Town of Southwest Harbor
Harbor Committee
6/1/2026

Attendance

Committee members: Billy Norwood, John Stanley, Nick Madeira, Chris Clark, Remington Berzinis, Ryan Donahue.

Excused Absences: Anne Napier(Digital?)

Unexcused Absences: Josh Ray(resigned?)

Harbor Master: Rob Leavitt (Mike Slater digitally)

Selectboard Liaison: Dan Norwood

Motions During Meeting

Ryan motioned to approve the minutes
Seconded by Billy
(5:0) Passed

I. Call to Order/Roll Call

Billy Norwood, John Stanley, Nick Madeira, Chris Clark, Remington Berzinis, Ryan Donahue.

Anne Napier is potentially present digitally, and Josh Ray is supposedly done with his term.

II. Visitors to be heard, not on the agenda.

N/A

III. Approval of Minutes- 04-21-26, 05-06-26

Ryan motioned to approve the minutes
Seconded by Billy

(5:0) Passed

IV. Harbor Management Plan

V. Harbor Projects Update
4 16x24, 3 16x20 expected to arrive July 30th and install the following day.
No Update on the “Stanley” ramp.
Pier overhaul NOAA-funded

VI. Camera Update
New boxes on the piers are showing progress on the camera system. Nothing is currently active yet.

VII. Harbor Master Report
75% paid on Mooring renewals.
Out of 650, 205 are approved
125 mornings have not been paid for or inspected.
Commercial fishermen are about 50% paid for the hoist fee.

Lower Town Dock:
The bathroom is active
Manset is working on a rearrangement to maximize the parking.
Hoist #2 will have the rest of the parts arrive later on in the first week of the month(June).

VIII. Town Dock Protocols
Concerns of a buyer truck that is parked for extended periods of time in the way, blocking the winch, and preventing proper usage of the hoist for the fisherman.
The truck will move when asked without resistance.
The conflict is between having the truck move in and out of the staging area and the hoist area. Increasing the chance of accidents and injuries. There is no solid solution to this issue, other than that the buyers and sellers need to communicate more effectively.

IX. Bait Dealer Fees

There are no bait dealer fees currently. 6/1/2026

This area of usage is new to the harbor.

The conflict is about the frequency of usage and the difference between the bait coming off a boat versus the hoist being used to load the bait from a truck onto a boat.

Another question raised was about occasional usage, 1-3 times a year, as an example. The consensus is that the infrequent usage is up to the Harbormaster's discretion. Overusage will be handled situationally, and language can be written up in the future if this becomes an increasing issue.

The discussion is to be continued at a later date.

The suggestion was made that everybody needs a permit. Both parties need to have valid permits to use the hoist.

The current plan is to continue the honor system and to communicate with the Harbormaster for a case-by-case situation.

X. Parking Ordinance

The town parking ordinance is being updated with the new/modified proposed Parking Permit, which is a modification of what was originally proposed to the Select Board by the Harbor Committee.

(Overnight-Manset and Upper Town, **Local Workers- Manset, Upper Town Dock, Clark Point Road-Worker Year-round businesses)** were marked to be clarified with the Harbor Committee.

Point to remember: This document is fluid and will be changed over time to adjust to the needs and points of friction discovered over the course of the seasonal usage.

The purpose of the limit of 7 days on Overnight-Manset and Upper Town was to prevent people from using the parking for longer periods of time, such as months or even the entire summer.

A question was asked for the Clark Point Road-Worker Year-round businesses of whether the businesses are the ones responsible for the registration.

The question was asked if we are to strike Local Workers- Manset, Upper Town Dock.

The Select Board is looking for clarification for proposing a special circumstance permit. Such as a single usage for things outside the regular usages for the parking lots. The enforcement officers are to use their discretion.

Both Hinkley and the Church have denied usage for trailer and overflow parking.

XI. Comments from the Committee
N/A

XII. Suggestions for Next Meeting
Monday, July 6th, 6:00 pm

XIII. Adjournment
Motion to Adjourn: @7:59 pm
Made by Chris
Seconded by Ryan
(5:0) Passed