Buildings. Credit amount \$55,298, from Administration Records & Documents is transferred to Property Revaluation Reserve account.

Note: 2021-22 Amount was \$478,800

Article 28: To see what sum the Town will vote to raise and appropriate for Debt Service for the period July 1, 2022 to June 30, 2023.

Requested: \$ 687,846

Bond/Loan	Payoff Year	Principal Balance 6/30/2023	Requested FY 22/23 Appropriation
FD SCBA Equipment	2023	0	28,618
Main Street -G.O.B.	2033	429,000	56,867
Main Street Constr. Wtr. Portion	2035	524,468	43,036
Main Street Constr. Swr. Portion	2033	258,582	26,716
2018 Road Improvement GOB	2038	1,207,220	116,847
2019 Road Improvement GOB	2039	206,406	18,120
Fire Station	2030	352,000	59,876
Ferrero Fire Truck	2021	PAID – 0	0
Wesley-Mansell Project	2030	755,102	106,220
2018 DW & Lift Station	2050	772,320	31,920
2018 Road Improvement CW	2050	182,941	8,114
Water Tank	2042	352,820	18,570
Re-fi Water Bonds	2027	167,907	62,657
Water Upgrade	2029	80,626	13,025
Water Upgrade	2029	143,917	23,249
Refi Sewer Bonds	2033	562,160	74,011
Total		5,995,469	687,846

Select Board and Warrant Committee recommends passage

Note: 2021-22 Amount was \$865,800

Article 29: To see if the Town will vote to authorize the Select Board or its designee to apply for and receive money, without further action by Town Meeting, from the State of Maine, United States of America, Maine Municipal Association, and other organizations deemed appropriate by the Select Board which may become available during the ensuing year.

Select Board recommends passage.

Article 30: To see if the Town will vote to reduce the amount to be raised by taxation by using estimated revenues and fund balances for the Municipal Budget for the fiscal year of July 1, 2022 to June 30, 2023.

Source	Budgeted Amount
Homestead Reimbursement	92,895
BETE Reimbursement	1,500
Payments in Lieu of Taxes	24,656
Municipal Revenue Sharing	0
Maine Local Roads	17,872
Other Revenues	1,178,997
Unassigned Fund Balance	0
Revenue Sharing Reserve	152,702
Total	\$1,468,622

Select Board and Warrant Committee recommends passage

Article 31: To see if the Town will vote to increase the property tax levy limit of \$3,054,136 established for Southwest Harbor by State Law if the municipal budget approved under the preceding articles will result in a tax commitment that is greater than that property tax levy limit.

Select Board recommends passage.

Article 32: To see if the Town will vote that the first half of taxes shall be due and payable on or before September 2, 2022 and that the second half of taxes shall be due and payable on or before February 3, 2023 and that interest shall be charged at the annual rate of 4% on any unpaid taxes due on September 2, 2022 beginning September 3, 2022 and on any unpaid taxes due February 3, 2023 beginning February 4, 2023.

Select Board recommends passage.

Article 33: To see if the Town will vote to establish the interest rate to be paid to a taxpayer who is determined after abatement to have paid an amount of real estate taxes more than the amount finally assessed for 2022 at 4.0% per year on the amount of overpayment.

Select Board recommends passage.

Article 34: To see if the Town will vote to accept tax payments prior to the commitment date and to pay interest on said tax payments in the amount of 0% per year figured monthly until the tax commitment date is reached.

Select Board recommends passage.

Article 35: To see if the Town will vote to allow a Tax Club for the monthly payment of property taxes under such terms as the Select Board deems advisable.

Select Board recommends passage.

Article 36: To see if the Town will vote to accept all Trust Funds as received by the Town of Southwest Harbor Trust Officer during the fiscal year of July 1, 2022 to June 30, 2023.

Select Board recommends passage.

Article 37: To see if the Town will vote to have unexpended balances in the Town's accounts at the end of the fiscal year, except those which remain by law or are deemed necessary by the Select Board, transferred to the Surplus Account or to any specified reserve fund, as deemed advisable by the Select Board, and to fund overdrafts in the Town's accounts from such unexpended balances, as deemed advisable by the Select Board.

Select Board recommends passage.

Article 38: To see if the Town will vote to allow the Select Board to reorganize and redistribute the current funds in the Capital Improvement Plan Accounts and the Reserve Accounts in accordance with the articles previously voted herein as deemed advisable by the Select Board.

Select Board recommends passage.

Article 39: To see if the Town will vote to authorize the Select Board to sell and/or dispose of any property acquired by tax liens after first offering the property to the previous owners for payment of all back taxes, fees and interest, and if they decline, advertising for sealed bids on same, and stating the lowest bid acceptable, and to allow the Select Board to authorize the Treasurer to waive automatic lien foreclosures when it is in the best interest of the Town.

Select Board recommends passage.

Article 40: To see if the Town will vote to authorize the Select Board to dispose of town owned personal property with a value of \$20,000 or less under such terms and conditions as they deem advisable.

Select Board recommends passage.

Article 41: To see if the Town will vote to allow the Select Board to enter multiyear contracts.

Select Board recommends passage.

Article 42: To see if the Town will vote to authorize the Select Board to accept on behalf of the Town, unconditional gifts of property and/or donations which they feel are in the Town's best interest to accept.

Select Board recommends passage.

Article 43: To see if the Town will vote to authorize the Select Board to enter into an agreement with the Southwest Harbor Water and Sewer District to pay the debt service on the Wastewater Treatment Plant Bond under such terms as the Select Board deem appropriate.

Select Board recommends passage.

Article 44: To see if the Town will vote to authorize the Select Board to utilize funds in the Southwest Harbor Water and Sewer District Reserve Account for the replacement and upgrade of equipment and infrastructure with an estimated life more than Twenty (20) years as the Select Board deem appropriate.

Select Board recommends passage.

Article 45: To see if the Town will vote to appropriate \$189,263 from Coronavirus Local Fiscal Recovery Funds (aka American Rescue Plan Act or ARPA funds) received by the Town from the federal government for the following project: Main Street Project.

Select Board recommends passage.

Article 46: To see if the Town will vote to authorize the Select Board to establish a reserve fund in the name of Property Revaluation Reserve, with the Select Board being authorized to draw funds from the reserve account to be used in accordance with the purpose of the account.

Select Board recommends passage.

Article 47: Main Street Project: Shall the Town (1) appropriate the sum of \$743,940 to provide additional funds for the Main Street sidewalk project that was approved at the 2019 town meeting, including engineering and design costs, transaction costs and other expenses reasonably related thereto; (2) authorize the Treasurer and Chairman of the Select Board to issue general obligation securities of the Town (including temporary notes in anticipation of the sale thereof) in an aggregate principal amount not to exceed \$743,940 to fund the appropriation; (3) delegate to the Treasurer and Chair of the Select Board the authority and discretion to fix the dates, maturities, interest rates, denominations, calls for redemption (with or without premium), form and other details of said securities, including authority to execute and deliver the securities on behalf of the Town; and (4) approve a clarification of the scope of work so as to include drainage, utility and road resurfacing work that may be required or desirable in connection with the project?

Explanatory Note: The Town approved the Main Street sidewalk project at the 2019 annual town meeting to consist of upgrading and installing sidewalks on the west side of Main Street south of 400 Main Street to Ocean's End. The 2019 & 2020 approval included an authorization to fund the project by accepting such funds as may be available from the Maine Department of Transportation or other sources, and to issue general obligation securities in the amount of \$1,055,135. An additional \$743,940 in Town funds is needed to complete the project as designed due to additional, grading, drainage, utility and right of way work required for the project. The 2019 approval also authorized other expenses reasonably related to the project. This article provides more detail regarding the intended scope of the related activities and expenses.

Municipal Treasurer's Financial Statement

1. Total Town Indebtedness.

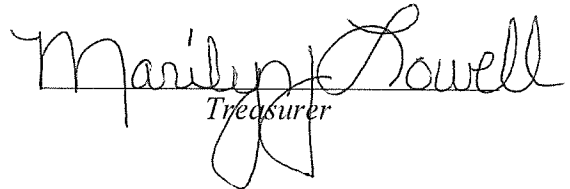
A. Bonds outstanding and unpaid:	\$ 6,504,841 (Prin. Bal)
B. Bonds authorized and un-issued:	\$ 850,000
C. Bonds authorized and un-issued:	\$ 205,135
D. Bonds to be issued if this question is approved:	\$ 743,940

2. Costs.

At an estimated maximum interest rate of 2.0% with a maturity of 20 years, the estimated costs of this bond issue will be:

Principal:	\$ 743,940
Interest:	\$ 213,348
Total Debt Service:	\$ 957,288

3. Validity. The validity of the bonds and of the voters' ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service or the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.


Treasurer

**The following articles will be voted on by secret ballot on
Tuesday, May 3, 2022**

Article 48: **Election of Officers** – To elect all necessary Town Officers as are required to be elected by secret ballot:

Two [2] members of the Select Board for a three [3] year term.

One [1] members of the Superintending School Committee for a three [2] year term.

One [1] members of the Superintending School Committee for a three [3] year term.

One [1] member of the Board of Trustees of the Mount Desert Island Regional School District for a three [3] year term.

Article 49: Question 1-

Shall an Ordinance entitled “Town of Southwest Harbor 911 Addressing Ordinance” (updated 05/03/2022) be enacted to repeal the current “Town of Southwest Harbor Ordinance for Street Numbering and Identification.” (Amended through 05/07/1990)?

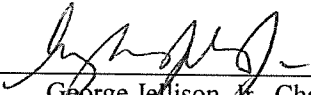
Article 50: Question 2-

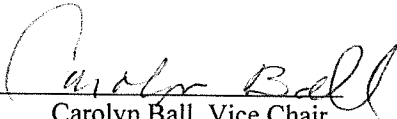
Shall the following amendments to the Southwest Harbor Shoreland Zoning Map 4 Lots 41, 42, 43, & 44 be changed from General Development to Commercial Fishery Maritime Activity?

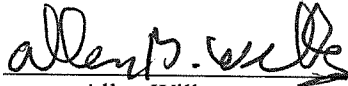
The polls will be open from 10:00 a.m. until 8:00 p.m. on Tuesday, May 3, 2022 for the Annual Town Meeting referendum balloting.

The Select Board hereby gives notice that the Registrar of Voters will be in the Southwest Harbor Town Office in said Town of Southwest Harbor on Friday, April 29, 2022 from 9:00 a.m. until 3:00 p.m. for the purpose of registering new voters.

Given under our hands this 22nd day of March, 2022


George Jeffison, Jr., Chair


Carolyn Ball, Vice Chair


Allen Willey

Chad Terry

Dan Norwood

The original warrant is on file at the Town Office. Attested copies are posted at the Town Office, Police Station, and Post Office.

