



**Warrant Committee Minutes**  
**Town of Southwest Harbor**  
21 February 2024 - 6:00 pm  
Town Office & Zoom

1. Call to Order: Meeting Called to Order at 6:00 pm by Priscilla Ksionzyk

2. Roll Call

Committee:

Status	Position	Name
Present in person	Chair	Priscilla Ksionzyk
Present in person	Vice Chair	Ellen Pope
Present via zoom	Member	Anne Trotter
Present in person	Member	Melanie Lisy
Present in person	Member	Lydia Goetze
Present in person	Member	Carl Wrubel
Present in person	Member	Don Lodge
Present in person	Member	Alan Rosenquist

Also Present:

Status	Position	Name
Present in person	Town Manager	Marilyn Lowell
Present in person	Fire Department	Tom Chisholm
Present in person	Guest	Noah

3. Adoption of the Agenda - Request of the chair for a motion to adopt the agenda

Motion (Don), second (Lydia) - passed 8-0-0

4. Approval of Minutes of 14 Feb: motion to accept minutes with changes - deferred due to delays in minutes being emailed out for review

5. Discussion with Tom Chisholm, Fire Department

- Manning is going well, extra body is already useful in coverage including gaps in multi-agency coordination (policy, EMS, etc)
- 911 calls go to Ellsworth, Ellsworth forwards to dispatch, dispatch notifies (tones) all of the following: ambulance, fire department EMS, Tremont Ambulance (emergency calls need 5 people)
- Station is 2/3 through mortgage payoff, fire apparatus is all paid off. Might want confined space or high/low angle rescue gear. Might want to swap to LED lights.
- 135% Increase in call volume: multiple intersecting reasons

#### 6. Discussion with Scot Alley, Highway Dept

- Request for funding for a part time position for more support - seasonal custodian in summer, 20 hrs a week. Could use an extra person
- Maintenance budget for equipment has been tapped heavily this year based on aging equipment
- Contingency plan for eq failure for snow removal is hire local contractor (Gotts, Goodwins)
- Paving reserve - plan is still being developed for this upcoming year
- Funding discussion on money from state
- Discussion on traffic and speeding mitigation - unable to do traffic circles, but we got a free speed alert camera from the state
- Highway CIP discussion
- 13 total miles of roads for SWH
- Discussion on sidewalk safety in winter and liability

#### 7. Discussion of following:

- Code Enforcement Officer
- Insurance Boards and Committees
- Conservation Commission
  - Discussion on what exactly the reserves are meant to fund (tree replacement and pruning, etc)
  - Chris's Pond development reserve is new
- Mt Height Cemetery
- All items found acceptable

#### 8. Other Business

- Letter to select board regarding classification of Harbor House, SWH Nursing Association/Ambulance, and Library requesting that each have a separate warrant article
- Don: Move that we approve language as drafted, and that Marilyn place this on the agenda of the Select Board for the 27th; seconded by Alan, Passed (vote 8-0-0)
- Confirming agenda for next week: Library, Loaves and Fishes, Jim Villette, Revenues, Debt Service
- Assessors come twice a month ; separate from property re-evaluation which hits every property in town. We'll see results in tax bills, Re-eval is mandated by state, we're at 72% for reimbursement for homestead exemption, at 65% state can take away reimbursement
- Discussion on letter of recommendation to select board - next week's agenda

9. Next Meeting Date: Adoption of a motion to confirm the date of the next regular meeting for Wednesday February 28, 2024 at 6 pm at the Town Office meeting room. Motion to confirm by Anne, seconded by Priscilla Passed (vote 8-0-0)

10. Adjournment: Motion for adjournment @8:07 pm. motion Mel, second Ellen. Passed (vote 8-0-0)